

Course Syllabus *Fall 2017*

Course Information: *ED 4361-501 Classroom Management*
Monday and Wednesday 5:30 p.m. – 6:45 p.m.

Professor: Mrs. Laurie Pollock
Teacher Development Center/School of Interdisciplinary Studies
Teacher Development office phone number: (972) 883-2730
Laurie.Pollock@utdallas.edu

Field Experience

This course must be taken during the final semester prior to Student/Clinical teaching. Students will be required to complete 30 hours of Field Experience and assignments in order to pass this course.

PPR (Pedagogy and Professional Responsibility TExES Test)

In addition, Students MUST do one of the following options in order to pass this course:

- Passing score of 240 on P.P.R. TExES test. A hard copy of the score must be presented to the professor.
 - REA website practice test. A hard copy of the score must be presented to the professor.
 - ETS online. A hard copy of the score must be presented to the professor.
 - Paper-based practice test in the Teacher Development Center.
 - Attend a PPR Workshop (Saturday, September 16th or November 4th)
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Course Description

This course will focus on skills related to the Art and Science of teaching, regardless of the discipline being taught. Also included is a study of classroom management theories, programs and practices. In many cases, these are the skills that will “make or break” a teacher. Emphasis will be given to those areas of knowledge necessary to pass the state-mandated TExES Pedagogy & Professional Responsibilities Test (PPR), a test which is required for certification.

Student Learning Objectives/Outcomes

- The students will gain an understanding of the PPR TExES domains and competencies. **SBEC Standard 5.1**, Teachers implement both formal and informal methods of measuring student progress.
 - The student will differentiate among classroom management techniques in various scenarios and real life situations. **SBEC Standard 1.5**, Teachers incorporate complex, higher order thinking, leading class discussions and activities that provide opportunities for deeper learning.
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- The student will evaluate major constructs of classroom management skills. **SBEC** Standard 1.2, Teachers design developmentally appropriate, standards-driven lessons that reflect evidence-based practices.
 - The students will demonstrate their ability to recognize students with special needs/exceptionalities. **SBEC** Standard 1.3, Teachers design lessons to meet the needs of diverse learners, adapting methods when appropriate.
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Required Textbook:

Discipline in the Secondary Classroom, A Positive Approach to Behavior Management 3rd Edition
by Randall S. Sprick, Ph.D.

Highly Recommended:

TExES PPR EC-12, by Beatrice Mendez Newman, Ph.D.

ISBN – 13-978-0-7386-1142-6

A loose-leaf binder in which to keep all handouts.

A loose-leaf binder for portfolio (1/2” – 1”)

Assignments & Academic Calendar

WEEK	DATE	TOPICS	ASSIGNMENTS
Week 1	8/21	Orientation and Course Requirements, Syllabus and Textbook(s)	Read Chapter 1 in Sprick and complete self-assessment
	8/23	All About Me Presentations (2-3 minutes) Chapter 1 debrief T-Tess and Field Experience assignments	All About Me is due
Week 2	8/28	Wong Video 1 Explanation of portfolio	Read Chapter 3 in Sprick and complete self-assessment
	8/30	Wong Video on Classroom Organization Chapter 3 debrief	Watch <i>Art and Science of Teaching Part 1</i> (elearning) Complete outline
Week 3	9/4	Labor Day	
	9/6	Discussion of strategies based on Marzano video Part 1, questions 1-4	Read Chapter 4 in Sprick and complete self-assessment Journal entry #1 due
Week 4	9/11	Wong Video on Discipline Management Compare/Contrast Discipline Management plans Chapter 4 debrief	Read Chapter 8 in Sprick and complete self-assessment
	9/13	PPR Competency and Domain overview Chapter 8 debrief	Watch <i>Art and Science of Teaching Part 2</i> (elearning) Complete outline
Week 5	9/18	Brainstorm and Prioritize Strategies (breakout middle school and high school) Discuss Motivation according to Wong, Sprick and Marzano	
	9/20	PPR – REA Book and TEA Prep Manual	Read Multiple Intelligence articles/ Watch <i>Battle of</i>

