

BMEN 3130-Engineering Physiology Lab Syllabus

Fall 2017

Course Information:

Course Number/Section: BMEN 3130 Section 101

Course Title: Engineering Physiology Laboratory

Term: Fall 2017

Days and Time:

Section 101: Tuesday 10:00 -12:45 pm ML1 1.110 Case

Professor Contact Information:

Professor: Allison Case

Office Phone: 972-883-4949

Email Address: Allison.Case@utdallas.edu

Office Location: BSB 13.534

Office Hours: see eLearning

TA Contact Information:

Eileen Shimizu, ens140430@utdallas.edu

TA Office Location and Hours: See eLearning

Supplemental Instructor (SI) Contact Information

Mey Jabari; mmj130130@utdallas.edu

Office See eLearning

Office Hours See eLearning

Course Pre-requisites, Co-requisites, and/or Other Restrictions:

Pre requisite RHET 1302 and Co-requisite BMEN 3330

Course Description:

Students will apply concepts of human physiology to understand and measure biological signals. Emphasis will be placed on understanding the state of the art tools available to measure biological signals and further apply that knowledge to understand the fundamentals of obtaining/analyzing these signals. The role of biological principles and phenomena will be highlighted in engineering terms.

Course Learning Objectives:

1. Conduct experiments to quantify physiological markers of health using biomedical instrumentation. (B)
2. Interpret data of relevant biomedical signals to demonstrate understanding of the origins and routes of measurements. (B)
3. Function in teams to solve bioengineering problems and implement data analysis techniques. (D)
4. Communicate effectively by oral presentation and written reports. (G)

Required Textbooks and Course Materials:

Text: Human Physiology: An Integrated Approach, 6th or 7th Edition Dee Unglaub Silverthorn

Published by Pearson

ISBN-10: 0-321-75007-1

ISBN-13: 978-0-321-75007-5

Text: Experimental Design for Biologists, Second Edition David J. Glass

Published by Cold Spring Harbor

ISBN-13: 978-1621820413

Materials: 1 set of headphones must be purchased if you do not already own headphones. Bring headphones to class each week.

Other Required Resources:

eLearning

All materials will be available through eLearning including the laboratory manual. Updated documents will be posted weekly: eLearning.utdallas.edu.

edX

Students should navigate to <https://www.edx.org/>, select REGISTER and create an edX account. Students will participate in the EdX class “I Heart Stats” at the beginning of the course. You may enroll in the FREE version of the course.

Supplemental Instruction:

Supplemental Instruction (SI) is offered for this course. SI sessions are free group study opportunities, scheduled two or three times per week. Sessions are facilitated by an SI Leader, who has recently taken the course and received a high final grade. Attendance is voluntary. For information about the days, times, and locations for SI sessions, refer to www.utdallas.edu/studentsuccess/leaders/si.html.

Tentative Schedule: see eLearning for a tentative schedule of this course.

Important Dates:

Last day to drop a class without a “W”	Wed. Sept. 6
Undergraduate Courses	
Approval required	Thurs. Sept. 7 – Thur. Oct. 26
WL Begins	Tuesday, October 3
WL Ends	Thursday, October 26

Due Dates: All in class worksheets are due by 11:59 pm the night before the next class unless otherwise stated. All PreLabs are due by 11:59 pm the night before the Lab unless otherwise stated. For each lab, Figures and Tables are due 1 by 11:59pm the night before the next class. All submission sites (places for you to turn your work in) will be posted 2 days after the assignment at noon.

Grade distribution:

20% Homework/PreLab

10% In Class Activities (Videos, Worksheets, Other)

25% Lab Write Up (Figures, Tables, Legends and Description)

15% Midterm Exam

30% Final Lab Experiment Project (Oral Presentation 10%, Final Report 10%, Protocol and Raw Data 10%)

%	97+	96.9% - 93.0%	92.9% - 90.0%	89.9% - 87.0%	86.9% - 83.0%	82.9% - 80.0%	79.9% - 77.0%	76.9% - 73.0%	72.9% - 70.0%	69.9% - 67.0%	66.9% - 63.0%	62.9% - 60.0%	≤59.9
Letter Grade	A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F

Class work and Assignments:

Labs: Labs will be conducted in groups of 3-4 students. The lab “Figures, Tables, and Discussion” should represent equal contributions from all students. Formatting of reports is a significant part of the lab report grade. Numerous resources to aid in the proper formatting of your reports are available on eLearning including the rubric used to grade lab write ups. **USE THIS RUBRIC** to check your work before submitting a write up. Lab write-up grades for Labs 1-4 will be determined using a rubric outlining proper formatting and content which will constitute 70% of the student’s grade, and of a weekly peer evaluation by your team mates which will constitute 30% of the student’s lab grade.

