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COURSE POLICY

2017 SUMMER STUDY ABROAD

The Confucius Institute at the University of Texas at Dallas is pleased to announce a 3-week study abroad program from May 27-June 17, 2017 in Nanjing, China. The program is co-organized by CI@UT Dallas and its partner university in South East University. It is sponsored by the Confucius Institute Headquarters (Hanban). For more information, please go to <https://www.utdallas.edu/ah/confucius/resources/china-study-program/>.

COURSE DESCRIPTION AND OBJECTIVES

LANG 2V42 Business Chinese (3sch) is designed for students interested in work or travel for business in Chinese-speaking areas, and for those who want to develop practical communication and comprehension skills in authentic social situations. Students will gain linguistic knowledge of Chinese with a focus on listening and speaking, as well as developing a broader understanding of today's Chinese business environment.

*Note: Starting from 2017fall, Chinese 1301 Beginning Business Chinese I (3sch) will replace the course code Lang.2V42. We recommend that you take both CHIN 1301 and 1302 (continuation of 1301): Beginning Business Chinese I & II, 6 credit hours in total. The 2 courses contain 12 lessons of business situation modules which cover the entire process and each phase of business activities.

By the end of the academic year, students will be able to

- Speak Chinese with correct pronunciation, type or write basic Chinese characters.
- Conduct Everyday conversations such as greeting, introduction, farewell, etc.
- Know essential travel phrases, such as taking flights and taxi, exchanging money, etc.
- Network with colleagues at the office, and customers over the phone.
- Be familiar with Chinese business practices and sector-specific terminology.
- Develop telephone and email skills as well as presentation and negotiation skills in mandarin Chinese.

ELIGIBILITY

No prior knowledge in business, economics, or Chinese language is required.

REQUIRED MATERIALS

TEXTBOOK: Gateway to Business Chinese ISBN 9787040323863

DISABILITY ACCOMMODATION

Students who wish to request disability accommodations in this class should present the written notification to the [Office of Student AccessAbility \(OSA\)](#). Students are encouraged to submit documentation 4-6 weeks in advance, and are invited to contact the Office for a confidential discussion.

USE OF E-LEARNING

Detailed syllabus, homework, assignments, grades report & other learning materials will be provided through e-learning, please go to: <http://www.utdallas.edu/elearning/>, use your NETID and password to log in.

*E-Learning Support Center: <http://www.utdallas.edu/elearninghelp> or call 1-866-588-3192.

USE OF E-MAIL

The University of Texas at Dallas recognizes the value and efficiency of communication between faculty/staff and students through electronic mail. At the same time, email raises some issues concerning security and the identity of each individual in an email exchange. The university encourages all official student email correspondence be sent only to a student's U.T. Dallas email address and that faculty and staff consider email from students official only if it originates from a UTD student account. This allows the university to maintain a high degree of

confidence in the identity of all individual corresponding and the security of the transmitted information. UTD furnishes each student with a free email account that is to be used in all communication with university personnel. The Department of Information Resources at U.T. Dallas provides a method for students to have their U.T. Dallas mail forwarded to other accounts.

*UT Dallas Information Resources Help Desk: assist@utdallas.edu or call 972-883-2911.

GRADING SCALE AND GRADE DISTRIBUTION

Your grade will be calculated according to the following scale. Please note that grades are not curved.

Percentage	Letter Grade	Grade Distribution	100pts
97-100	A+	Attendance and Participation	15%
93-96	A	Chapter Exam 1(Pinyin + Characters)	10%
90-92	A-		
86-89	B+	Chapter Exam 2(L1-2)	15%
83-85	B	Chapter Exam 3(L3-4)	15%
80-82	B-	Chapter Exam 4(L5-6)	15%
76-79	C+	1 Project	15%
73-75	C	2 Essays	10% (2*5%)
70-72	C-	2 Quizzes	5% (2*2.5%)
66-69	D+		
63-65	D		
60-62	D-		
Under 60	F		

A note on Incompletes: as per university policy, incomplete grades may be given, at the discretion of the instructor of record for a course, when a student has completed at least 70% of the required course material but cannot complete all requirements by the end of the semester. An incomplete course grade (grade of 'I') must be resolved completed within the time period specified by the instructor, not to exceed eight (8) weeks from the first day of the subsequent long semester. Upon completion of the required work, the symbol 'I' may be converted into a letter grade (A through F). If the grade of Incomplete is not removed by the end of the specified period, it will automatically be changed to F.

PARTICIPATION & ORAL CLASSWORK

Since regular oral practice is essential for improving proficiency in a foreign language, daily attendance and active participation are necessary for your success in Chinese 2V42. Your instructor will evaluate your attendance and in-class oral coursework during the semester, and your grade will be 0.35pt per hour (44 hours in total), for a total of 15 possible points. During the semester, you are allowed to have 3 unexcused absences.

Level of participation and attendance	Grade
Uses Chinese often, exhibits excellent, cooperative behavior; does not arrive late or leave early.	0.35pt
Present in class, average participation, arrives late or leaves early (less than 15 minutes).	0.25pt
Present in class, yet does not participate; late arrival or early departure of 15 minutes or more.	0.1pt

ABSENCES AND ATTENDANCE POLICY

The 3 cases explained below are considered authorized absences:

- *Absence due to participation in a sponsored activity/event:* Absences due to participation in sponsored activities/events (i.e.: academic field trips, approved concert, performance, athletic event, etc.) must be approved **in advance** by the instructor. Also, you must obtain the appropriate documentation from the sponsoring unit for presentation to your instructor within 5 working days after the absence.
- *Absence for Religious Holy Days:* The University of Texas at Dallas will excuse a student from class or other required activities for the observance of a religious holy day (including travel time) for a religion whose places of worship are exempt from property tax under Section 11.20, of the Texas Tax Code. Students must notify the instructor as soon as possible regarding the absence, preferably in advance of the assignment.