		Research Paper assignment	<i>the Brains</i> (elearning) Journal entry #2 due
Week 6	9/25	Multiple Intelligences (Gardner, Wong, Champs, Marzano)	
	9/27	Multiple Intelligence cont. Multiple Intelligence assignment	Journal entry #3 due
Week 7	10/2	Differentiated Instruction	
	10/4	Turnaround “Tools for the Teenage Brain – Helping Underperforming Students Become Lifelong Learners Eric Jensen and Carole Snider *take home midterm exam*	Multiple Intelligence Activity due
Week 8	10/9	Turnaround Tools – cont.	Differentiated Instruction assignment due
	10/11	ELPS	Midterm exam due
Week 9	10/16	ELPS cont. (bring a lesson plan)	Journal entry #4 due
	10/18	Chelonnda Seroyer video Code of Ethics – Student Code of Conduct Handbook assignment	Read Chapter 5 in Sprick and complete self-assessment ELPS assignment due
Week 10	10/23	Present Research Paper (5 minute presentation) Chapter 5 debrief	Research Paper due
	10/25	Presentations cont.	Code of Ethics/Student Code of Conduct assignment due
Week 11	10/30	PPR – Pair/Share Final presentation assignment Discuss Mental Health/Disorders assignment	Read Chapter 2 in Sprick and complete self-assessment Journal entry #5 due
	11/1	Chapter 2 debrief Classroom Management Philosophy assignment *sign up for final presentations*	Watch <i>F.A.T. City</i> video (elearning)
Week 12	11/6	<i>F.A.T. City</i> Reflection LGBTQ	
	11/8	Mental Health and Disorders Presentations (5-6 minute presentations)	Mental Health/Disorders assignment due
Week 13	11/13	Cont.	Final Reflection is due
	11/15	Presentations/Self reflection/feedback	
	11/20-11/25	Thanksgiving and Fall Break	
Week 14	11/27	Cont.	
	11/29	Cont.	
Week 15	12/4	Cont.	
	12/6	Cont.	
	TBA	Final exam (return portfolios and EAT!!)	

****This calendar is subject to change based on the needs of the class and the instructor***

Assignments:

All About Me/Presentation	5
Student Code of Conduct/Code of Ethics	10
Professionalism	10
ELPS Assignment	15
Mental Health Disorders/Presentation	20
Differentiation Assignment	30
Multiple Intelligence	40
Journal Entries and Final Reflection	65
Final Presentation	90
Midterm Exam	120
Research Paper/Presentation	120
Final Project Portfolio	135
Total	660 points

Grading Policy:

601-660	A	301-350	C
551-600	A-	251-300	C-
501-550	B+	201-250	D+
451-500	B	151-200	D
401-450	B-	101-150	D-
351-400	C+	<100	F

Course & Instructor Policies

Professionalism:

There will be a total of **10** points for professional behavior that will include the following: attendance/absences, tardies, articles, late work, professional participation and having required materials (textbooks, books, and handouts)

Attendance and Tardies:

You are **expected** to be on time for each class. **3** tardies will equal **1** absence. No more than **2** absences will be acceptable. On the **3rd** absence, your grade **will be dropped** a letter grade. If you must be absent, advance notice will be expected to the above phone number or e-mail address. Roll will be taken each class period. Assignments due on a day you are absent will still be **expected** on that day. You may e-mail the assignment as an attachment on the **due** date, prior to the beginning of class. Late assignments will be penalized 10 points for each day it is late. Class work that is done in class will not be made up. Handouts will not be kept from week to week so you will need to get copies from a classmate. Appropriate use of a laptop is **expected**.

Participation:

Revised 8/15/2017

The class will be much more enjoyable and beneficial with active participation from all students. Everyone has valuable experiences and insights to contribute.

Cell phones will be on vibrate or off. No texting

*Laptops may be used for note taking only and you must sit on the first 2 rows.

As a student in this course, you are expected to comply with the Code of Ethics and Standard Practice for Texas Educators and the Fitness to Teach Policy.

