Course	**SPAN 3330 (MEDICAL SPANISH)**
Professor	**Lorena Camacho-Guardado**
Term	Fall 2019
Meetings	TTh 8:30-9:45 AM, in classroom CB 1.214

Professor's Contact Information

Office Phone	972 883-5423
Office Location	JO 5.514
Email Address	lorena.camacho-guardado@utdallas.edu
Office Hours	Wednesdays, 10 AM – 12 PM or by appointment

General Course Information

Pre-requisites, Co-requisites, & other restrictions	Students who have prior knowledge of Spanish and who do not have credit in Spanish to transfer MUST take the UT Dallas Spanish Placement Test and obtain a score of 81-100 before they can enroll in SPAN 3330. **Language Assessment.** — See details below
Course Description	Medical Spanish is an advanced course for developing communication skills in Spanish for medical/health purposes. This specialized course will benefit students in their pursuit of a career in the health professions in USA, where nowadays health care professionals find themselves involved with patients who come from different parts of Latin America. The main purpose of this course is to develop and reinforce students' writing and oral skills in Spanish for medical/health purposes. By the end of the course, students will be qualified to take SPAN 3365 or any other 3000 level course.
Learning Outcomes	Upon successful completion of this course, students will be able to: 1. To familiarize with expressions, lexicon, culture and habits in Spanish for health professionals. 2. Demonstrate competency in speaking, reading, listening, and writing in Spanish commensurate with the advanced level, and to allow student to move toward greater proficiency in conversational Spanish in medical/health contexts. 3. Express complex thoughts, attitudes, and opinions responsibly and accurately in Spanish related to contemporary health and social issues. 4. Exhibit their knowledge of Spanish and Spanish American cultures. 5. Demonstrate the ability to collaborate and communicate with their peers in Spanish.
Required Texts & Materials	All materials will be distributed via eLearning.

The descriptions and timelines contained in this syllabus are subject to change at the discretion of the Professor. Students are responsible for all assignments, dates and policies contained in the syllabus. All matters associated with this course are subject to change at the instructor's discretion. Any changes related to policy and/or scheduling will be communicated to students in writing. Assignments may be added to the syllabus on an ongoing basis. (Missing class does not excuse students from completing and turning in assignments on the due date).

Calendario oficial

Fecha	Contenidos y actividades
Semana 1	
Martes 8/20	Read the syllabus, calendar and familiarize yourself with the course, professor and classmates.
Jueves 8/22	Capítulo 1
Semana 2	
Martes 8/27	Capítulo 1
Jueves 8/29	Capítulo 1
Semana 3	
Martes 9/3	Role-Play
Jueves 9/5	Role-Play
Semana 4	
Martes 9/10	Capítulo 2
Jueves 9/12	Capítulo 2
Semana 5	
Martes 9/17	Capítulo 3
Jueves 9/19	Capítulo 3
Semana 6	
Martes 9/24	Capítulo 3
Jueves 9/26	Capítulo 3
Semana 7	
Martes 10/1	Capítulo 3
Jueves 10/3	Capítulo 3
Semana 8	
Martes 10/8	Capítulo 3
Jueves 10/10	Capítulo 3
Semana 9	
Martes 10/15	Capítulo 4
Jueves 10/17	Capítulo 4
Semana 10	
Martes 10/22	Capítulo 5
Jueves 10/24	Capítulo 5
Semana 11	
Martes 10/29	Proyecto
Jueves 10/31	Proyecto
Semana 12	
Martes 11/5	Proyecto
Jueves 11/7	Proyecto
Semana 13	
Martes 11/12	Presentaciones en grupos
Jueves 11/14	Presentaciones en grupos
Semana 14	
Martes 11/19	Presentaciones en grupos
Jueves 11/21	Presentaciones individuales
Semana 15	
Martes 11/26	Fall Break – ¡NO HAY CLASE!
Jueves 11/28	Fall Break – ¡NO HAY CLASE!
Semana 16	
Martes 12/3	Presentaciones individuales
Jueves 12/5	Final de curso

Grading (credit) Criteria

Oral Presentation	10%
Role-Play	10%
Composition/Essay	20%
Project	40%
Class Attendance	10%
Participation and Preparation	10%

(I will make use of the +/- system in grading as stipulated by the University of Texas at Dallas Undergraduate Catalogue, 2008 – 2010.)

Graded Categories

1. **Oral presentation:** You will give one presentation to the class directly related to the themes discussed in the course: one in pairs, and one just yourself. This presentation should incorporate the most relevant information about your topic, and you will include the related vocabulary and the grammar you are learning as a proof of your knowledge of the topics and the desired proficiency level for Medical Spanish. Students are also required to participate and ask questions to the presenter.
2. **Role-Play:** There is also one role-play in pairs (10-12 minutes). It should also include the related vocabulary and the grammar you are learning during this course.
3. **Composition/Essay**: There will be one composition/essay during the semester.
4. **Project:** In groups, you will work in the design of a health campaign. You will find more information in eLearning. Then, you and your group will give a presentation about your project.
5. **Daily active participation** includes responding when called on, volunteering, writing on the board, group work, participating in exercises, and any other activity assigned by the instructor. This is a language class. Speaking is the most important of the four skills. Students are expected to be active listeners AND speakers. Effort is important. Answers don't have to be perfect, but they need to be comprehensible. Your participation will be graded daily. Your success in this course and your ability to communicate effectively in Spanish is a function of your level of engagement in this class. I am interested both the quantity and quality of your participation. Simply attending class does not guarantee a student a good participation grade.

Course & Instructor Policies

Class Attendance

Since exposure to the target language is essential for successful language learning, **class attendance is mandatory**. **Five unexcused absences will lower your grade by 5%**; with each additional absence, your grade will be furthered lowered proportionately. Arriving late to class or leaving early three times will count as one absence.

