

Online Course Syllabus

Course Information

<i>Course Number/Section</i>	FIN 6301.0W1
<i>Course Title</i>	Financial Management
<i>Term</i>	Summer 2016 (May 23 – August 7)

Professor Contact Information

<i>Professor</i>	Amal El-Ashmawi
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<i>Office Location</i>	JSOM 14.409
<i>Online Office Hours</i>	By appointment
<i>Other Information</i>	Best method to contact me is through course discussion board or eLearning course message system. I do not check my voice mail often, so please do not rely on leaving a voice message. If you have an issue that needs to be addressed over the phone, send me a message through eLearning to set up a time to call or meet.

About the Instructor

Prof. El-Ashmawi has taught finance courses for over 30 years at UTD and UTA. She has also worked in the financial and corporate fields in various roles.

Course Pre-requisites, Co-requisites, and/or Other Restrictions

Pre-/Corequisite: OPRE 6301; AND Pre-/Corequisite: ACCT 6201; OR Pre-/Corequisite ACCT 6305

Course Description

Theoretical and procedural consideration in the administration of finance function in the individual business firm; planning, fundraising, controlling of firm finances; capital budgeting and cost of capital.

Student Learning Objectives/Outcomes

- 1) Student will be able to apply time value of money concepts to various financial planning and valuation problems.
- 2) Students will be able to analyze strategic investments in real and financial assets using various methodologies
- 3) Student will be able to describe what derive a firm's cost of capital and how to estimate it.
- 4) Student will be able to use spreadsheets in solving a variety of problems related to financial planning and capital budgeting

Required Textbooks and Materials

Required Texts - ebook

Corporate Finance; McGraw-Hill/Irwin; 10th ed., by Ross, Westerfield and Jaffe. (with Connect access code* - **The ebook version.**

Purchase the ebook along with the Connect code from McGraw Hill at:

<http://connect.mheducation.com/class/a-el-ashmawi-fin6301-0w1-u16-ael-ashmawi>

This option includes access to the entire textbook online via an eBook for 5 months and 27 days.

McGraw Hill Connect offers a 2 weeks of courtesy access. If you decide to utilize this free trial, please make sure you register for the paid version, using the same email address you registered under for the free trial, before end of the 2 weeks. If you do not do so your assignments and quiz scores may be lost.

***Connect** is online software that allows students to submit homework assignments and take quizzes on line. **Access to McGraw-Hill Connect is required for this course.**
Link to “Connect” is available on eLearning system.

In deciding to use “Connect” in this course I had several objectives in mind among them is to save you money. The eBook will cost you considerably less than the hard copy of the book. The second objective is to allow you access to ample practice through the assignments and the ability to check and review your work.

Calculator:

I will be working with students on using the TI BA II PLUS. (You may also use HP 10 BII or 12c).

If you have access to MS Excel and feel comfortable using spreadsheets instead of a financial calculator you may do so.

Technical Requirements

In addition to a confident level of computer and Internet literacy, certain minimum technical requirements must be met to enable a successful learning experience. Please review the important technical requirements <http://www.utdallas.edu/elearning/students/getting-started.html#techreqs> on the Getting Started with eLearning webpage <http://www.utdallas.edu/elearning/students/getting-started.html>.

Course Access and Navigation

The course can be accessed using the UT Dallas NetID account at: <https://elearning.utdallas.edu>. Please see the course access and navigation <http://www.utdallas.edu/elearning/students/getting-started.html#courseaccessandnav> section of the site for more information.

To become familiar with the eLearning tool, please see the Student eLearning Tutorials <http://www.utdallas.edu/elearning/students/eLearningTutorialsStudents.html>.

UT Dallas provides eLearning technical support 24 hours a day/7 days a week. The eLearning Support Center <http://www.utdallas.edu/elearninghelp> services include a toll free telephone number for immediate assistance (1-866-588-3192), email request service, and an online chat service.

Communication

This course utilizes online tools for interaction and communication. Some external communication tools such as regular email and a web conferencing tool may also be used during the semester. For more details, please visit the eLearning Tutorials webpage <http://www.utdallas.edu/elearning/students/eLearningTutorialsStudents.html> for video demonstrations on eLearning tools.

Student emails and discussion board messages will be answered within 3 working days under normal circumstances.

Distance Learning Student Resources

Online students have access to resources including the McDermott Library, Academic Advising, The Office of Student AccessAbility, and many others. Please see the eLearning Current Students page <http://www.utdallas.edu/elearning/students/cstudents.htm> for details.

Server Unavailability or Other Technical Difficulties

The University is committed to providing a reliable learning management system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and also contact the online eLearning Help Desk <http://www.utdallas.edu/elearninghelp>. The instructor and the eLearning Help Desk will work with the student to resolve any issues at the earliest possible time.