- *Absence due to illness, family emergency, etc.* : Absence due to illness, death in the family, or other emergencies will be authorized **ONLY** if you contact your instructor immediately **AND** if you provide proof that the absence was unavoidable (a physician's statement, accident report, obituary, service bulletin, etc.) within 5 working days after the absence.

***All** other absences will be considered unauthorized.

EXTRA CREDITS

We offer a variety of cultural activities (movie, calligraphy, tea ceremony, paper cutting, Chinese knotting, Confucius Salon, conversation tables, etc.) throughout the semester, student can earn up to 4 extra credits by attending these activities (1pt for 1 attendance, 4pts maximum, students should stay for at least two-thirds of the activity time). If the activity requires extra training or more dedication, e.g. attending the Chinese Bridge, volunteer in the Confucius Day, International Week or conferences, more points will be released (2pts for every 4hrs). However, the overall extra credit will NOT exceed 4 points.

MAKE-UP POLICY

If you must miss a unit exam, you must contact your instructor **immediately** and provide the appropriate documentation (as outlined above) within 5 working days after the absence. Only those individuals whose absences are approved by the instructor will be eligible to take a make-up exam over the material missed.

KEEPING RECORDS

Students must keep all returned graded materials until the end of the term. In case of grade disagreement, it will be the student's responsibility to show the graded materials.

STUDENT CONDUCT AND DISCIPLINE

Students at UT Dallas are expected to obey and conduct themselves in accordance with both the penal and civil statutes of the local, state and federal government and the Rules and Regulations of the Board of Regents of the University of Texas System, UT Dallas regulations and administrative rules, and to observe standards of conduct appropriate for an academic institution. For more information: <http://www.utdallas.edu/deanofstudents/titlev/>. Student Code of Conduct can be found here: <http://policy.utdallas.edu/utdsp5003>

IMPORTANT DATES

You must consult the official Academic Calendar for other important deadlines and dates concerning registration, tuition payment, dropping a class, etc. It is **your responsibility** to know these dates. A link to the Academic Calendar can be found at <http://www.utdallas.edu/academiccalendar/>.

WITHDRAWAL FROM CLASS

The administration at UT Dallas has established deadlines for withdrawal from any course. These dates and times are published in the Comet Calendar (<http://www.utdallas.edu/calendar>) and in the Academic Calendar (<http://www.utdallas.edu/academiccalendar>). It is **your responsibility** to handle withdrawal requirements from any class. In other words, a professor or other instructor cannot drop or withdraw any student unless there is an administrative drop such as the following:

- Have not met the prerequisites for a specific course
- Have not satisfied the academic probationary requirements resulting in suspension
- Judicial affairs request
- Have not made appropriate tuition and fee payments
- Enrollment is in violation of academic policy
- Was not admitted for the term in which they registered

It is your responsibility to complete and submit the appropriate forms to the Registrar's Office and ensure that you will not receive a final grade of "F" in a course if you chooses not to attend the class after being enrolled.

UT DALLAS SYLLABUS POLICIES AND PROCEDURES

The information contained in the following link constitutes the University's policies and procedures segment of the course syllabus. Please go to <http://provost.utdallas.edu/syllabus-policies> for these policies.

SHARING CONFIDENTIAL INFORMATION

Students considering sharing personal information in email, in person, or within assignments or exams should be aware that faculty members and teaching/research assistants are required by UT Dallas policy to report information about sexual misconduct to the UT Dallas Title IX Coordinator. Per university policy, faculty have been informed that they must identify the student to the UT Dallas Title IX Coordinator. Students who wish to have confidential discussions of incidents related to sexual harassment or sexual misconduct should contact the Student Counseling Center (972-883-2527 or after hours 972-UTD-TALK or 972-883-8255), the Women's Center (972-883-8255), a health care provider in the Student Health Center (972-883-2747), the clergy person (or other legally recognized religious advisor) of their choice, or an off-campus resource (i.e., rape crisis center, doctor, psychologist). Students who are sexually assaulted, harassed, or victims of sexual misconduct, domestic violence, or stalking, are encouraged to directly report these incidents to the UT Dallas Police Department at 972-883-2222 or to the Title IX Coordinator at 972-883-2218. Additional information and resources may be found at <http://www.utdallas.edu/oiec/title-ix/resources>.

CAMPUS CARRY

The University's concealed handgun policy is posted on the campus carry website: <https://www.utdallas.edu/campuscarry/>

CONTACT INFORMATION

Instructor	Bei CHEN			
Classes to teach	Chin1311	Chin1312	Chin2311	Lang2V42
Email	bei.chen@utdallas.edu			
Office	J.O.5.308			
Tel	972-883-6026			
Office hours	星期一/三 MW: 12:30 - 13:30 or by appointment			

CLASS SCHEDULE

课程表					
	周一	周二	周三	周四	周五
9:00 – 9:50	CHIN1311.001 CB3 1.308 B.CHEN		CHIN1311.001 CB3 1.308 B.CHEN		CHIN1311.001 CB3 1.308 B.CHEN
10:00 – 10:50	CHIN1312.001 CB3 1.308 B.CHEN		CHIN1312.001 CB3 1.308 B.CHEN		CHIN1312.001 CB3 1.308 B.CHEN
11:00 – 11:50	CHIN2311.001 CB3 1.308 B.CHEN		CHIN2311.001 CB3 1.308 B.CHEN		CHIN2311.001 CB3 1.308 B.CHEN
12:00 – 12:50	CHIN1311.002 CB3 1.308 C.WANG		CHIN1311.002 CB3 1.308 C.WANG		CHIN1311.002 CB3 1.308 C.WANG
14:00 – 14:50	LANG2V42 CB3 1.308 B.CHEN		LANG2V42 CB3 1.308 B.CHEN		LANG2V42 CB3 1.308 B.CHEN
14:30 – 15:45		CHIN2312.001 CB3 1.308 C. WANG		CHIN2312.001 CB3 1.308 C. WANG	

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- * Syllabus is subject to change at the discretion of the instructor.
- * Instructor will return the graded works (assignments, paper, quiz, exam, etc.) to students within 5 working days.
- * Final Exam Schedule: Please check Orion the week before finals to verify final exam time and room assignment.