Prelabs/Quizzes/Homework/Exams: Each of these assignments is individual and should represent the individual student effort. Collaboration with other students or copying of outside resources is not allowed. All homework and prelabs are due by 11:59 pm the night before the following class unless explicitly stated differently in class.

Prelabs: A prelab for each laboratory is due before beginning the lab. Completing the prelab will require you to read the Physiology textbook, use internet and other outside sources. The prelabs are posted on eLearning.

In class worksheets: In class worksheets will be completed in pairs and should represent equal contribution of both students. In class worksheets are due by 11:59 pm the night before the following week’s class. In class worksheets should be submitted in PAIRS unless otherwise noted.

Course & Instructor Policies:

- **Grading Errors:** If you think I or the TAs have made an error in grading, turn in the original assignment to me or the TA **within one week of getting it back**. No grade changes will be considered after the one week deadline has passed. Keep in mind that the entire assignment is subject to re-grading when it is submitted. Additionally, you will have 1 week from the date a grade is posted to eLearning to dispute or question the grade (including a 0). It is your responsibility to ensure your electronic submissions are received to eLearning. As a habit, when you submit a file to eLearning, immediately check that it was received. If it was not, immediately resubmit it. Any un-submitted or unreceived files will be awarded a 0.
- **Failure to finish a lab during class:** If you do not finish a lab within the allotted class time, you may go to your professor or TA’s office hours to finish.
- **Attendance:** Class attendance is mandatory. Failure to attend a class without advanced notice will result in a 0 for the ‘in class worksheet’ activity as well as a zero for the “Figures, Tables, and Discussion (FTD)” grade. If you can’t make it to lab to do an experiment then you cannot participate in the write up. If you know you must miss a lab, schedule with your group and a TA to perform the lab outside of class with enough time to analyze the data and turn in the FTD.
- Advance notice for any non-emergency absence to the instructor is expected. Student will lose credit for the day of non-participation in the class activity. Teams may not write lab reports on behalf of the absent team member. Use of cellular phones and other electronic devices will result in your being marked absent. To be counted in attendance you must be both physically and mentally present.
- **Make up exams:** All students are expected to take quizzes and exams on the dates posted in the class schedule and as announced by the instructor. Unavoidable conflicts must be communicated to the instructor ahead of time. Missed exams without email notification in advance of the absence will result in a grade of zero for the assignment or test.
- **Late work:** Late work will receive a penalty of 25% per day up to four days after which time it will not be accepted for any reason, save a documented excused absence.
- **Group Presentations:** Group members absent on the day of their group presentation will not be awarded credit for the group presentation.
- **Quiz(s):** No make-up quiz will be offered if a student is absent without advanced notice or without documentation of an illness or emergency.

- **Classroom citizenship:** Each student is expected to participate in the quizzes and associated discussion. TAs will mark student participation in class during lecture/discussions.

UT Dallas Syllabus Policies and Procedures:

Technical Support

If you experience any problems with your UT Dallas account you may email assist@utdallas.edu or call the UT Dallas Computer Help Desk at 972-883-2911.

Field Trip Policies, Off-Campus Instruction and Course Activities

No field trips are scheduled for this course. Off-campus, out-of-state, and foreign instruction and activities are subject to state law and University policies and procedures regarding travel and risk-related activities. Information regarding these rules and regulations may be found at: http://www.utdallas.edu/BusinessAffairs/Travel_Risk_Activities.htm. Additional information is available from the office of the school dean.

Student Conduct and Discipline

The University of Texas System and The University of Texas at Dallas have rules and regulations for the orderly and efficient conduct of their business. It is the responsibility of each student and each student organization to be knowledgeable about the rules and regulations which govern student conduct and activities. General information on student conduct and discipline is contained in the UT Dallas printed publication, *A to Z Guide*, which is available to all registered students each academic year.

The University of Texas at Dallas administers student discipline within the procedures of recognized and established due process. Procedures are defined and described in the *Rules and Regulations, Series 50000*, Board of Regents, The University of Texas System, and in *Title V, Rules on Student Services and Activities* of the university's *Handbook of Operating Procedures*. Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations (SU 1.602, 972/883-6391) and online

at <http://www.utdallas.edu/judicialaffairs/UTDJudicialAffairs-HOPV.html>. A student at the university neither loses the rights nor escapes the responsibilities of citizenship. He or she is expected to obey federal, state, and local laws as well as the Regents' Rules, university regulations, and administrative rules. Students are subject to discipline for violating the standards of conduct whether such conduct takes place on or off campus, or whether civil or criminal penalties are also imposed for such conduct.

[Added July 2010] Students are expected to be attentive during class and to participate actively in group activities. Students are expected to listen respectfully to faculty and to other students who are speaking. Racism, sexism, homophobia, classism, ageism, and other forms of bigotry are inappropriate to express in class. Classes may discuss issues that require sensitivity and maturity. Disruptive students will be asked to leave and may be subject to disciplinary action.

