



Course SPAN 1311.001 (BEGINNING SPANISH I)
Professor Thomas Lambert
Term Spring 2018
Meetings MWF 9:00-9:50 AM, in classroom JO 4.502

Professor's Contact Information

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Office Hours Wednesdays 10:00-11:30 AM

General Course Information

Pre-requisites, Co-requisites, & other restrictions Language Assessment — See details below

Course Description

Beginning Spanish I allows beginning language learners to hear Spanish and experience its cultural and linguistic diversity in the classroom and online. The text, *Anda: curso elemental*, utilizes a communicative content- and task-based approach, incorporates culture, and introduces students to authentic language material (realia) through use of state-of-the-art online technology that create a 24/7 active language-in- culture environment.

All four skills involved in learning a foreign language (listening, speaking, reading and writing) will be integrated into the course work and evaluations.

During class, the components of listening and speaking will be emphasized. WE will spend most of the time using the language, not talking about it. The grammatical explanations will be kept to a minimum and, occasionally, you will be required to work in pairs and small groups. Your active participation in individual and group work is required for the success of the class. The reading and writing components of the class will be mainly practiced at home online. The online workbook/lab manual serves multiple purposes: it allows you to practice and develop listening, reading and writing skills; it prepares you to participate in class; it prepares you to succeed on quizzes and exams.

Learning Outcomes

To build basic competency in speaking, reading, listening and writing.

To develop and practice basic conversational Spanish, expressing concrete information.

To prepare you to continue in Spanish 1312.

To develop a broad knowledge of Hispanic culture.

Chapter objectives include: describing physical and personality traits expressing likes, dislikes, preferences, what you do in your spare time describing physical, emotional, mental, and other states and conditions describing daily routines and customary activities at home, in school, at work, both in the present and the past (regular preterite)

Required Texts & Materials

My Spanish Lab Access code (Ebook and Workbook URL: www.myspanishlab.com). *Anda: curso elemental*, second edition. Heining-Boynton and Cowell, Pearson 2013.

1. Go to www.myspanishlab.com
2. Under "Register," click on "Student."
3. Enter the "Course ID" located on the first page under office phone.
4. Follow instructions.

The descriptions and timelines contained in this syllabus are subject to change at the discretion of the Professor.
 Students are responsible for all assignments, dates and policies contained in the syllabus. All matters associated with this course are subject to change at the instructor's discretion. Any changes related to policy and/or scheduling will be communicated to students in writing. Assignments may be added to the syllabus on an ongoing basis. (Missing class does not excuse students from completing and turning in assignments on the due date.)

Calendario oficial

Fecha	Contenidos y actividades
Semana 1	
Lunes 1/8	Read the syllabus, calendar and familiarize yourself with the course, professor and classmates. Create a myspanishlab.com account, and familiarize yourself with myspanishlab.com
Miércoles 1/10	Capítulo preliminar
Viernes 1/12	Capítulo preliminar
Semana 2	
Lunes 1/15	Martin Luther King Day – ¡NO HAY CLASE!
Miércoles 1/17	Capítulo preliminar
Viernes 1/19	Capítulo preliminar
Semana 3	
Lunes 1/22	Capítulo 1
Miércoles 1/24	Capítulo 1 Last day to drop a class without a “W”
Viernes 1/26	Capítulo 1 <i>Quiz</i> de vocabulario
Semana 4	
Lunes 1/29	Capítulo 1
Miércoles 1/31	Capítulo 1 <i>Quiz</i> de gramática
Viernes 2/2	Examen de Capítulos Preliminar y 1 <i>MySpanishlab</i> activities (due today at 11:59pm)
Semana 5	
Lunes 2/5	Capítulo 2
Miércoles 2/7	Capítulo 2
Viernes 2/9	Capítulo 2 <i>Quiz</i> de vocabulario
Semana 6	
Lunes 2/12	Capítulo 2
Miércoles 2/14	Capítulo 2 <i>Quiz</i> de gramática
Viernes 2/16	Examen del Capítulo 2 <i>MySpanishlab</i> activities (due today at 11:59pm)