Log-in to Galaxy.

Click “Orion Student Center”, under the “Orion Self-Service” link.

Choose “Exam Schedule” using the drop down bar for “other academic.”

Select the correct term.

View your final exam assignment.

- * Use the following address to access your SYLLABUS calendar from other applications. You can copy and paste the link into any calendar product that supports the iCal format.

<https://calendar.google.com/calendar/ical/chineseutd%40gmail.com/public/basic.ics>

- * Use the following address to access the CULTURAL ACTIVITIES calendar from other applications. You can copy and paste the link into any calendar product that supports the iCal format.

<https://calendar.google.com/calendar/ical/kq8uq1oae1jdh8ltsuah2qj608%40group.calendar.google.com/public/basic.ics>

SYLLABUS

January 2017 二零一七年一月						
周日	周一	周二	周三	周四	周五	周六
8 W1	9 Syllabus Course Policy 1311Pinyin1/5 1312 L6-1/8 2311 L11-1/8	10	11 2V42Pinyin1/4	12	13	14
15 W2	16 MLK, class will not meet	17	18 Study Abroad Info Session, CV library, GC1.206, 3:30 – 4:30	19	20 1311Pinyin5/5 1311 Character1/2 2V42 Pinyin4/4 1312Q1L6P1 2311Q1L11P1	21
22 W3	23 1311 Character2/2 2V42 Character1/1	24 Conversation Table, 6-7pm, SLC1.204	25 1311L1-1/6 2V42L1-1/6	26	27 L6-8/8 L11-8/8 131Q1 Pinyin & Character 1312Q2L6P2 231Q2L11P2 1312HW6 2311HW11 2V42 Chapter Exam1 (Pinyin+Character)	28 春节 Crow Collection CNY Celebration, 11:00am- 7:30pm, Crow Collection of Asian Art

February 2017 二零一七年二月

周日	周一	周二	周三	周四	周五	周六
29 W4	30 L7-1/8 L12-1/8	31	1	2	3 1311Q2L1P1 Chinese Movie, 4-6pm, GR3.302	4 Confucius Salon, 4:00- 5:30pm, JO4.102
5 W5	6 2V42L1-6/6 2V42 1 st project due	7 Conversation Table, 6-7pm, SLC1.204	8 2V42L2-1/3 L2-1/7	9	10 1311Q3L1P2 1312Q3L7P1 2311Q3L12P1 1311HW1 2V42 2 nd project due	11 元宵
12 W6	13 2V42 1 st oral presentation	14	15 L7-8/8 L12-8/8 2V42L2-3/3	16	17 L8-1/7 L13-1/8 1311 Q4L2P1 1312Q4L7P2 2311Q4L12P2 1312HW7 2V42 1 st Essay due 2V42 2 nd oral presentation + Quiz1 Tea Ceremony, 3:00 – 4:00, JO5.504, Confucius Institute Library	18
19 W7	20 2V42L3-1/6 2311 Midterm Written Exam(L11- L12) 1312 Composition & Recording 2311HW12	21 Conversation Table, 6-7pm, SLC1.204	22 1311L2-7/7 2311 Midterm Oral Exam (L11-L12)	23	24 1311L3-1/7 1311Q5L2P2 1312Q5L8P1 1311HW2 2V42 Chapter Exam2 (L1-2)	25

March 2017 二零一七年三月

周日	周一	周二	周三	周四	周五	周六
26 W8	27 1311 Midterm Oral Exam-1(Intro-L2) 1312 Midterm Written Exam (L6-L7) 2311Composition 1 Calligraphy, 1:00 – 2:00, JO5.504, Confucius Institute Library	28	1 1311 Midterm Oral Exam-2(Intro-L2)	2	3 1312 Rewrite of the Script (OPT) 2311Q5L13P1	4 Confucius Salon, 4:00-5:30pm, JO4.102
5 W9	6 L8-7/7 2V42L3-6/6 1311 Composition 1	7 Conversation Table, 6-7pm, SLC1.204	8 L9-1/9 2V42L4-1/5	9	10 L13-8/8 1311Q6L3P1 1312Q6L8P2 2311Q6L13P2 1312HW8 2311HW13 2311Composition Rewrite (OPT) 2V42 3 rd project due	11
12 W10	13 Spring Break	14	15 Spring Break	16	17 Spring Break	18
19 W11 HSK Test 1:30-5:00pm, JO5.504	20 L14-1/8 1311 Composition Rewrite (OPT) 2V42 3 rd oral presentation	21 Conversation Table, 6-7pm, SLC1.204	22 1311L3-7/7	23	24 1311L4-1/7 1311Q7L3P2 1312Q7L9P1 1311HW3	25
26 W12	27 2V42L4-5/5	28	29 2V42L5-1/5 Lecture: The Power of Words in Early Chinese Philosophy” 7:30pm-9:00pm, IO2.604	30	31 1311Q8L4P1 2311Q7L14P1 2V42 4 th project due	1 Confucius Salon, 4:00-5:30pm, JO4.102