Assignments & Academic Calendar

Dates	Lecture /Module	Topic	Assigned Readings	Assessment/ Activity	Assessment DUE DATE
5/23	Course Access and Self-Orientation			Personal Statement	5/29
5/30-6/5	Module 0*	Introduction* And Review of accounting concepts	Chapter 1-3	Orientation Assignment 00 Available on Connect (Not for credit) <u>Register with McGraw-Hill Connect</u>	6/5
6/6-6/12	Module 1	Time Value of Money	Chapter 4	Assignment 01	6/12
6/13-6/19	Module 2	Time Value of Money and Financial Planning	Chapter 4	Assignment 02 Quiz 1 (Module 1-2)	6/19 6/18-6/19
6/20-6/26	Module 3	Bonds and their Valuation	Chapter 8	Assignment 03	6/26
6/27-7/3	Module 4	Stocks and their Valuation	Chapter 9	Assignment 04 Quiz 2 (Module 3-4)	7/3 7/2-7/3
7/4-7/10	Module 5	Capital Budgeting Techniques	Chapter 5	Assignment 05	7/10
7/11-7/17	Module 6	Capital Budgeting – Cash Flow	Chapter 6	Assignment 06 Quiz 3 (Module 5-6)	7/17 7/16-7/17
7/18-7/24	Module 7	Risk Analysis and CAPM	Chapters 10 and 11	Assignment 07	7/24
7/25-7/31	Module 8	Cost of Capital	Chapter 13	Assignment 08 Quiz 4 (Module 7-8)	7/31 7/30-7/31
8/1-8/7	Comprehensive Problem (Assignment 9)	Discussion and Comprehensive problem		Assignment 09	Comprehensive assignment due before midnight 8/7

***Module 0** “introduction” includes PowerPoint slides without narration. This is intended as a review of the basic concepts and financial statements that you have previously studied and are expected to be familiar with.

Proctored Final Exam Procedures

If your course has a proctored exam requirement, please see the Student Success Center Proctored Exam website http://www.utdallas.edu/studentsuccess/testingcenter/proctored_exams/index.html to make arrangements.

Grading Policy

Weights

Assignments (1-8) 5% each	40%
Comprehensive Problem (Assignment 9)	6%
Quizzes (4 quizzes) 10% each	40%
Participation/Online Discussions (Minimum of 9 meaningful posts. Multiple posts to same topic will count as one post)	14%
Total	100%

Multiple assignments and quizzes are intended to keep you on track, giving you a chance to improve your grade throughout the semester, and avoid assessing your performance in the class based on few very heavily weighted exams.

Grading Scale

Scaled Score	Letter Equivalent
90% - 100%	A
80%-89%	B
70%-79%	C
Less than 70%	F

Course Policies

Make-up exams

Contact the instructor at least a week before a quiz, if you have a valid reason.

Extra Credit

N/A

Late Work

Generally not accepted

Class Participation

Students are required to login regularly to the online class site. The instructor will use the tracking feature in eLearning to monitor student activity. Students are also required to participate in all class activities such as the discussion board.

Classroom Citizenship

The same guidelines that apply to traditional classes should be observed in the virtual classroom environment. Please use proper netiquette when interacting with class members and the professor.

Assignments

You can access your assignment 1- 8 by logging in to your McGraw-Hill “Connect” account.

Problems included in your assignments are chosen by me but the numbers in each problem will be algorithmically generated by McGraw-Hill Connect giving each student a unique set of the same basic problems. You will also be permitted to check the correctness of your answers before submission by clicking on “check my work” link.

Since assignments are intended to test your understanding and comprehension of the topics covered in the lecture, track your progress in the class, give you an indication of your standing in class, and prepare you for the quizzes, it is highly recommended that you complete and turn them in by the due date indicated on the academic calendar. Once you submit an assignment, you will be able to view a file with the solution and explanation of each problem. This is extremely helpful in keeping you on track and preparing you for the quizzes.

To be eligible for maximum credit, assignments must be submitted before midnight by the due date indicated on the academic calendar. Assignments submitted past the due day and time will be assessed a penalty of 5% per day. An assignment that is one minute late automatically be assessed the full 5% penalty by the system.

It is to your benefit to work all the assignments and submit them on time. This is the best practice you can get and will also allow you access to the solutions.