Sharing Confidential Information

Students considering sharing personal information in email, in person, or within assignments or exams should be aware that faculty members and teaching/research assistants are required by UT Dallas policy to report information about sexual misconduct to the UT Dallas Title IX Coordinator. Per university policy, faculties have been informed that they must identify the student to the UT Dallas Title IX Coordinator. Students who wish to have confidential discussions of incidents related to sexual harassment or sexual misconduct should contact the Student Counseling Center (972-883-2527 or after hours 972-UTD-TALK or 972-883-8255), the Women's Center (972-883-8255), a health care provider in the Student Health Center (972-883-2747), the clergyperson (or other legally recognized religious advisor) of their choice, or an off-campus resource (i.e., rape crisis center, doctor, psychologist). Students, who are sexually assaulted, harassed, or victims of sexual misconduct, domestic violence, or stalking, are encouraged to directly report these incidents to the UT Dallas Police Department at 972-883-2222 or to the Title IX Coordinator at 972-883-2218. Additional information and resources may be found at <http://www.utdallas.edu/oiec/title-ix/resources>.

Technical Support

If you experience any issues with your UT Dallas account, contact the UT Dallas Information Resources Help Desk: assist@utdallas.edu or call 972-883-2911.

UT Dallas provides eLearning technical support 24 hours a day/7 days a week. The services include a toll free telephone number for immediate assistance (1-866-588-3192), email request service, and an online chat service. Please use this link to access the UTD eLearning Support Center: <http://www.utdallas.edu/elearninghelp>.

Field Trip Policies, Off-Campus Instruction and Course Activities

Revised 8/15/2017

Off-campus, out-of-state, foreign instruction/travel, and course-related field trip activities are subject to state law and University policies and procedures regarding travel and risk-related activities.

Detailed information regarding this policy, in accordance to Texas Education Code, Section 51.950, can be accessed at the UT Dallas Policy **Navigator**, <http://policy.utdallas.edu/utdbp3023>, and at <http://www.utdallas.edu/administration/insurance/travel>. Additional information is available from the office of the school dean.

Student Conduct and Discipline

The University of Texas System (Regents' Rule 50101) and The University of Texas at Dallas have rules and regulations for the orderly and efficient conduct of their business. It is the responsibility of each student and each student organization to be knowledgeable about the rules and regulations which govern student conduct and activities. General information on student conduct and discipline is contained in the UT Dallas online catalogs (<http://catalog.utdallas.edu>).

The University of Texas at Dallas administers student discipline within the procedures of recognized and established due process. Procedures are defined and described in the Student Discipline and Conduct, UTDSP5003 (<http://policy.utdallas.edu/utdsp5003>). Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations (SSB 4.400, 972-883-6391) and online at <http://www.utdallas.edu/deanofstudents>.

A student at the University neither loses their rights nor escapes the responsibilities of citizenship. He or she is expected to obey federal, state, and local laws as well as the Regents' Rules, university regulations, and administrative rules. Students are subject to discipline for violating its standards of conduct whether such conduct takes place on or off campus, or whether civil or criminal penalties are also imposed for such conduct.

Academic Integrity

Academic Dishonesty: The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrates a high standard of individual honor in his or her scholastic work.

Academic dishonesty can occur in relation to any type of work submitted for academic credit or as a requirement for a class. It can include individual work or a group project. Academic dishonesty includes, plagiarism, cheating, fabrication and collaboration/collusion. In order to avoid academic dishonesty, it is important for students to fully understand the expectations of their professors. This is best

accomplished through asking clarifying questions if an individual does not completely understand the requirements of an assignment.

Additional information related to academic dishonesty and tips on how to avoid dishonesty may be found here: <http://www.utdallas.edu/deanofstudents/maintain>.