April 2017 二零一七年四月

周日	周一	周二	周三	周四	周五	周六
2 W13 Chinese Bridge Competition-DFW, 9-3pm JO2.604	3 L9-9/9 2V42 Chapter Exam3 (L3-4)	4 清明节 Conversation Table, 6-7pm, SLC1.204	5 L10-1/9 L14-8/8 International Tea House	6	7 1311L4-7/7 L15-1/8 1311Q9L4P2 1312Q8L9P2 2311Q8L14P2 1312HW9 2311HW14 2V42 4 th oral presentation+Quiz2 Chinese Movie, 4-6pm, GR3.302	8
9 W14 BCT Test 1:30-5:00pm, JO5.504	10 1311L5-1/7 1311HW4	11	12 2V42L5-5/5	13	14 2V42L6-1/6 1311Composition2 1312 Composition2 2311Composition 2 1312Q9L10P1 2311Q9L15P1	15
16 W15	17 2V42 5 th project due	18 Conversation Table, 6-7pm, SLC1.204	19	20	21	22 HSK Test 1:30-5:00pm, JO5.504/ Chinese Speech Contest, 9:00-17:00, TBA
23 W16 (Pre-final) Chinese Bridge Competition-Southern USA, 9-3pm JO2.604	24 1311L5-7/7 L10-9/9 L15-8/8 1311Q10L5P1&P2 1312Q10L10P2 2311Q10L15P2 1311HW5 1312HW10 2311HW15 1311/1312/2311 Composition 2 Rewrite (OPT) 2V42 5 th oral presentation	25	26 2311 Final Review 1311/1312 Final Oral Exam-1	27	28 1311/1312/2311 Final Oral Exam 2V42L6-6/6 Chinese knotting, 1:00 – 2:00, JO5.504, Confucius Institute Library 2V42 2 nd Essay due	29

May 2017 二零一七年五月

周日	周一	周二	周三	周四	周五	周六
30 Final	1 Reading Day, class will not meet	2	3 1311/1312/231 1 Final Written Exam (schedule TBA) 2V42 Chapter Exam4 (L5-6)	4	5 1311/1312/231 1 Final Written Exam (schedule TBA) 2V42 Chapter Exam4 (L5-6)	6 Confucius Salon, 4:00- 5:30pm, IO4.102
7 Final	8 1311/1312/231 1 Final Written Exam (schedule TBA) 2V42 Chapter Exam4 (L5-6)	9	10	11	12	13 YCT Test 1:30-4:30pm, IO5.504
14	15	16	17	18	19	20 HSK Test 1:30-5:00pm, IO5.504

CULTURAL ACTIVITIES 2017 SPRING

DATE	ACTIVITIES	TIME	VENUE
1/18	Study in China Info Session	3:30pm-4:30pm	CV library, GC1.206
1/24	Conversation Table	6:00pm-7:00pm	SLC1.204
1/28	Chinese New Year Celebration	11:00am-7:30pm	Crow Collection of Asian Art
2/3	Chinese Movie	4:00pm-6:00pm	GR3.302
2/4	Confucius Salon	4:00pm-5:30pm	JO 4.102
2/7	Conversation Table	6:00pm-7:00pm	SLC1.204
2/17	Tea Ceremony	3:00pm-4:00pm	JO5.504
2/21	Conversation Table	6:00pm-7:00pm	SLC1.204
2/27	Calligraphy	1:00pm-2:00pm	JO5.504
3/4	Confucius Salon	4:00pm-5:30pm	JO 4.102
3/7	Conversation Table	6:00pm-7:00pm	SLC1.204
3/11-12	Chinese Culture Workshop for Teachers	9:00am-5:00pm	JO4.614
3/19	HSK TEST	1:30pm-5:00pm	JO5.504
3/21	Conversation Table	6:00pm-7:00pm	SLC1.204
3/29	Lecture: The Power of Words in Early Chinese Philosophy by Dr. Carine Defoort	7:30pm-9:00pm	JO2.604
4/1	Confucius Salon	4:00pm-5:30pm	JO4.102
4/2	Chinese Bridge Competition - DFW Area	9:00am-3:00pm	JO2.604
4/4	Conversation Table	6:00pm-7:00pm	SLC1.204
4/5	UTD iweek: International Tea House	TBA	TBA
4/7	Chinese Movie	4:00pm-6:00pm	GR3.302
4/9	BCT Test	1:30pm-5:00pm	JO5.504
4/18	Conversation Table	6:00pm-7:00pm	SLC1.204
4/22	HSK TEST Chinese Speech Contest	1:30pm-5:00pm 9:00am-5:00pm	JO5.504 (TBA)
4/23	Chinese Bridge Competition-Southern USA	9:00am-3:00pm	JO2.604
4/28	Chinese knotting	1:00pm-2:00pm	JO5.504
5/2	Conversation Table	6:00pm-7:00pm	SLC1.204
5/6	Confucius Salon	4:00pm-5:30pm	JO4.102
5/13	YCT Test	1:00pm-4:30pm	JO5.504
5/20	HSK TEST	1:30pm-5:00pm	JO5.504
5/27-6/17	Study in China with Confucius Institute	/	Nanjing, China
6/12-6/30	Become Gong Fu Panda-Chinese Language and Culture Summer Camp	8:30am-4:30pm	Jonsson Academic Center
7/6-7/21	UTD-CI China Summer Camp for U.S. High School Students	/	Beijing/Nanjing, China
7/29	Chinese Language Teacher Training Workshop	9:00am-5:00pm	JO4.614

* If you have any questions regarding the activity room, please contact Ms. Bei Chen at bei.chen@utdallas.edu for the most updated information.