A 9th and final comprehensive problem will be assigned at end of the course. This assignment should be submitted no later than midnight on the due date, indicated on the calendar, by uploading your work using the “Assignment” link on the course menu. It should be submitted in a single file formatted as **“Word” document** using your last name as the file name and formatted to print on 8-1/2 x 11 papers with **your name printed on top of the attached document**. If you want to submit your work in excel you can do embedding your excel file in word document

Assignments submission instructions

Assignment 1 – 8 should be submitted through your McGraw-Hill Connect account.

For the 9th and final comprehensive assignment: Assignment will be posted to eLearning on the last week of the semester. You will submit your assignments in the required file format with a simple file name and a file extension as described in the previous section. To submit your assignment, click the assignment name link and follow the on-screen instructions to upload and submit your file. For additional information on how to submit assignments, view the [Submitting An Assignment video tutorial](#).

Please Note: Each assignment eLearning link will be deactivated after the assignment due time.

Participation/Discussions

Students are required to login regularly to the eLearning online class site. I will use the tracking feature in eLearning to monitor student activity. You are also required to participate in discussion board activity on a timely manner, including the “Personal statement” as described later in the syllabus.

Each student is encouraged to actively participate in the [Assignment discussion board](#). This is intended to encourage interaction with your classmates and instructor. Meaningful participation in the assignment discussion board includes providing help to your fellow students by responding to their questions, suggesting alternative method of solving the problem, elaborating on another student response and or giving practical examples related to assignment questions. Since assignments are algorithmically generated by McGraw Hill Connect, all students in the course will have the same basic problems with different set of numbers, your participation will include discussing methods of solving the problems rather than the final answers. Multiple posts to the same assignment and posts past their due date will not count.

Although I expect each student to contribute to assignment discussions on a regular basis, I do not expect each student to post a solution to every problem or that each student will contribute to the discussion of every assignment.

Although I am pleased to communicate with students directly by phone or email, comments about homework problems should generally be shared with your fellow students by using the assignment discussion board.

Additionally you can earn credit by posting to the [Current and relevant topic discussion board](#). The Current and relevant topics discussion board provides a forum for discussions concerning the general concepts and application of the tools and techniques covered in the course.

From time to time, I will post links to papers or articles related to the material covered in the course. My intent is for students to share and discuss their ideas and thoughts concerning the application of the course content and current events related to the course material. Please note that multiple posts, by a student, to the same topic will only count as one post for the purpose of class participation credit and that each topic will have a deadline after which students will not be able to post to.

Please avoid posting vacuous replies such as “I agree”, “that’s what I got”, or “let’s see what the professor has to say” these types of posts will not earn you credit.

In order to earn maximum credit, your posts have to be meaningful, on time and corresponding to topics of the week.

If you make a total of 9 such timely posts, to the above two categories, during the semester, and complete your personal statement by due date, you should expect to receive full credit for participation.

Personal statement (due before midnight May 29th)

On the Personal Statement Discussion Topic, please provide the following:

- 1) Name
- 2) Degree Program (online MBA, on-campus MBA, MS ...etc.)
- 3) City and country of residence
- 4) Employer and job (if applicable)
- 5) Your professional aspiration
- 6) What you hope to get out of this course.
- 7) Something interesting, or not, you would to share with us about yourself. (optional)

The personal statement helps students get to know each other and assist the instructor in knowing her audience.

Online Tests/Quizzes

There will be four quizzes on the dates provided below. You will have to take these quizzes using McGraw-Hill “Connect” system. They will consist of multiple choice questions and you are to choose the one best answer. You can access quizzes by logging in to your “Connect” account. Each quiz is timed and can be accessed only one time within the scheduled time window. Please read the on-screen instructions carefully before you click “start assessment” the quiz cannot be paused once started and I will not reopen quizzes after being closed.

Quiz 1 Window Saturday 6/18- Sunday 6/19

Quiz 2 Window Saturday 7/2 - Sunday 7/3

Quiz 3 Window Saturday 7/16 - Sunday 7/17

Quiz 4 Window Saturday 7/30- Sunday 7/30

All quizzes are due before midnight on the date indicated above. To avoid unwarranted complications, you should start each quiz at least 90 minutes before the due date. There are no make-ups or extra credit opportunities. If you know in advance that there will be an unavoidable conflict, please let me know and we will try to work something out. I will not consider a change after the start date of the quiz.

Comet Creed

This creed was voted on by the UT Dallas student body in 2014. It is a standard that Comets choose to live by and encourage others to do the same:

“As a Comet, I pledge honesty, integrity, and service in all that I do.”

UT Dallas Syllabus Policies and Procedures

The information contained in the following link constitutes the University’s policies and procedures segment of the course syllabus.

Please go to <http://go.utdallas.edu/syllabus-policies> for these policies.

The descriptions and timelines contained in this syllabus are subject to change at the discretion of the Professor.