Semana 7	
Lunes 2/19	Capítulo 3
Miércoles 2/21	Capítulo 3
Viernes 2/23	Capítulo 3 <i>Quiz</i> de vocabulario
Semana 8	
Lunes 2/26	Capítulo 3
Miércoles 2/28	Capítulo 3 <i>Quiz</i> de gramática
Viernes 3/2	Examen del Capítulo 3 <i>Myspanishlab</i> activities (due today at 11:59pm)
Semana 9	
Lunes 3/5	Examen oral I: presentación
Miércoles 3/7	Examen oral I: presentación
Viernes 3/9	Examen oral I: presentación
Semana 10	
Lunes 3/12	Spring Break – ¡NO HAY CLASE!
Miércoles 3/14	Spring Break – ¡NO HAY CLASE!
Viernes 3/16	Spring Break – ¡NO HAY CLASE!
Semana 11	
Lunes 3/19	Capítulo 4
Miércoles 3/21	Capítulo 4
Viernes 3/23	Capítulo 4 <i>Quiz</i> de vocabulario
Semana 12	
Lunes 3/26	Capítulo 4 Last day to drop with an automatic “WL”
Miércoles 3/28	Capítulo 4 <i>Quiz</i> de gramática
Viernes 3/30	Examen del Capítulo 4 <i>Myspanishlab</i> activities (due today at 11:59pm)
Semana 13	
Lunes 4/2	Capítulo 5
Miércoles 4/4	Capítulo 5
Viernes 4/6	Capítulo 5 <i>Quiz</i> de vocabulario
Semana 14	
Lunes 4/9	Capítulo 5
Miércoles 4/11	Capítulo 5 <i>Quiz</i> de gramática
Viernes 4/13	Examen del Capítulo 5 <i>Myspanishlab</i> activities (due today at 11:59pm)

Semana 15	
Lunes 4/16	Capítulo 6
Miércoles 4/18	Capítulo 6
Viernes 4/20	Examen Oral II: presentación
Semana 16	
Lunes 4/23	Examen Oral II: presentación
Miércoles 4/25	Examen Oral II: presentación
Viernes 4/27	Examen Final

Grading (credit) Criteria

My Spanish Lab / Homework	15%
Chapter Exams (5)	25%
Oral Exams (2)	20%
Final	15%
Quizzes	10%
Class Attendance, Participation and Preparation	15%

(I will make use of the +/- system in grading as stipulated by the University of Texas at Dallas Undergraduate Catalogue, 2008 – 2010.)

Graded Categories

1. **My Spanish Lab** must be completed outside of class and by the assigned dates to receive full credit. The website will allow you to submit late work but will deduct 10% for each day it is late. The online exercises are quantitative, which means they will be assigned a numeric grade. You are allowed two attempts for each exercise. The second attempt must be completed before the due date. You are responsible for keeping up with assignments. Waiting until the night before an assignment is due and encountering a technical problem is not an excuse.
2. **Quizzes** will be given weekly over vocabulary, reading, listening comprehension and/or grammar. Written quizzes must be taken in pencil. Mistakes must be erased. Quizzes that do not comply with this policy will not be accepted.
3. **Chapter exams:** There will be 5 chapter exams for the material covered in chapters preliminary to 5. You will be examined over.
4. **Oral exams:** There will be two oral exams. You will present on everyday topics. You will be graded on: pronunciation, use of vocabulary, grammar accuracy and fluency.
5. **The final** will include material covered in the last chapter. THERE WILL BE NO EARLY OR LATE EXAMS. IF YOU MISS THE FINAL, YOU WILL RECEIVE A "0".
6. **Daily active participation** includes responding when called on, volunteering, writing on the board, group work, participating in clicker/polling exercises, and any other activity assigned by the instructor. This is a language class. Speaking is the most important of the four skills. Students are expected to be active listeners AND speakers. Effort is important. Answers don't have to be perfect, but they need to be comprehensible. Your participation will be graded daily. Your success in this course and your ability to communicate effectively in Spanish is a function of your level of engagement in this class. I am interested both the quantity and quality of your participation. Simply attending class does not guarantee a student a good participation grade.

Class Attendance

Since exposure to the target language is essential for successful language learning, **class attendance is mandatory. Five unexcused absences will lower your grade by 5%**; with each additional absence, your grade will be furthered lowered proportionately. Arriving late to class or leaving early three times will count as one absence.

As a general rule, no absence will be excused without proper documentation. Excused absences are limited to the following: school-sponsored activities, including fieldtrips and athletic events; religious observance; doctor's appointments and/or hospital stays. In the case of school activities or religious observance, the student must notify the instructor in writing in advance. In the case of fieldtrips, the student must provide a letter or email from the sponsoring department or professor(s) in advance. Athletes must provide a letter or e-mail signed by their coach and addressed to the Instructor stating the reason for their absence and calendar of events. Please note that only UTD intercollegiate sports, not club or recreational sports are covered by this policy. In the case of illness, students must present a letter or note on letterhead or stationery from the physician to the instructor on the first class upon returning. The letter or note must contain contact information. This documentation must be original and not photocopied. Please note: I do not accept emails, letters from parents, etc. There are no exceptions to this policy.

