



Course ECO 3337.001 **Economic Inequality**
Professor Susan Williams McElroy, Ph.D.
Associate Professor of Economics and Education Policy
Term Fall 2016
Meetings Monday Wednesday 11:30 A.M. to 12:45 P.M.
in JSOM 11.210

Professor Contact Information

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Office Hours Monday 10:00 to 11:00 A.M. Online Office Hours via email
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Course Prerequisites and Other Restrictions

The following courses are prerequisites for ECON 3337:

ECON 2301 Principles of Macroeconomics

ECON 2302 Principles of Microeconomics

It is also helpful if students have taken at least one course in statistics or econometrics.

Course Description:

Economic Inequality is an upper division course designed to introduce students to the use of tools of theoretical and empirical analysis to study income distribution, income inequality, poverty, and labor market discrimination. The theoretical framework for the course includes concepts that are central to microeconomics and macroeconomics. Topics covered in the course include defining and measuring poverty and income inequality and the demographics of poverty by gender, race, age, and geography. Also covered are the causes of poverty, consequences of poverty, education and poverty, the working poor, and family structure. The course also addresses poverty and public policy, including reform efforts to address and alleviate poverty. To expand the scope beyond the United States, the course extends to poverty and income inequality on a global scale. Finally, this course combines a quantitative and data-driven approach with an investigation of the actual experience of being poor based on written accounts that broaden our understanding of what it means to be poor.

Student Learning Objectives and Outcomes:

After completing this course successfully, students will:

1. Have a command of economic theories relevant to poverty and economic inequality
2. Understand how poverty and economic inequality are measured and have changed over time
3. Know how to comprehend, interpret, and analyze data and statistics on poverty and income distribution for the United States and at a global level
4. Be able to apply economic principles to the study of poverty and economic inequality

Required Textbooks

There are three required books for this course:

- 1) Iceland, John. 2013. *Poverty in America: A Handbook*. University of California Press. 3rd Edition.
ISBN-10: 0520276361.
ISBN-13: 978-0520276369.
Hereafter referred to as *Poverty in America* in the syllabus.
- 2) Ehrenreich, Barbara. 2011. *Nickel and Dimed: On (Not) Getting by in America*. Picador. 10th Anniversary Edition.
ISBN-10: 0312626681.
ISBN-13: 978-0312626686.
Hereafter referred to as *Nickel and Dimed* in the syllabus.
- 3) Edin, Kathryn and H. Luke Shaefer. 2016. *\$2.00 A Day: Living on Almost Nothing in America*.
ISBN-10: 054481195X.
ISBN-13: 978-0544811959.
Publication Date 09/13/2016.
Hereafter referred to as *\$2.00 A Day* in the syllabus.

All of the required textbooks are available for purchase at the following bookstores in Richardson:

- * UTD Bookstore on campus -- telephone 972.883.2665
<https://www.bkstr.com/texasatdallasstore/shop/textbooks-and-course-materials>
- * Off Campus Books -- telephone 972.907.8398
<http://www.offcampusbooks.com/pages.php?pageid=10>
- * Stanza Textbooks -- telephone 972.231.2665
<http://www.stanzatextbooks.com/>

Textbook and Bookstore Information on eLearning

- Detailed information about the required textbook and contact information for the bookstores that service UTD are posted on eLearning.

Course Reserves at UTD's McDermott Library

- The required textbook for this course is on reserve at McDermott Library on the UTD campus.
- The link to Course Reserves at McDermott Library is
<http://www.utdallas.edu/library/services/reserves/>
- The Student Guide to Print & Electronic Course Reserves is available online at
<https://www.utdallas.edu/library/services/reserves/students.html>

eLearning

- ✓ Students will need to log into eLearning regularly for this course. To log into eLearning, access the following website:
<https://elearning.utdallas.edu>
- ✓ In order to log in to eLearning, students must have a current and valid NetID. The Web address for UTD's NetID Home Page is <https://netid.utdallas.edu/>
- ✓ The tutorial on eLearning for UTD students is available online:
<https://www.utdallas.edu/elearning/students/>
- ✓ Students who are new to eLearning are strongly encouraged to watch the NEW eLearning Demo for Students on You Tube, by UTD eLearning
<https://www.youtube.com/playlist?list=PLW1EXon7eEYZJ7shzDGSCkKde4cxKVQpn>