PROJECTS**Signing Sheet:**

Topic	Due date and Oral Presentation Date	Signing
1. How to take a plane in China?	Feb. 6 th and 13 th	
2. How to address people in different situations?	Feb. 13 th and Feb. 20 th	
3. Calling people, QQ and Wechat	Mar. 10 th and 20 th	
4. Taxi and Didi Dache	Mar. 31 st and Apr. 7 th	
5. E-payment in China	Apr. 17 th and 24 th	

1. How to take a plane in China?

Students need to explain the whole process, it includes the following items (but not limited to these):

- 1) Buying ticket online: where to find cheap airfare tickets, how to enter the search criteria, how to buy, what ID you need to prepare;
- 2) Luggage: to do and not to do;
- 3) Where to get the boarding pass? Self check-in or going to the counter?
- 4) Security Check;
- 5) In the plane: to do and not to do
- 6) Others

*Students can check: www.qunar.com, www.ctrip.com

Requirement for the presenter:

- 1) Student needs to submit the oral presentation PPT and the English essay ONE week before the oral presentation.
- 2) The oral presentation, PPT and essay could be in English or Chinese.
- 3) The oral presentation time is expected to be 15-20 minutes.
- 4) During the oral presentation, the presenter must show his/her classmates the cellphone apps/websites needed.

Requirement for the audience:

Practice: After the oral presentation, the presenter needs to teach the class how to buy the flight ticket online. The audience is required to bring his/her computer to the classroom and practice flight ticket booking/purchasing. The practice time is expected to be 15-20 minutes.

Requirement for the presenter and audience:

- 1) Audience must submit an essay in English or Chinese, the essay should be about the purchasing experience. Students are required to print screen of each step and explain why and how.

	PROJECT	DATE	WHO
1.	The project (PPT, essay and other accompanying documents)	Feb. 6 th	Presenter
2.	The Oral Presentation 1	Feb. 13 th	All students
3.	The Essay 1	Feb. 17 th	Audience

2. How to properly address people in different situations?

Student needs to explain to the audience how to properly address people in different situations, it may include the following situations (but not limited to these):

- 1) How to introduce yourself in a job interview?
- 2) How to address and greet boss and colleagues in a workplace,
- 3) How to address and greet your teachers and classmates/schoolmates in an academic environment?
- 4) How to address people working in different areas, for example, taxi driver, doctor, someone working in the publishing house or working at school as staff, the bartender, waiter, police officer, a stranger if you want to ask direction, etc.

Requirement for the presenter:

- 1) Student needs to submit the oral presentation PPT and the list of vocabulary/phrases/sentence patterns ONE week before the oral presentation.
- 2) Student also needs to design 10 different situations that allow your classmates to practice after the oral presentation, submit the situation design ONE week before the oral presentation.
- 3) The oral presentation, PPT could be in English or Chinese.
- 4) The oral presentation time is expected to be 15-20 minutes.
- 5) The instructor will make copies of the vocabulary/phrases/sentence patterns list and the situation designs and bring it to the class.

Requirement for the audience:

Practice: After the oral presentation, the class will get the situation list and practice greeting and addressing people.

Requirement for the presenter and audience:

- 1) By the end of the oral presentation class, the teacher will give the class a quiz covering the content that the presenter introduced, the quiz will be in English/Pinyin/Characters, the quiz form: fill in the blanks/multiple choice/open-ended questions. Time: 5-10 minutes

	PROJECT	DATE	WHO
1.	The project (PPT, essay and other accompanying documents)	Feb. 10 th	Presenter
2.	The Oral Presentation 2	Feb. 17 th	All students
3.	Quiz 1	Feb. 17 th	All students

3. Calling people, QQ and Wechat /微信 wēi xìn: L3

Introduce the calling/chatting habit of Chinese people: do people use telephone, QQ or Wechat to communicate? What are they? Which one is more popular? Do people do business or work wechat? What is the advantage/disadvantage? Why wechat failed internationally? Compare QQ/Wechat to facebook or other social medial apps in your country? Etc.

Requirement for the presenter:

- 1) Student needs to submit the oral presentation PPT and the English essay ONE week before the oral presentation. Due: Mar. 10th
- 2) The oral presentation, PPT and essay could be in English or Chinese.
- 3) The oral presentation time is expected to be 20-25 minutes.
- 4) During the oral presentation, the presenter must show his/her classmates the cellphone apps/websites needed.

Requirement for the audience:

Practice: After the oral presentation, the presenter will teach the class how to use Wechat (instructor may help). The audience is required to bring his/her computer and cellphone to the classroom and

- 1) Create a wechat account
- 2) Add each other as friends
- 3) Download an emoji
- 4) Post a message in Chinese in the circle of friends (moments)
- 5) Set up group chatting, leave at least two sentences in Chinese in the chatting group you created.
- 6) Use “shake-it”

The practice time is expected to be 20-25 minutes.

	PROJECT	DATE	WHO
1.	The project (PPT, essay and other accompanying documents)	Mar. 10 th	Presenter
2.	The Oral Presentation 2	Mar. 20 th	All students

4. Taxi and Didi Dache (滴滴打车, a taxi-calling application) in China L4

Student gives a brief introduction about Taxi in China, its development, current situation, questions, dilemma, etc. Students also need to introduce Didi dache to the class: the brief history, current situation, how to use Didi Dache, etc.

Requirement for the presenter:

- 1) Student needs to submit the oral presentation PPT and the English essay ONE week before the oral presentation.
- 2) The oral presentation, PPT and essay could be in English or Chinese.
- 3) The oral presentation time is expected to be 15-20 minutes.
- 4) During the oral presentation, the presenter must show his/her classmates the cellphone apps/websites needed.

Requirement for the audience:

Practice: After the oral presentation, the presenter needs to teach the class how to use the mobile taxi-calling application. The audience is required to bring his/her cellphone to the classroom and try to locate a taxi in China, talk to the taxi driver in Chinese if possible. The practice time is expected to be 15-20 minutes.