Copyright Notice

It is the policy of the University of Texas at Dallas to adhere to the requirements of the United States Copyright Law of 1976, as amended, (Title 17, United States Code), including ensuring that the restrictions that apply to the reproduction of software are adhered to and that the bounds of copying permissible under the fair use doctrine are not exceeded. Copying, displaying, reproducing, or distributing copyrighted material may infringe upon the copyright owner's rights. Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to appropriate disciplinary action as well as civil and criminal penalties. Usage of such material is only appropriate when that usage constitutes "fair use" under the Copyright Act. For more information about the fair use exemption, see <http://copyright.lib.utexas.edu/copypol2.html>. As a UT Dallas student, you are required to follow UT Dallas' copyright policy (UTDPP1043 at <http://policy.utdallas.edu/utdpp1043>) and the UT System's policy at <http://www.utsystem.edu/ogc/intellectualproperty/copyrighthome.htm>.

Email Use

The University of Texas at Dallas recognizes the value and efficiency of communication between faculty/staff and students through electronic mail. At the same time, email raises some issues concerning security and the identity of each individual in an email exchange. All official student email correspondence will be sent only to a student's UT Dallas email address and UT Dallas will only consider email requests originating from an official UT Dallas student email account. This allows the University to maintain a high degree of confidence in the identity of each individual's corresponding via email and the security of the transmitted information. The University of Texas at Dallas furnishes each student with a free email account that is to be used in all communication with university personnel. The Department of Information Resources provides a method for students to have their UT Dallas mail forwarded to other email accounts. To activate a student UT Dallas computer account and forward email to another account, go to <http://netid.utdallas.edu>.

Class Attendance

Regular and punctual class attendance is expected. Students who fail to attend class regularly are inviting scholastic difficulty. Absences may lower a student's grade where class attendance and class participation are deemed essential by the instructor. In some courses, instructors may have special attendance

requirements; these should be made known to students during the first week of classes.

Withdrawal from Class

The administration at UT Dallas has established deadlines for withdrawal from any course. These dates and times are published in the Comet Calendar (<http://www.utdallas.edu/calendar>) and in the Academic Calendar (<http://www.utdallas.edu/academiccalendar>). It is the student's responsibility to handle withdrawal requirements from any class. In other words, a professor or other instructor cannot drop or withdraw any student unless there is an administrative drop such as the following:

- Have not met the prerequisites for a specific course
- Have not satisfied the academic probationary requirements resulting in suspension
- Judicial affairs request
- Have not made appropriate tuition and fee payments
- Enrollment is in violation of academic policy
- Was not admitted for the term in which they registered

It is the student's responsibility to complete and submit the appropriate forms to the Registrar's Office and ensure that he or she will not receive a final grade of "F" in a course if he or she chooses not to attend the class after being enrolled.

Student Grievance Procedures

Procedures for student grievances are found in university policy UTDSP5005 (<http://policy.utdallas.edu/utdsp5005>). In attempting to resolve any student grievance regarding disputes over grades, application of degree plan, graduation/degree program requirements, and thesis/and dissertation committee, advisor actions and/or decisions, evaluations, and/or other fulfillments of academic responsibility, it is the obligation of the student first to make a serious effort to resolve the matter with the instructor, supervisor, administrator, or committee with whom the grievance originated.

Incomplete Grade Policy

As per university policy, incomplete grades may be given, at the discretion of the instructor of record for a course, when a student has completed at least 70% of the required course material but cannot complete all requirements by the end of the semester. An incomplete course grade (grade of 'I') must be resolved completed within the time period specified by the instructor, not to exceed eight (8) weeks from the first day of the subsequent long semester. Upon completion of the required work, the symbol 'I' may be converted into a letter grade (A through F). If the grade of Incomplete is not removed by the end of the specified period, it will automatically be changed to F.

AccessAbility Services

It is the policy and practice of The University of Texas at Dallas to make reasonable disability-related accommodations and/or services for students with documented disabilities. However, written notification from the Office of Student AccessAbility (OSA) is required (see <http://www.utdallas.edu/studentaccess>). If you are eligible to receive disability-related accommodations and/or services and to ensure accommodations will be in place when the academic semester begins, students are encouraged to submit documentation four to six weeks in advance. Students who have questions about receiving accommodations, or those who have, or think they may have, a disability (mobility, sensory, health, psychological, learning, etc.) are invited to contact the Office of Student AccessAbility for a confidential discussion.