The following documents and information pertaining to the course will be posted on eLearning throughout the semester:

- Syllabus and Information about the Textbook
- Summary of what we covered in class (see weekly folders and daily subfolders on eLearning which contain handouts from class, relevant Web Links; summaries of in-class activities, reminders about reading assignments and upcoming due dates for exams and assignments)
- PowerPoint slides from class
- Reading Assignments and Supplemental readings including articles (Web Links, PDF files, or both are posted on eLearning for supplemental readings; Students need Adobe Reader software to read PDF files)
- Information about exams and assignments including dates and times of exams
- Study materials for exams including study lists and attachments
- Other relevant information for the class including announcements and any schedule changes
- Interesting and useful Web Links for Public Sector Economics and Helpful Web Links for UTD

Important Dates for Class Calendar

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|---------------------|--|
| Monday, 08/22/16 | First class meeting for Fall 2016 Semester. |
| Monday, 09/05/16 | Class will not meet due to Labor Day Holiday. |
| Wednesday, 09/14/16 | Research Brief 1 Due at 11:30 A.M. at the beginning of class. |
| Wednesday, 09/21/16 | Quiz 1 given in class (bring a calculator). |
| Monday, 09/28/16 | Research Brief 2 Due at 11:30 A.M. at the beginning of class. |
| Monday, 10/03/16 | Midterm Exam given in class (bring a calculator). |
| Monday, 10/31/16 | Quiz 2 given in class (bring a calculator). |
| Monday, 11/07/16 | Research Brief 3 Due at 11:30 A.M. at the beginning of class. |
| Monday, 11/14/16 | Quiz 3 given in class (bring a calculator). |
| Wednesday, 12/07/16 | Last class meeting for Fall 2016 Semester. |
| Wednesday, 12/14/16 | Final Exam for ECON 3337 from 11:00 A.M. to 1:45 P.M. JSOM 11.210. |

UTD Academic Calendar

The UTD academic calendar for the Fall 2016 semester is available online at the following URL:

<https://www.utdallas.edu/academiccalendar/files/AcademicCalendarFall2016.pdf>

Scheduling of Final Exam

Final exams for the Fall 2016 semester at UT-Dallas are scheduled for Friday, 12/09/16 through Thursday, 12/15/16. ECO 3337 will follow the schedule and guidelines of the Office of the Registrar of UT-Dallas.

The final exam for ECO 3337 will be given on Monday, 12/14/16 from 11:00 A.M. to 12:45 P.M. in JSOM 12.214, our regular classroom.

- *Students are advised by the professor to make their plans, including travel plans, in accordance with the final exam schedule. Exceptions to the University's scheduled exam date and time for the final exam for ECON 3337 will not be made, so students are encouraged to plan accordingly in light of the commitment they made when they registered for the course.*