Academic Integrity

All homework, quizzes, and exams are to be individual efforts. You are not to collaborate with other students, or to discuss homework assignments with other students prior to submission. Copying of homework, quizzes, or exams, in whole or in part, from other students or from assignments from previous semesters will be considered to be an act of academic dishonesty.

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrate a high standard of individual honor in his or her scholastic work. *Scholastic Dishonesty:* Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, submitting for credit any work or materials that are attributable in whole or in part to another person, taking an examination for another person, or any act designed to give unfair advantage to a student or the attempt to commit such acts.

Plagiarism, especially from the web, from portions of papers for other classes, and from any other source, is unacceptable and will be dealt with under the university's policy on plagiarism (see general catalog for details). This course will use the resources of *turnitin.com*, which searches the web for possible plagiarism and is over 90% effective. If academic dishonesty is suspected or confirmed, the student will be referred to the Dean of Students office. Until the Dean of Students return a verdict, assignments on which students are caught cheating will not be graded nor the points from these assignments awarded as part of the final grade.

Copyright Notice

The copyright law of the United States (*Title 17, United States Code*) governs the making of photocopies or other reproductions of copyrighted materials, including music and software. Copying, displaying, reproducing, or distributing copyrighted works may infringe upon the copyright owner's rights and such infringement is subject to appropriate disciplinary action as well as criminal penalties provided by federal law. Usage of such material is only appropriate when that usage constitutes "fair use" under the Copyright Act. As a UT Dallas student, you are required to follow the institution's copyright policy ([Policy Memorandum 84-I.3-46](#)). For more information about the fair use exemption, see <http://copyright.lib.utexas.edu/copypol2.html>.

Email Use

The University of Texas at Dallas recognizes the value and efficiency of communication between faculty/staff and students through electronic mail. At the same time, email raises some issues concerning security and the identity of each individual in an email exchange. The university encourages all official student email correspondence be sent only to a student's UT Dallas email address and that faculty and staff consider email from students official only if it originates from a UT Dallas student account. This allows the university to maintain a high degree of confidence in the identity of all individuals corresponding and the security of the transmitted information. UT Dallas furnishes each student with a free email account that is to be used in all communication with university personnel. The Department of Information Resources at UT Dallas provides a method for students to have their UT Dallas mail forwarded to other accounts.

Privacy

UTD takes your privacy very seriously. I am unable to email you your grade or even discuss grades by email. Grades will be posted on eLearning and all questions regarding grades should be handled in office hours.

Withdrawal from Class

The administration of this institution has set deadlines for withdrawal from any college-level courses. These dates and times are published in that semester's course inventory and in the academic calendar. Administration procedures must be followed. It is the student's responsibility to handle withdrawal requirements from any class. In other words, a professor or other instructor cannot drop or withdraw any student. You must do the proper paperwork to ensure that you will not receive a final grade of "F" in a course if you choose not to attend the class once you are enrolled.

Student Grievance Procedures

Procedures for student grievances are found in *Title V, Rules on Student Services and Activities*, of the university's *Handbook of Operating Procedures*. In attempting to resolve any student grievance regarding grades, evaluations, or other fulfillments of academic responsibility, it is the obligation of the student first to make a serious effort to resolve the matter with the instructor, supervisor, administrator, or committee with whom the grievance originates (hereafter called "the respondent"). Individual faculty members retain primary responsibility for assigning grades and evaluations. If the matter cannot be resolved at that level, the grievance must be submitted in writing to the respondent with a copy of the respondent's School Dean. If the matter is not resolved by the written response provided by the respondent, the student may submit a written appeal to the School Dean. If the grievance is not resolved by the School Dean's

decision, the student may make a written appeal to the Dean of Graduate or Undergraduate Education, and the dean will appoint and convene an Academic Appeals Panel. The decision of the Academic Appeals Panel is final. The results of the academic appeals process will be distributed to all involved parties. Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations.

Incomplete Grade Policy

As per university policy, incomplete grades will be granted only for work unavoidably missed at the semester's end and only if 70% of the course work has been completed. An incomplete grade must be resolved within eight (8) weeks from the first day of the subsequent long semester. If the required work to complete the course and to remove the incomplete grade is not submitted by the specified deadline, the incomplete grade is changed automatically to a grade of F.

Office of Student Accessibility (OSA)

UT Dallas is committed to providing equal educational opportunities for students with documented disabilities to all University courses and programs. Any student with a documented physical, psychological, or learning disability, which affects his/her academic performance, is eligible for services. If you need classroom accommodations, please make an appointment with the Office of Student Accessibility at: SSB 3.200 (3rd Floor in SSB), 972-883-2098. Office hours are Monday – Thursday, 8:30 a.m. - 6:00 p.m., Friday 8:00 a.m. – 5:00 p.m. Evening appointments are available by request. <http://www.utdallas.edu/studentaccess/> OSA provides registered students with an accommodation letter to present to faculty members. The letter verifies that the student is qualified to receive certain accommodations. The accommodation letter should be presented to instructors of each course at the beginning of the semester. The approved accommodations should be discussed at that time. It is the student's responsibility to notify his/her professor of their needs. The University of Texas at Dallas is proud to be an educational institution that welcomes and supports a diverse student body.

