

French 1311, University of Texas at Dallas, Fall 2016

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Course Information and Policies

Welcome to French 1311. The following pages outline the general information and policies for this course. Please read them over carefully and keep them for your reference throughout the semester.

Course description and objectives:

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French 1311 provides an introduction to both the French language and to the world cultures and societies where French is spoken. This course is the first of a two-course elementary French language and culture sequence at the University of Texas at Dallas. By the end of this first-year sequence, you should be able to understand the main ideas of what you hear, see, and read in French. You should also be able to interact successfully on a basic level in both oral and written contexts. In addition to these linguistic skills, you should have a deeper understanding of the diverse aspects of societies and cultures in francophone areas of the world.

Required Materials

Horizons. 6th edition. Thomson/Heinle. **(Printed textbook and electronic workbook)**
Joan Manley, Stuart Smith, John McMinn, & Marc Prévost.

Important—The textbook and electronic (on-line) workbook are required. The access code for the electronic workbook is bundled with the textbook at the UTD bookstore. If you buy a (new or used) textbook elsewhere, it is your own responsibility to make sure the access code is bundled with the textbook. Otherwise, it is your responsibility to buy a separate access code for the electronic workbook. This can be purchased on line if it is not bundled with the textbook you buy. Visit the following link: <http://www.heinle.com/> and click on the following links: FRENCH; INTRODUCTORY; HORIZONS 6th EDITION. Then scroll down to the link for the *Quia on-line*

Grading scale

Your grade will be calculated according to the following scale. Please note that grades are not curved.

90 – 100 % A
80 – 89.9 % B
70 – 79.9 % C
60 – 69.9 % D
0 – 59.9 % F

Grade distribution:

Attendance 5%
Homework 10%
Participation 10%
Oral Presentation 10%
Quizzes 15%
Chapter Tests 30%
Final Exam 20%

There is no extra credit awarded in French 1312.

Participation & Oral class work:

Since regular oral practice is essential for improving proficiency in a foreign language, daily attendance and active participation are necessary for your success in this course. (Be sure to see attendance policy below.) Your instructor will evaluate your in-class oral coursework every week during the semester (at equal intervals), based on the quality of your regular participation throughout the semester. Thus, for the purposes of grading your participation, preparedness, and oral class work, the semester will be divided into 3 grading periods.

Your grade will be based on the following: 1) Use of French; 2) Interaction in group work and whole class activities; and 3) Preparation for in-class exercises and tasks.

Level of participation and preparation Grade

Uses only French when possible; exhibits excellent, cooperative behavior; always comes to class prepared 25 pts.

Uses French often; exhibits good, cooperative behavior; usually prepared for class 20 pts.

Uses French and exhibits good, cooperative behavior sometimes; adequate preparation 15 pts.

Frequent use of English, average participation, adequate preparation 10 pts.
Present in class, more English than French, minimal participation, unprepared 5 pts.
Present in class, yet does not participate; unprepared 0 pts.

Absences and attendance policy:

Regular and punctual class attendance is required in this course. Since it is necessary to be present in order to participate, any unauthorized absence will result in loss of points when you are graded (based on the table above) for attendance, participation and preparation. You will get one grade for attendance which will count for 10% of your final grade in the class. Specifically, you are allowed **3 unexcused absence hours**. For **every** additional unexcused absence hour during the semester, the instructor will—using his or her discretion—reduce the score you would have received by **1%** each time.

The following 3 cases explained below are considered authorized absences.

Absence due to participation in a sponsored activity. Absences due to participation in sponsored activities.

Absence for religious holidays. Absences due to the observance of a religious holiday are authorized only if the religion is officially recognized by the University and you have notified your instructor of the date of the absence within the first 15 days of the semester. Notification must be in writing, with receipt of the notification acknowledged and dated by your instructor.

Absence due to illness, family emergency, etc. Absences due to illness, death in the family, or other emergencies will be authorized **only** if you contact your instructor immediately **and** if you provide proof that the absence was unavoidable (a physician's statement, accident report, obituary, service bulletin, etc.) within 3 days after the absence.

All other absences will be considered unauthorized and missed work will not be accepted.

Late Arrival:

Students are expected to be in class and ready by the starting time. Repeated late arrival will be subject to loss of points in the Attendance Category. Late arrival of 20 minutes or more will result in the whole hour being counted as an absence.

Make-up policy:

Chapter exams— If you must miss a chapter exam, you must contact your instructor **immediately** and provide the appropriate documentation (as outlined above) within 2 days after the absence.

Keeping records

Students must keep all returned graded materials until the end of the semester. In case of gradedisagreement, it will be the student's responsibility to show the graded materials.

Use of Electronics in class

Cell phones and other electronic devices are prohibited from use during any type of examination.

Policy on food and beverages in FREN classrooms:

Students in FREN are **not allowed to consume food** in the classroom during the class period. Students in these courses are allowed to consume appropriate/legal beverages only .

Please know that **you are responsible** for the material in the chapters covered during the semester. Your instructor will decide which homework and what type to give, collect, and grade, aswell as when to give quizzes (which may be announced or unannounced). This means that you should doat least all the assigned exercises in your workbook and listen to your audio CDs in order to keep up with what is being covered in class.

it is **your responsibility** to consult the final exam schedule on the Web and to confirm the time/place withyour instructor. UTD has published the **final exam schedule on the Web** .

Communicating with Students via Email.

I only accept email from a student which is sent from his/her UTD email address.