Schedule of Required Readings

| DATE | TOPIC AND READING |
|----------|---|
| 08/22/16 | Course Introduction and Overview. |
| 08/24/16 | <p>What is Economic Inequality and How Do We Study It?</p> <ul style="list-style-type: none"> ▪ Bernanke, (Chairman) Ben S. 2007. The Level and Distribution of Economic Well-Being. Speech Before the Greater Omaha Chamber of Commerce, Omaha, Nebraska. February 6, 2007. Available online at http://www.federalreserve.gov/newsevents/speech/bernanke20070206a.htm Date accessed 3 August 2015. |
| 08/29/16 | <p>U.S. Bureau of Labor Statistics. 2016. <i>Employment Situation Summary</i>. Available online at http://www.bls.gov/news.release/pdf/empsit.pdf Retrieved 08/05/16. Graphing Exercise on Employment Status by Education Level Using Data from the U.S. Bureau of Labor Statistics.</p> |
| 08/31/16 | <p>In-Class Data Analysis Exercise on Household Income Inequality in the U.S. DeNavas-Walt, Carmen and Bernadette D. Proctor. 2015. <i>Income, Poverty and Health Insurance Coverage in the United States: 2014</i>. Current Population Reports. P60-252. Table A-2. Selected Measures of Household Income Dispersion: 1967 to 2014. Available online at https://www.census.gov/content/dam/Census/library/publications/2015/demo/p60-252.pdf Retrieved 09/23/15.</p> |
| 09/05/16 | <i>NO CLASS - Labor Day Holiday. University Closed.</i> |
| 09/07/16 | <ul style="list-style-type: none"> ▪ <i>Poverty in America</i>, Introduction and Chapter 1, Early Views of Poverty in America. ▪ <i>Poverty in America</i>, Chapter 2, Methods of Measuring Poverty. |
| 09/12/16 | <ul style="list-style-type: none"> ▪ U.S. Census Bureau. <i>How the Census Bureau Measures Poverty</i>. Available online at www.census.gov ▪ De-Navas-Walt, Carmen and Bernadette D. Proctor. 2015. <i>Income and Poverty in the United States: 2014</i>. U.S. Census Bureau. Current Population Reports. (Consult eLearning for selected pages and tables to read). ▪ Fisher, Gordon M. 1992. The Development and History of the Poverty Thresholds, Social Security Bulletin, Vol. 55, No. 4 (Winter): 3-14. U.S. Census Bureau, 2016, Poverty Thresholds. Available online at www.census.gov ▪ U.S. Census Bureau, 2016. Poverty Thresholds. Available online at https://www.census.gov/hhes/www/poverty/data/threshld/ Retrieved 09/01/16. ▪ Fisher, Gordon M. Remembering Mollie Orshansky: The Developer of the Poverty Thresholds. <i>Social Security Bulletin</i>, Vol. 68, No. 3, 79-83. (Optional Reading). |
| 09/14/16 | <ul style="list-style-type: none"> ▪ <i>Poverty in America</i>, Chapter 3, Characteristics of the Poverty Population, and Causes of Poverty. <p>Research Brief 1 Due at 11:30 A.M. at the beginning of class.</p> |
| 09/19/16 | <ul style="list-style-type: none"> ▪ <i>Poverty in America</i>, Chapter 5, Causes of Poverty. |
| 09/21/16 | <ul style="list-style-type: none"> ▪ <i>Poverty in America</i>, Chapters 6 and 7, The Great Recession and Poverty and Policy. ▪ <i>Nickel and Dimed</i>, Chapters 1 and 2. <p>Quiz 1 in Class (bring a calculator).</p> |
| 09/26/16 | <ul style="list-style-type: none"> ▪ <i>Nickel and Dimed</i>, Chapter 3 and Evaluation. |
| 09/28/16 | <ul style="list-style-type: none"> ▪ U.S. Bureau of Labor Statistics. 2016. <i>A Profile of the Working Poor, 2014</i>. BLS Reports. Report 1060. Available online at www.bls.gov/opub/reports/working- |