Requirement for the presenter and audience:

By the end of the oral presentation class, the instructor will give the class a quiz covering the content that the presenter introduced, the quiz will be in English, the quiz form: fill in the blanks/multiple choice/open-ended questions. Time: 5-10 minutes

	PROJECT	DATE	WHO
1.	The project (PPT, essay and other accompanying documents)	Mar. 31 st	Presenter
2.	The Oral Presentation 3	Apr. 7 th	All students
3.	Quiz 2	Apr. 7 th	All students

5. E-payment in China: cash/现金 xiàn jīn, credit card/信用卡 xìn yòng kǎ, alipay/支付宝 zhī fù bǎo and wechat red envelop/微信红包 wēi xìn hóng bāo; L5

Student gives a brief introduction about the history of online payment service in China (from cash to Alipay and Wechat red envelop), students shall introduce the Alibaba group and Taobao.com to the class as well.

Requirement for the presenter:

- 1) Student needs to submit the oral presentation PPT and the English essay ONE week before the oral presentation.
- 2) The oral presentation, PPT and essay could be in English or Chinese.

- 3) The oral presentation time is expected to be 20-25 minutes.
- 4) During the oral presentation, the presenter must show his/her classmates the cellphone apps/websites needed and explain the interface.

Requirement for the audience and the presenter:

Practice: After the oral presentation, the presenter will teach the class how to use Taobao and Alipay. The audience is required to bring his/her computer and cellphone to the classroom and go through the process of purchasing a product at Taobao.com; this process includes:

- 1) Creating an account
- 2) Find a product
- 3) Chat with the seller, ask about the details
- 4) Put the product in the shopping cart
- 5) Try to pay
- 6) The instructor will teach the class how to give and receive the red envelop.

The practice time is expected to be 20-25 minutes.

Requirement for the presenter and audience:

All the students must submit an essay in English or Chinese, the essay should be about the purchasing experience. Students are required to print screen of each step and explain why and how.

	PROJECT	DATE	WHO
1.	The project (PPT, essay and other accompanying documents)	Apr. 17 th	Presenter
2.	The Oral Presentation 4	Apr. 24 th	All students
3.	Quiz 2	Apr. 24 th	All students
4.	The Essay 2	Apr. 28 th	Audience

EXAM QUESTION FORM

Each chapter exam will assess the four language skills and the major question forms are: ① speaking: answer questions, oral presentation, etc. ② listening: dictation, multiple choice, fill out blanks, etc. ③ reading comprehension; ④ writing comprehension: students can use Pinyin/Characters or type the answer.

Exam 1: Pinyin and characters: the instructor will give all students a paragraph in Chinese, the students are required to convert them into Pinyin, then type the paragraph on the computer and send it to the instructor.

1.	Chapter Exam 1: Pinyin + Characters	Jan. 27 th
2.	Chapter Exam2 : L1-2	Feb. 24 th
3.	Chapter Exam3 : L3-4	Apr. 3 rd
4.	Chapter Exam4 : L5-6	During the final week

CHINESE LANGUAGE PARTNERS

报告老师，我才是祖国的花朵。



With a native speaker, you learn authentic language, like this...

我
(chi)
爱
(.le)
你
(ma)



Or this...

月色晦暗恋爱夜，朕却要做线代作业！

yu è s è hu i à n li à n à i y è zh è n qu è y ào zu ò xi à n d à i zu ò y è !



OUR ACTIVITIES INCLUDE



1. Bi-weekly
2. Other cultural activities such as paper cutting, Chinese tea ceremony, calligraphy, movies, Chinese chess, Confucius Salon lectures, Spring Festival Celebration, etc.



3. Download on your phone
4. Create an account
5. Add **13947415** (Ms. Bei Chen’s wechat number) as your friend, wait for the approval response.
6. Your instructor will sent you the invitation, by clicking the link, you are in the **LANGUAGE PARTNER GROUP**, where you find friends, practice Chinese and receive more information about our activities.

* Once you are in the group, your instructor (or you) can delete each other as “friend”, but you will still be in the language partner group and communicate with everyone there.



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School of Arts & Humanities
University of Texas at Dallas

CHINESE LANGUAGE LEARNING RESOURCES

Chinese Language Library: Confucius Institute at UT Dallas: Location: JO5.504

Chinese Bridge competition, Scholarship opportunity, non-credit Chinese class, cultural Chinese classes and many other activities, please see Confucius Institute at UT Dallas: <http://www.utdallas.edu/ah/confucius/>

Online Chinese lessons, audios and videos:

1. 👍 Online Confucius Institute: <http://www.chinesecio.com/>
2. Chinese Pod: <https://chinesepod.com/>
3. Watch to learn Chinese: <http://watchtolearnchinese.com/>
4. Survival Chinese: <http://personal.kenyon.edu/bai/vcsc.htm>

Dictionaries:

1. 👍 Pleco: dictionary app: check stroke orders, translation, pronunciation by scanning a character using your smartphone.
2. KT dict C-E: dictionary app
3. 汉典 Online Dictionary: <http://www.zdic.net/sousuo/>: Check the meanings of radical and characters, check stroke, stroke order and the evolution of a character.

Online tools:

1. Anki: Online flashcard that helps you to remember characters easily: <http://ankisrs.net/>
2. 👍 Input Chinese Online: www.inputking.com
3. Pinyin and Character Online Converter: <http://www.pin1yin1.com/>
4. Simplified and Traditional Characters Online Converter: <http://www.chinese-tools.com/tools/converter-simptrad.html>

Pronunciation:

Online

1. Follow the sound recording and pronounce the phonetic symbols: <http://www.shuifeng.net/Dic/Html/index21.htm>
2. Yellow Bridge: Introduction to Pinyin: <http://www.yellowbridge.com/chinese/pinyin-intro.php>
3. Introduction of Mandarin Chinese Phonetics: <http://www.zein.se/patrick/chinen8p.html#labial>
4. Praat: Doing phonetics by computer: linguistic software: <http://www.fon.hum.uva.nl/praat/>