As a general rule, no absence will be excused without proper documentation. Excused absences are limited to the following: school-sponsored activities, including fieldtrips and athletic events; religious observance; doctor's appointments and/or hospital stays. In the case of school activities or religious observance, the student must notify the instructor in writing in advance. In the case of fieldtrips, the student must provide a letter or email from the sponsoring department or professor(s) in advance. Athletes must provide a letter or e-mail signed by their coach and addressed to the Instructor stating the reason for their absence and calendar of events. Please note that only UTD intercollegiate sports, not club or recreational sports are covered by this policy. In the case of illness, students must present a letter or note on letterhead or stationary from the physician to the instructor on the first class upon returning. The letter or note must contain contact information. This documentation must be original and not photocopied. Please note: I do not accept emails, letters from parents, etc. There are no exceptions to this policy.

In the event of a family emergency, such as the hospitalization or death of an immediate family member, you must contact your instructor via email as soon as possible. Documentation (such as an obituary or service bulleting) may be requested. The professor reserves the right to make a determination as to the validity of these absences on a case-by-case basis.

Likewise, **late work will not be accepted**, except in the cases stated above and upon production of the required documentation.

Make-ups
As a general rule, **no absence will be excused without justification**. Also, **no late work will be accepted and no make-ups will be given**.

Nota bene: It is possible to fail this course based solely on attendance (or lack thereof). It is your responsibility to withdraw from the course to avoid receiving an "F."

Punctuality
Tardiness is disrespectful to both your instructor and your peers. Arriving late to class will affect your daily participation grade in the course. An attendance sheet is passed around at the beginning of the hour. If you do not sign the sheet, for any reason, you will be counted absent. Please do not ask to sign the sheet after it has been passed around. Please do not leave class early or ask to leave during class (except in cases of emergency). You are adults. Unless you have a medical problem, you should be able to sit through a 50-minute class without needing to leave.

Late Work
All work is due on the dates specified. No late work will be accepted in accordance with the policies outlined above. **No exceptions**. Please, do not ask me to deviate from this policy. If you do, I will simply say, "Refer to the syllabus", and I will consider the matter settled.

> **Nota bene**: As free agents, you are free to make decisions about coming to class and completing your assignments on time. But every decision (action) carries a consequence. The consequence for missing class is outlined above. The consequence for missing an assignment deadline (regardless of the reason or "intention") is a zero on the assignment.

Personal Communication Devices
Unauthorized texting, use of laptops, MP3s, and other personal communication devices is prohibited without prior consent. If I catch you using any of these devices, I will count you absent for the day and/or confiscate the device. If necessary, I will refer you to the Dean of Students. I take this matter very seriously, and I suggest you do too.

Classroom Comportment/Manners
Students should stay on task at all times. Students may not eat any kind of food/snack in class. No exceptions. Staying on task means paying attention, being prepared to respond when called on; it does not mean: talking to classmates (except during group work), texting, reading emails, daydreaming, working on assignments for other classes, etc. If you must yawn, cough or sneeze, please cover your mouth. Students are expected to remain in class and be seated, unless otherwise instructed. Students should take care of biological functions before or after class. If you must leave class, please do it quickly and inconspicuously. Failure to adhere to these guidelines will result in a "0" participation grade for the day.

Email and Course Communication
Students must use their UTD email account for all correspondence. Please be aware of the following:
Failure to receive a reply does not constitute permission. No homework should be sent via email without prior approval. Emails sent at night or on weekends may not be answered until the next class day. Students must place their class number and section, e.g. Spanish 2311.001, in the subject field; emails must include a salutation and closing, and follow standard rules of style (grammar, capitalization, spelling). Emails that do not adhere to these guidelines will be deleted unanswered.
Please make sure your UTD email account is not full. Questions of a technical nature related to myspanishlab.com must be addressed to the Pearson Student Support. Questions regarding language/grammar/usage should be addressed in class or in my office. Do not email me with issues related to your myspanishlab.com.

Language Assessment
All students who are taking Spanish for the first time at UT Dallas must take an online placement test before enrolling*. Students who have not taken this test may be asked to take it before being allowed to continue in the course. To complete the Spanish Language Placement Test, please follow the instructions:

1. Register yourself in eLearning for the Spanish Language Placement Test.
2. Take the test. When you begin the test, you may not stop and go back. If you don't know how to answer a question, click "next". Make sure you save your answers before exiting.

3. Save and/or print your results (score) for your own records.
4. Your score will be loaded to Orion within 24 hours of taking the test. At that point, you will be able to register yourself in Orion (in Galaxy) for the course approved by your test score as shown below. If you have any problems registering, please see or contact your academic advisor.

*You don't need to take the placement test if prior courses and/or credit by test scores satisfy SPAN course prerequisites (this includes credit through courses at UT Dallas, transfer credit, and AP or CLEP credit). AP3 students may enroll in SPAN 1312, AP4 students may enroll in SPAN 2311, and AP5 students may enroll in SPAN 2312 or in SPAN 2341. CLEP level 1 students may enroll in SPAN 2311, and CLEP level 2 students may enroll in SPAN 3365.

If you have any questions, please contact Lorena Camacho-Guardado (lorena.camacho-guardado@utdallas.edu).

Comet Creed
This creed was voted on by the UT Dallas student body in 2014. It is a standard that Comets choose to live by and encourage others to do the same: "As a Comet, I pledge honesty, integrity, and service in all that I do".

University Policies
Students are expected to familiarize themselves with and adhere to University policies, which are available here: http://coursebook.utdallas.edu/syllabus-policies/