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| | poor/2014/home.htm Review for Midterm Exam. Research Brief 2 Due at 11:30 A.M. at the beginning of class. |
| 10/03/16 | Midterm Exam. |
| 10/05/16 | Review Solutions to Midterm Exam in Class. ▪ \$2.00 A Day, Chapters 1-3. |
| 10/10/16 | ▪ \$2.00 A Day, Chapters 4-5, Conclusion. |
| 10/12/16 | ▪ <i>The State of the Gender Pay Gap</i> . 2016. Council of Economic Advisers Issue Brief. White House. Council of Economic Advisers. Available online at www.whitehouse.gov Retrieved 09/01/16. ▪ Bertrand, Marianne, Claudia Goldin, and Lawrence F. Katz. 2010. Dynamics of the Gender Gap for Young Professionals in the Financial and Corporate Sectors. <i>American Economic Journal: Applied Economics</i> . Vol. 2, No. 3 (July): 228-255. |
| 10/17/16 | ▪ <i>Economic Report of the President 2016</i> , Chapter 1. Inclusive Growth in the United States. Council of Economic Advisers. White House. Available online at https://www.whitehouse.gov/sites/default/files/docs/ERP_2016_Chapter1.pdf Date accessed 08/20/16. |
| 10/19/16 | ▪ <i>Economic Report of the President 2016</i> , Chapter 1. Inclusive Growth in the United States. Council of Economic Advisers. White House. Available online at https://www.whitehouse.gov/sites/default/files/docs/ERP_2016_Chapter1.pdf Date accessed 08/20/16. |
| 10/24/16 | ▪ Hayasaki, Erika. 2016. How Poverty Affects the Brain. <i>Newsweek</i> , 08/25/16. |
| 10/26/16 | ▪ Golberstein, Ezra, Gilbert Gonzales, and Ellen Meara. 2016. Economic Conditions and Children's Mental Health. National Bureau of Economic Research. NBER Working Paper Series. Working Paper 22459. http://www.nber.org/papers/w22459 Retrieved 09/01/16. |
| 10/31/16 | Quiz 2 in Class (bring a calculator). "Breather Day" in Syllabus. No additional reading assigned. |
| 11/02/16 | 2014 Report. U.S. Conference of Mayors, <i>U.S. Metro Economies: Income and Wage Gaps Across the US</i> . Available online at www.usmayors.org/metroeconomies/2014/08/report.pdf |
| 11/07/16 | ▪ World Bank. <i>World Development Report 2016: Digital Dividends</i> . (Selected Pages; Consult eLearning for details and link to report). World Development Report 2016 APP (The mobile app is free and available for iOS and Android). ▪ <i>Poverty in America</i> , Chapter 4, Global Poverty. Research Brief 3 Due at 11:30 A.M. at the beginning of class. |
| 11/09/16 | ▪ <i>Millennium Development Goals: Sustainable Development Goals</i> . United Nations Development Programme. Available online at undp.org Retrieved 09/01/16. ▪ United Nations Development Programme. 2016. <i>The Millennium Development Goals Report 2015</i> . Available online at undp.org Retrieved 09/01/16. |
| 11/14/16 | Quiz 3 in Class (bring a calculator). ▪ World Bank. 2015. FAQs: Global Poverty Line Update (09/31/15). Available online at http://www.worldbank.org/en/topic/poverty/brief/global-poverty-line-faq Retrieved 11/11/15. |
| 11/16/16 | ▪ Elvidge, Christopher, et al. 2009. A global poverty map derived from satellite data. <i>Computers & Geosciences</i> 35: 1652-1660. |
| 11/21/16 | NO CLASS - Fall Break. |

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| 11/23/16 | NO CLASS - Fall Break. |
| 11/28/16 | In-Class Video Presentation: Speech by World Bank Group President Jim Yong Kim at Stanford University. Ending Poverty: How Health and Innovation Can Lead the Way (10/29/15). Available online at https://www.gsb.stanford.edu/insights/how-world-bank-president-plans-eradicate-poverty-2030 Date accessed 08/20/16. |
| 11/30/16 | Vakis, Renos, Jamele Rigolini, and Leonardo Lucchetti. 2016. <i>Left Behind: Chronic Poverty in Latin America and the Caribbean</i> . World Bank Group. Available online at openknowledge.worldbank.org/bitstream/handle/10986/21552/9781464806605.pdf?sequence=10&isAllowed=y Retrieved 08/21/16. |
| 12/05/16 | Vakis, Renos, Jamele Rigolini, and Leonardo Lucchetti. 2016. <i>Left Behind: Chronic Poverty in Latin America and the Caribbean</i> . World Bank Group. Available online at openknowledge.worldbank.org/bitstream/handle/10986/21552/9781464806605.pdf?sequence=10&isAllowed=y Retrieved 08/21/16. |
| 12/07/16 | Course Wrap-Up and Review for Final Exam. |

Additional Course Materials

Any additional course materials used in the course during the semester will be made available to students by the Professor or available online and announced to students. Articles, reports, and other readings will be added at the professor's discretion and in accordance with the students' interests.

Grading Policy

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| Quizzes (highest 2 out of 3 quizzes count towards final course grade) | 20% |
| Research Briefs (students are required to write 2 of 3 briefs during semester): | 20% |
| Midterm Exam | 25% |
| Final Exam | 35% |

Each course requirement will be graded on a 100 point scale. Number grades will then be translated into letter grades (A+ through F) as follows:

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|----------|----|---------|----|---------|----|---------|----|----------|---|
| 98 – 100 | A+ | 88 – 89 | B+ | 78 – 79 | C+ | 68 – 69 | D+ | Below 60 | F |
| 93 – 97 | A | 83 – 87 | B | 73 – 77 | C | 63 – 67 | D | | |
| 90 – 92 | A- | 80 – 82 | B- | 70 – 72 | C- | 60 – 62 | D- | | |

I reserve the right to curve the grades in your favor. In other words the assignment from percent correct to letter grade will never be any more stringent than above but it may be more liberal so that, for example, the A-range may extend into the 80s. Your final grade will be a weighted average as shown above. Any extra credit opportunities will be announced during the semester at the professor's discretion.