App

1. PinyinChart: All possible combination of sounds and tones in the Chinese language included. Clearly spoken to demonstrate the different tones. Web resource is also available. <http://pinyintutor.com/>
2. Pinpin: Pinyin chart and demonstration of pronunciation. <https://itunes.apple.com/us/app/pin-pin-free-pinyin-chart/id586946693?mt=8>
3. Pinyin Trainer by TrainChinese: take the form of Pinyin-quiz. <https://itunes.apple.com/us/app/pinyin-trainer-by-trainchinese/id376797304?mt=8>
4. ToneDetector: Check if your tone is correct: <https://itunes.apple.com/us/app/tonedetector/id495002820?mt=8>
5. Forvo: The largest pronunciation dictionary in the world. All the words in all the languages pronounced by native speakers. <http://forvo.com/>

Characters, Radical and Strokes:

Online

1. Yellow Bridge: List of Chinese Radicals: <http://www.yellowbridge.com/chinese/radicals.php>
2. Yellow Bridge: Stroke Orders: <http://www.yellowbridge.com/chinese/character-stroke-order-rules.php>

App

1. 中文笔顺: Learn Chinese Mandarin Hanyu calligraphy characters writing quick and easy for beginner free <https://itunes.apple.com/cn/app/zhong-wen-bi-shun-learn-chinese/id937140477?mt=8>
2. Chinese Writer by tranchinese: Characters fall from the top of the screen - you have to tap them and draw them correctly to score points. Just don't let them reach the bottom, or - kaboom! <https://itunes.apple.com/us/app/chinese-writer-by-trainchinese/id422248993?mt=8>


Integrated Chinese related:

1. Write, read, remember characters, create flashcard of Integrated Chinese: Skritter http://www.skritter.com/learn_more
2. Yellow Bridge Chinese Flashcards: Online Flashcards for Chinese Textbooks including Integrated Chinese Textbooks used at UT Dallas. The Yellow Bridge Chinese Flashcards are designed to help students memorize as many Chinese characters as possible. They work just like the real world cardboard flashcards where there is a prompt side and an answer side. However, they also provide many advantages that are not possible in cardboard flashcards, such as instant dictionary reference, interactive pronunciation, and session statistics:
<http://www.yellowbridge.com/chinese/flashcards.php>
3. Learning material provided by Cheng-Tsui Company: <http://my.cheng-tsui.com/node/244>
4. Integrated Chinese Online Exercises: <http://www.language.berkeley.edu/ic/>

Chinese Reading:

1. 主席日报: Chairmanbao: <http://www.thechairmansbao.com/>

Social Networking

1. Weibo: Chinese twitter: <http://us.weibo.com/gb#>
2.  Wechat: app, free mobile text and voice messaging communication service, app is available.
3. 知乎: Chinese quora: <https://www.zhihu.com/>, app is available
4. UT Dallas: ifriend program: <https://www.utdallas.edu/calendar/event.php?id=1220418626>


Documentary Movies:

1. 《汉字五千年》 5 Thousand Years of Chinese Characters, 8 episodes (dubbed in English):
https://www.youtube.com/watch?v=qWnMI_vBR4E&list=PLs2aWRTz6R5rqSr2quoqG0y9-9T0JF5P
2. 《舌尖上的中国》 A Bite of China, Season 1, 7 episodes (dubbed in English):
https://www.youtube.com/watch?v=06gvRIOfUv0&list=PLYOTfstAG_IPjyEeT472GEJzafYmBiA3w
3. 《舌尖上的中国》 A Bite of China, Season 2, 8 episodes (subtitle in English):
<https://www.youtube.com/watch?v=ntnTLOedT2w&list=PLUvyMxfZV1PmzYTuz03H0rOHmTi4vSI2t>
4. 《丝绸之路》 The Silk Road, 12 episodes (dubbed in English): <https://www.youtube.com/watch?v=8qer5yTyYvI>
5. 《故宫》 The Palace Museum, 12 episodes (No subtitle) <https://www.youtube.com/watch?v=s2kVcjZ6dhc>
6. 《茶，一片树叶的故事》 Tea, the Story of a Leaf, 5 episodes (Chinese subtitle):
https://www.youtube.com/results?search_query=tea%2C+story+of+a+leaf%2C+
7. 《园林》 Chinese Garden: 8 episodes (Chinese subtitle): https://www.youtube.com/watch?v=DUOXprl_h0
8. “一条” Yitiao Video: The most popular life style video channel in China.
https://www.youtube.com/channel/UCuIFhrW_YCwkq_BP16C82mA
9. “二更” Ergeng: share the beauty beside your life.
<https://www.youtube.com/channel/UC3083ib3xCod6Vz6I34WZUQ/about>

Chinese TV:

1. China Hunan TV Official Channel: <https://www.youtube.com/channel/UC1pHFqCMAIHP8gr4lYGtNLA>
*Some TV shows are with English subtitles.
2. Hubei TV Official Channel: <https://www.youtube.com/user/liaoningofficial>
3. China Central TV Official Channel: <https://www.youtube.com/user/ChineseInternatioify>
4. China TV Drama Channel: <https://www.youtube.com/channel/UC9kJhStmqaiBQsbXmavvfxA>

Talk Show in Chinese:

1.  非正式会谈: a Chinese talk show based on the original South Korean show Non-Summit. The show hosts a panel of foreigners living in China, holding discussions in Mandarin on various topics and issues.
Season 2016: https://www.youtube.com/playlist?list=PLr11u_DtIVniakDWE-3eQ2j8RwfqPjadz
Season 2015: https://www.youtube.com/watch?v=7MIJ_YI9LC8&list=PL9pM3u-BfpWLR6DR53LLhWAlaCZnJ6Whu
2. 世界青年说: a Chinese talk show based on the original South Korean show Non-Summit. The show hosts a panel of foreigners living in China, holding discussions in Mandarin on various topics and issues.
<https://www.youtube.com/watch?v=0uoEHsPAQfo>