Religious Holy Days

The University of Texas at Dallas will excuse a student from class or other required activities for the travel to and observance of a religious holy day for a religion whose places of worship are exempt from property tax under Section 11.20, Tax Code, *Texas Code Annotated*. The student is encouraged to notify the instructor or activity sponsor as soon as possible regarding the absence, preferably in advance of the assignment. The student, so excused, will be allowed to take the exam or complete the assignment within a reasonable time after the absence: a period equal to the length of the absence, up to a maximum of one week. A student who notifies the instructor and completes any missed exam or assignment may not be penalized for the absence. A student who fails to complete the exam or assignment within the prescribed period may receive a failing grade for that exam or assignment. If a student or an instructor disagrees about the nature of the absence [i.e., for the purpose of observing a religious holy day] or if there is similar disagreement about whether the student has been given a reasonable time to complete any missed assignments or examinations, either the student or the instructor may request a ruling from the chief executive officer of the institution, or his or her designee. The chief executive officer or designee must take into account the legislative intent of *TEC 51.911(b)*, and the student and instructor will abide by the decision of the chief executive officer or designee.

Avoiding Plagiarism

[Adapted from Duke University's guidelines for writers; added July 2010]. *Take time to make careful choices among--and learn to use--the research tools* available to you. You will probably find that your favorite web search engine is not adequate by itself for college level research. Consult with your professor or a librarian. You may need to use specialized research tools, some of which may require learning new searching techniques. *Expect to make trips to the library*. While you can access many of the library's resources from your home computer, you may find that you need to make several trips to use materials or research tools that are not accessible remotely. Of course, you will be seeking the best information, not settling for sources simply because they happen to be available online. *Allow time for gathering materials* that are not available at UT Dallas. The InterLibrary Loan Office can borrow articles and books from

other libraries, but this process takes additional time. *Allow time for reading*, rereading, absorbing information, taking notes, synthesizing, and revising your research strategy or conducting additional research as new questions arise. *Sloppy note-taking increases the risk that you will unintentionally plagiarize*. Unless you have taken note carefully, it may be hard to tell whether you copied certain passages exactly, paraphrased them, or wrote them yourself. This is especially problematic when using electronic source materials, since they can so easily be copied and pasted into your own document. *Identify words that you copy directly* from a source by placing quotation marks around them, typing them in a different color, or highlighting them. (Do this immediately as you are making your notes. Don't expect to remember days or weeks later what phrases you copied directly). Make sure to indicate the exact beginning and end of the quoted passage. Copy the wording, punctuation and spelling exactly as it appears in the original. *Not down the page number and author or title* of the source each time you make a note, even if you are not quoting directly but are only paraphrasing. *Keep a working bibliography* of your sources so that you can go back to them easily when it's time to double-check the accuracy of your notes. If you do this faithfully during the note-taking phase, you will have no trouble completing the "works cited" section of your paper later on. *Keep a research log*. As you search databases and consult reference books, keep track of what search terms and databases you used and the call numbers and URLs of information sources. This will help if you need to refine your research strategy, locate a source a second time, or show your professor what works you consulted in the process of completing the project. *You must cite direct quotes. You must cite paraphrases*. Paraphrasing is rewriting a passage or block of text in your own words. If you paraphrase, you must still cite the original source of the idea. *You must cite ideas* given to you in a conversation, in correspondence, or over email. *You must cite sayings or quotations that are not familiar, or facts that are not "common knowledge."* However, it is not necessary to cite a source if you are repeating a well-known quote or familiar proverb. Common knowledge is something that is widely known. For example, it is widely known that Bill Clinton served two terms as president; it would not be necessary to cite a source for this fact. *These types of sources should be cited as well. Printed sources:* Books, parts of books, magazine or journal articles, newspaper articles, letters, diaries, public or private documents; *Electronic sources:* Web pages, articles from e-journals, newsgroup postings, graphics, email messages, software, databases; *Images:* Works of art, illustrations, cartoons, tables, charts, graphs; *Recorded or spoken material:* Course lectures, films, videos, TV or radio broadcasts, interviews, public speeches, conversations

Letters of Recommendation

If you would like for me to write you a letter of recommendation, I request that you speak to me about it in person. Please give me 2 weeks notice to write letters of recommendation.

The descriptions and timelines contained in this syllabus are subject to change at the discretion of the Professor.