Posting of Grades and How Grades are Calculated:

Students' grades on quizzes and exams will be posted on eLearning. For reasons of confidentiality, students will be able to see only their grades and not those of other students.

The professor provides to students a detailed description of the metrics on which grades are based and how grades are calculated.

Quizzes, Examinations and Make-up Policy:

There will be a total of three quizzes, which will be given during class time. The two highest quiz grades will count towards your final course grade, so that students are permitted to drop their lowest quiz grade. *Students may opt to take 2 of the 3 quizzes during the semester, in which case both quiz grades will count towards the final course grade.*

- ***There will be no makeup quizzes.***

There are two mandatory exams, the Midterm Exam and the Final Exam. *If you miss the Midterm Exam, you are advised to drop the course. There will be no makeup exams.*

Hints for Success:

Come to class and take notes in class. Your notes are a second source of information. The professor will cover the material that is on the exams. Review your notes after class throughout the semester to reinforce the concepts covered in class. Students are strongly encouraged to complete reading assignments prior to class.

Attendance, Class Participation, and Classroom Rules:

The course will use a lecture style with class participation. Students are expected to arrive at class on time and be prepared, which includes ***having completed the required reading prior to the class***. The following are classroom guidelines to which all class participants are expected to adhere to during classes.

- Please be attentive and respectful to all speakers, including the professor and the other students in the class.
- Before class begins, please turn off all cell phones, iPods, pagers, video games, and any other devices that make noise. If you must use your cell phone during class time, please leave the classroom to do so.
- ***No texting, instant messaging, surfing the Internet, or playing video games is allowed in class at any time.***
- Students may use computers in class but only for class-related activities such as accessing eLearning.
- Students should bring calculators to class for in-class activities, quizzes, and exams.

Technical Support

If you experience any problems with your UTD account you may send an email to: assist@utdallas.edu or call the UTD Helpdesk at 972.883.2911.

Student Conduct and Discipline

The University of Texas System and The University of Texas at Dallas have rules and regulations for the orderly and efficient conduct of their business. It is the responsibility of each student and each student organization to be knowledgeable about the rules and regulations which govern student conduct and activities. General information on student conduct and discipline is contained in the UTD printed publication, A to Z Guide, which is provided to all registered students each academic year.

The University of Texas at Dallas administers student discipline within the procedures of recognized and established due process. Procedures are defined and described in the Rules and Regulations, Series 50000, Board of Regents, The University of Texas System, and in Title V, Rules on Student Services and Activities of the university's Handbook of Operating Procedures. Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations (SSB 4.400, telephone number 972.883.6391) and online at

<http://www.utdallas.edu/deanofstudents/titlev/>

A student at the university neither loses the rights nor escapes the responsibilities of citizenship. He or she is expected to obey federal, state, and local laws as well as the Regents' Rules, university regulations, and administrative rules. Students are subject to discipline for violating the standards of conduct whether such conduct takes place on or off campus, or whether civil or criminal penalties are also imposed for such conduct.

Academic Integrity

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrate a high standard of individual honor in his or her scholastic work. Scholastic Dishonesty, any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

Plagiarism, especially from the web, from portions of papers for other classes, and from any other source is unacceptable and will be dealt with under the university's policy on plagiarism (see general catalog for details). This course will use the resources of turnitin.com, which searches the web for possible plagiarism and is over 90% effective.

Withdrawal from the Course

The administration of this institution has set deadlines for withdrawal of undergraduate courses. These dates and times are published in that semester's course catalog. Administration procedures must be followed. It is the student's responsibility to handle withdrawal requirements from any class. In other words, the professor cannot drop or withdraw any student. You must do the proper paperwork to ensure that you will not receive a final grade of "F" in a course if you choose not to attend the class once you are enrolled.