Audio Station:

喜马拉雅 FM/Ximalaya FM: Listen to different programs and audiobooks online: <http://www.ximalaya.com/explore/>
*to download the app: <http://www.ximalaya.com/download>

Like Us on Facebook:

1. Like FACSS UTD (Friendship Association of Chinese Students and Scholars at UT Dallas) on facebook: <https://www.facebook.com/Facss-UTD-193927427309767/timeline/>
2. Like Confucius Institute UTD on Facebook: <https://www.facebook.com/ConfuciusUTDallas?pnref=story>

Study Abroad Possibility:

1. In Tai Wan: <http://taiwanusalliance.com/wp-content/uploads/2016/12/2017-TUSA-Poster.pdf>

CHAPTER EXAM1**Exam Time & Location****Date:** 02.24**Location:** Regular Classroom**Schedule**

		ORAL EXAM TIME
Kan,Erva	康尔雅	2:00 – 2:05
Robinson,Laura Qiu	秋莲	2:05 – 2:10
Ye,Alice Jane	叶玲一	2:10 – 2:15
Zwall,Matthew Richard	周望	2:15 – 2:20
Cho,Tiffany Leslie	曹咏琪	2: 20 – 2:25

Requirement and Instruction

The 1st exam includes 2 parts: 1) Oral Exam and 2) Written Exam, after you complete the 1st, please stay in the classroom and prepare for the 2nd part.

Topics:

ORAL EXAM: Questions and Answer: Instructor will prepare 2 topics and put them in different envelopes, pick an envelope in random and complete the conversation:

1. Boarding pass: if you get this topic, you will be the passenger and the instructor the airport ground staff, you are required to ask:
 - 1) Departure time
 - 2) Boarding gate number
 - 3) If the flight is delayed or on time.

The dialogue 1 of Lesson 1 will be used as the conversation sample.

2. Instructor will prepare 2 business cards, one is for her, one is for you, you are required to exchange greeting and business card with the instructor, the following topics will be covered:
 - 1) Ask the honorable last name and full name of each other, use the appropriate way to answer the questions.
 - 2) Identify the company you are from and your position in the company.
 - 3) Exchange business cards
 - 4) Close the conversation: nice to meet you

The dialogue 1 & 2 of Lesson 2 will be used as the conversation sample.

WRITTEN EXAM: Question form: multiple Choice

Listening comprehension:

- 1) Time expression (a.m., p.m. included)
- 2) Airport arrival announcement
- 3) Airport departure announcement

Reading comprehension:

- 1) Translation between English and Characters
- 2) Identify the personal information based on the business card given: full name, last name, company, profession, measure word,
- 3) Basic grammar questions: demonstrative pronouns, particle de, verb. etc.

Most of the words will be selected from the 1st dialogue of each lesson.

1312 Oral Presentation Grading Rubric and Grading Form (30pts in total)

Name: _____ Grade: _____

Part I: ANSWER THE QUESTIONS (30')**Communicative Success (8')**

7-8'	<ol style="list-style-type: none"> The student always responds appropriately to the questions. The message is clearly organized. The listener can understand the sequence and relationships of ideas easily. The pronunciation and tones are mostly correct. The pace and rhythm of speech allow the audience and interlocutor to follow.
5-6'	<ol style="list-style-type: none"> The student frequently responds appropriately to the questions. The message is organized. The listeners have no difficulty to understand the sequence and relationships among the ideas. Few Errors in pronunciation and tones but do not prevent effective communication. The pace and rhythm allow the audience/interlocutor(s) to follow, yet there is a slightly noticeable increase or decrease or there are several times when sentences are not completed or seem rushed.
3-4'	<ol style="list-style-type: none"> Sometimes the student doesn't understand the questions and needs some clues. The organization of the message is mixed up and random. The listener must make some assumptions about the sequence and relationship of ideas. Errors in pronunciation and tones impede communication. The pace and rhythm are either too fast or too slow during the majority of the dialogue.
1-2'	<ol style="list-style-type: none"> The student rarely responds appropriately to the questions. The message is disorganized and you cannot understand most of the message. Extreme problems with pronunciation and tones cause communication to break down. The pace and rhythm are much too fast or too slow throughout the entire presentation.

Grammar Competence (8')

1-2 errors, 7-8'	The student almost always chooses and uses correct grammatical forms.
3-5 errors, 5-6'	The student uses some correct grammatical forms, and they are appropriate for the chosen mode of expression at least half of the time.
6-8 errors, 3-4'	The student uses few correct grammatical forms, which may or may not be appropriate for the chosen mode of expression.
9+ errors, 0-2'	The student uses almost no correct grammatical forms, which may or may not be appropriate for the chosen mode of expression

Sociolinguistic Competence/Vocabulary Choice/Use (8')

7-8'	Structures and vocabulary are used correctly and appropriately (formality or informality, appropriate for the context, etc.)
5-6'	Any errors in structures and vocabulary do not distort the meaning or inhibit communication. (formality or informality, appropriate for the context, etc.)
3-4'	Errors in structures and vocabulary are frequent and distort the meaning or inhibit communication. (formality or informality, appropriate for the context, etc.)
0-2'	Errors in structures and vocabulary are pervasive and distort the meaning and prevent effective communication. (formality or informality, appropriate for the context, etc.)

Body Language and Culture Etiquette

5-6'	Maintain eye contact, the body language is appropriately used, student can act and react in a proper way, follow the business card exchange etiquettes.
3-4'	The student looks nervous but uses the appropriate body language for most of the time, student need to time to reply the questions raised by the examiner, student tries to follow the business card exchange etiquettes but makes 1-2 mistakes.
0-2	Student avoids the eye contact with the examiner, he/she can't understand the questions and can't react in a proper way, student forgets to follow the business card exchange etiquettes.