The Office of Student AccessAbility provides:

1. Academic accommodations for eligible students with a documented permanent physical, mental or sensory disability
2. Facilitation of non-academic and environmental accommodations and services
3. Resources and referral information, and advocacy support as necessary and appropriate.

OSA is located in the Student Services Building, suite 3.200. They can be reached by phone at 972-883-2098, or by email at studentaccess@utdallas.edu.

Religious Holy Days

The University of Texas at Dallas will excuse a student from class or other required activities, including examinations and travel time for the observance of a religious holy day for a religion whose places of worship are exempt from property tax under Section 11.20, of the Texas Tax Code.

Students are encouraged to notify the instructor or activity sponsor as soon as possible regarding the absence, preferably in advance of the assignment.

Excused students will be allowed to take missed exams or complete assignments within a reasonable time after the absence: a period equal to the length of the absence, up to a maximum of one week. A student who notifies the instructor and completes any missed exam or assignment may not be penalized for the absence. A student who fails to complete the exam or assignment within the prescribed period may receive a failing grade for that exam or assignment.

If a student or an instructor disagrees about the nature of the absence [i.e., for the purpose of observing a religious holy day] or if there is similar disagreement about whether the student has been given a reasonable time to complete any missed assignments or examinations, either the student or the instructor may request a ruling from the President of UT Dallas or from the President's designee. The chief executive officer or designee must take into account the legislative intent of Texas Education Code 51.911(b), and the student and instructor will abide by the decision of the chief executive officer or designee.

Resources to Help You Succeed

The Office of Student Success operates the Student Success Center (SSC, <http://www.utdallas.edu/studentsuccess>), which offers assistance to students in the areas of writing, mathematics, communication, multiple science fields, reading, study skills, and other academic disciplines. These services are available through individual and small group appointments, workshops, short courses, and a variety of online and instructional technologies. All students enrolled at UT Dallas are eligible for these services.

The Math Lab gives short-term and semester long support for a variety of introductory and advanced mathematics courses. Students may drop in to visit with a math tutor on a regular basis. Comet card is required.

The Writing Center offers a collaborative learning environment for one-to-one and small group assistance with general and advanced writing assignments and overall writing skills. Scheduling an appointment is strongly recommended, but walk in appointments are possible if a tutor is available.

The Peer Tutoring program offers free tutoring assistance in multiple locations for many of the historically challenging undergraduate subjects at UT Dallas. Tutoring sessions, offered every weekday on a drop-in basis, are one-on-one or in a small group format. The sessions are designed to meet students' individual questions and needs related to course/subject concepts. All peer tutors are current UT Dallas students who made an A- or better in the course and have a strong faculty/staff recommendation. Students should check the Student Success Center website each semester for subject offerings and session times.

The Peer-Led Team Learning (PLTL) program provides an active, engaged learning experience for students who meet in small groups once a week with a Peer Leader who helps guide them through potentially difficult gateway course. Students that attend sessions regularly typically earn a half to a whole letter grade higher than students that do not participate in the PLTL program.

Supplemental Instruction (SI) provides free, peer-facilitated weekly study sessions for students taking historically difficult courses. SI sessions encourage active, collaborative learning based on critical thinking and transferable study skills. SI leaders attend lectures, take notes, and read assigned material just like the enrolled students. Students should check the SSC website for subject and session times.

The Communication Lab (CommLab) offers one-on-one and group consultations where you will gain practical feedback for improving oral and group presentations.

Success Coaches are available for individual student appointments to discuss study skills, time management, note taking, test taking and preparation, and other success strategies.

The Student Success Center's main office is located in the McDermott Library Building and can be contacted by calling 972-883-6707 or by sending an email to ssc@utdallas.edu.

Content of this document was last modified by the Office of Institutional Effectiveness, 2016-06-01

Webpage updated by the Provost's Technology Group, 2016-06-03

Comet Creed

*As a Comet, I pledge honesty, integrity, and service
in all I do.*