If a student needs to drop the course, the following are the relevant administrative dates and deadlines for undergraduate courses at UTD for the Fall 2016 semester:

- Last day to drop a course without a "W" Wednesday, 09/07/16
- Approval required Thursday, 09/08/16 - Thursday, 10/27/16
- WL Begins Tuesday, 10/04/16
- WL Ends Thursday, 10/27/16

Student Grievance Procedures

Procedures for student grievances are found in the UT Dallas Policy Navigator under Student Grievances - UTDSP5005 Policy Statement, Subchapter A. Grievances Procedures, Section 51.01: Statement of Equal Educational Opportunity. The document and information is available online at the following URL:

<http://policy.utdallas.edu/utdsp5005>

In attempting to resolve any student grievance regarding grades, evaluations, or other fulfillments of academic responsibility, it is the obligation of the student first to make a serious effort to resolve the matter with the instructor, supervisor, administrator, or committee with whom the grievance originates (hereafter called "the respondent"). Individual faculty members retain primary responsibility for assigning grades and evaluations. If the matter cannot be resolved at that level, the grievance must be submitted in writing to the respondent with a copy of the respondent's School Dean. If the matter is not resolved by the written response provided by the respondent, the student may submit a written appeal to the School Dean.

If the grievance is not resolved by the School Dean's decision, the student may make a written appeal to the Dean of Graduate or Undergraduate Education, and the dean will appoint and convene an Academic Appeals Panel. The decision of the Academic Appeals Panel is final. The results of the academic appeals process will be distributed to all involved parties.

Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations.

Incomplete Grade Policy

As per university policy, incomplete grades will be granted only for work unavoidably missed at the semester's end and only if 70% of the course work has been completed.

Office of Student AccessAbility

The goal of the Office of Student AccessAbility is to provide students with disabilities educational opportunities equal to those of their non-disabled peers. The Office is located in SSB32 (Student Services Building) on campus. Office hours are Monday through Thursday 8:30 A.M. to 6:00 P.M., Friday 8:00 A.M. to 5:00 P.M., evenings by appointment.

How to contact the Office of Student AccessAbility at UT-Dallas:

- website: <http://www.utdallas.edu/studentaccess/>
- email: studentaccess@utdallas.edu
- telephone: 972.883.2098 (voice or TTY)
- fax: 972.883.6561

- Mailing Address:
UT Dallas Student AccessAbility
800 W. Campbell Rd., SSB32
Richardson, TX 75080

If you anticipate issues related to the format or requirements of this course, please meet with staff at the Office of Student AccessAbility at UT-Dallas. Staff are available to discuss ways to ensure your full participation in the course. If you determine that formal, disability-related accommodations are necessary, it is very important that you be registered with Office of Student AccessAbility to notify them of your eligibility for reasonable accommodations. The Office of Student AccessAbility can then plan how best to coordinate your accommodations.

It is the student's responsibility to notify his or her professors of the need for such an accommodation. The Office of Student AccessAbility provides students with letters to present to faculty members to verify that the student has a disability and needs accommodations. Individuals requiring special accommodation should contact the professor after class or during office hours.

Religious Holy Days

The University of Texas at Dallas will excuse a student from class or other required activities for the travel to and observance of a religious holy day for a religion whose places of worship are exempt from property tax under Section 11.20, Tax Code, Texas Code Annotated.

The student is encouraged to notify the instructor or activity sponsor as soon as possible regarding the absence, preferably in advance of the assignment. The student, so excused, will be allowed to take the exam or complete the assignment within a reasonable time after the absence: a period equal to the length of the absence, up to a maximum of one week. A student who notifies the instructor and completes any

missed exam or assignment may not be penalized for the absence. A student who fails to complete the exam or assignment within the prescribed period may receive a failing grade for that exam or assignment.

If a student or an instructor disagrees about the nature of the absence [i.e., for the purpose of observing a religious holy day] or if there is similar disagreement about whether the student has been given a reasonable time to complete any missed assignments or examinations, either the student or the instructor may request a ruling from the chief executive officer of the institution, or his or her designee. The chief executive officer or designee must take into account the legislative intent of TEC 51.911(b), and the student and instructor will abide by the decision of the chief executive officer or designee.

These descriptions and timelines are subject to change at the discretion of the Professor. The syllabus and class schedule are subject to change, and students will be kept informed of all changes. Updates to the syllabus and class schedule will be announced in class and also posted on eLearning.