In the event of a family emergency, such as the hospitalization or death of an immediate family member, you must contact your instructor via email as soon as possible. Documentation (such as an obituary or service bulleting) may be requested. The professor reserves the right to make a determination as to the validity of these absences on a case-by-case basis.

Likewise, **late work** will not be accepted, except in the cases stated above and upon production of the required documentation.

Make-ups

As a general rule, **no absence will be excused without justification. Also, no late work will be accepted and no make-ups will be given.**

Nota bene: It is possible to fail this course based solely on attendance (or lack thereof). It is your responsibility to withdraw from the course to avoid receiving an "F."

Punctuality

Tardiness is disrespectful to both your instructor and your peers. Arriving late to class will affect your daily participation grade in the course. An attendance sheet is passed around at the beginning of the hour. If you do not sign the sheet, for any reason, you will be counted absent. Please do not ask to sign the sheet after it has been passed around. Please do not leave class early or ask to leave during class (except in cases of emergency). You are adults. Unless you have a medical problem, you should be able to sit through a 50-minute class without needing to leave.

Personal Communication Devices

Unauthorized texting, use of laptops, MP3s, and other personal communication devices is prohibited without prior consent. If I catch you using any of these devices, I will count you absent for the day and/or confiscate the device. If necessary, I will refer you to the Dean of Students. I take this matter very seriously, and I suggest you do too.

Classroom Comportment/Manners

Students should stay on task at all times. Students may not eat any kind of food/snack in class. No exceptions. Staying on task means paying attention, being prepared to respond when called on; it does not mean: talking to classmates (except during group work), texting, reading emails, daydreaming, working on assignments for other classes, etc. If you must yawn, cough or sneeze, please cover your mouth. Students are expected to remain in class and be seated, unless otherwise instructed. Students should take care of biological functions before or after class. If you must leave class, please do it quickly and inconspicuously. Failure to adhere to these guidelines will result in a "0" participation grade for the day.

Email and Course Communication

Students must use their UTD email account for all correspondence. Please be aware of the following:

Failure to receive a reply does not constitute permission. No homework should be sent via email without prior approval. Emails sent at night or on weekends may not be answered until the next class day. Students must place

their class number and section, e.g. Spanish 2312.001, in the subject field; emails must include a salutation and closing, and follow standard rules of style (grammar, capitalization, spelling). Emails that do not adhere to these guidelines will be deleted unanswered.

Please make sure your UTD email account is not full. Questions of a technical nature related to myspanishlab.com must be addressed to the Pearson Student Support. Questions regarding language/grammar/usage should be addressed in class or in my office. Do not email me with issues related to your myspanishlab.com.

Language Assessment

All students who are taking Spanish for the first time at UT Dallas must take an online placement test before enrolling. Students who have not taken this test may be asked to take it before being allowed to continue in the course. To complete the Spanish Language Placement Test, please follow the instructions:

1. Send an email to Dr. Lorena Camacho-Guardado at lorena.camacho-guardado@utdallas.edu requesting an invitation to the Spanish Language Placement Test on eLearning.
2. You will receive an email confirmation from Dr. Lorena Camacho-Guardado. Then, check your eLearning account and look under “My organizations” for “Spanish Language Placement Test”. Carefully read the instructions before taking the test.
3. Take the test. When you begin the test, you may not stop and go back. If you don’t know how to answer a question, click “next”. Make sure you save your answers before exiting.
4. Save and/or print your results (score).
5. Dr. Camacho-Guardado will send you the required permission code for the course you placed into. Students must enroll in the highest course level available as determined by their placement score. Instructors reserve the right to require additional coursework for those students who fail to enroll in a course at the appropriate level. You will need to give your advisor a copy (print out or digital version) to enroll in the course. You are also required to bring a copy of your results to your instructor on the first day of class.

*You don’t need to take the placement test if prior courses and/or credit by test scores satisfy SPAN course prerequisites (this includes credit through courses at UT Dallas, transfer credit, and AP or CLEP credit). AP3 students may enroll in SPAN 1312, AP4 students may enroll in SPAN 2311, and AP5 students may enroll in SPAN 2312 or in SPAN 2341. CLEP level 1 students may enroll in SPAN 2311, and CLEP level 2 students may enroll in SPAN 3365.

TUTORING: A Spanish tutor will be available in the Student Success Center (located in the basement of the library).

Comet Creed

This creed was voted on by the UT Dallas student body in 2014. It is a standard that Comets choose to live by and encourage others to do the same:

“As a Comet, I pledge honesty, integrity, and service in all that I do.”

University Policies

Students are expected to familiarize themselves with and adhere to University policies, which are available here: <http://coursebook.utdallas.edu/syllabus-policies/>