	Course	CRIM 7305: Professional Development in Criminology
UTD	**Professor**	John L. Worrall, Ph.D.
	Term	Fall 2016
	Meetings	T 7:00 p.m.-9:45 p.m. (first 8-week session), SLC 3.102

Professor's Contact Information

Office Phone	(972) 883-4893
Other Phone	N/A
Office Location	GR 2.126
Email Address	worrall@utdallas.edu
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Office Hours	TR 10:00 a.m.-11:00 a.m., and by appointment

General Course Information

Pre-requisites, Co-requisites, & other restrictions	Students are expected to have a basic grasp of crime and justice issues, such as those that would be covered in an introductory course.
Course Description	This course is designed for first-year criminology Ph.D. students. It is intended to help you understand the professional worlds of criminology and criminal justice.
Learning Objectives	1. Provide practical information about criminology/criminal justice and academic life. 2. Introduce resources or re-familiarize you with resources likely to be useful to you. 3. Provide a safe place to ask questions and make comments. 4. Foster an environment promoting creativity and the free and good-humored exchange of ideas. 5. Teach the skills needed to gather resources and write literature reviews.
Required Text	W.C. Booth, G.G. Colomb, and J.M. Williams, *The Craft of Research*, 3rd edition (Chicago: University of Chicago Press, 2008). A. Fink, *Conducting Research Literature Reviews*, 4rd edition (Los Angeles: Sage, 2013). W. Strunk, *The Elements of Style*, 4th edition (Longman, 2000).

Academic Calendar (subject to change with fair notice).

August 23	-Orientation and overview of the graduate program -Forming an identity and getting involved -University life -Research question exercise
Online	-Grammar and punctuation refreshers 1. Complete all pretests, quizzes, and mastery tests at this site: http://www.grammarbook.com/interactive_quizzes_exercises.asp

August 30	-Academic publishing -Peer review process -Journal rankings -Go over abstract collection guidelines -Library refresher
Online	-Abstract collection 1. Use UTD library site to <mark>complete abstract collection and submit via email by September 4 at midnight</mark>
September 6	-Program and people rankings -Hand out and go over literature review guidelines
Online	- Program and people ranking exercise 1. Access and read 5 articles posted on eLearning in the "Rankings" folder.
September 13	-Career options and exploration -Recommendations and getting a job <mark>**-Literature Review #1 due (Word doc via email)**</mark>
Online	-Academic dishonesty/plagiarism refresher 1. Read the following UTD pages: http://www.utdallas.edu/deanofstudents/dishonesty/ http://www.utdallas.edu/deanofstudents/bigfour/ 2. Complete USM's plagiarism tutorial here: http://www.lib.usm.edu/legacy/plag/plagiarismtutorial.php
September 20	-**No class**
Online	- Graduate school and the academic culture 1. Access and read 4 articles posted on eLearning in the "Culture" folder.
September 27	-Professional associations -Annual meetings <mark>**-Literature Review #2 due (Word doc via email)**</mark>
Online	-Professional ethics and responsibilities 1. Read ACJS code of ethics: http://www.acjs.org/pubs/167_671_2922.cfm 2. Read other associations' codes of ethics: http://www.asc41.com/ethicspg.html 3. Complete NIH human subjects tutorial: https://phrp.nihtraining.com/users/login.php

October 4	-Data Literacy **-Literature Review #3 due (Word doc via email)**
Online	-Draft a CV and submit via email by October 9 at midnight (not graded) 1. CV guidelines can be found here: https://owl.english.purdue.edu/owl/resource/641/01/ Also examine UTD faculty CVs 2. Review Chronicle info for first time job searchers: http://chronicle.com/section/First-Time-on-the-Market-/146/

Assignments

Abstract collection	Gather abstracts for 10 sources that answer the same question. Details provided in separate document.
Literature Reviews	Complete 3 literature reviews (the first is worth 50 points, the second and third are each worth 100 points). Details provided in separate document.

Course Policies

Grading (credit) Criteria	**Grades will be calculated as follows:** Abstract collection = 50 pts. Participation = 100 pts. Literature reviews = 250 pts. **Total points = 400** **Scale** 98-100 = A+ 93-97 = A 90-92 = A- 88-89 = B+ 83-87 = B 80-82 = B- 78-79 = C+ 73-77 = C 70-72 = C- 68-69 = D+ 63-67 = D 60-62 = D- 59 and below = F **GRADES ARE NOT "FLEXIBLE." Requests for charity-case grade inflation will be ignored and/or declined. Also, remember, in graduate school a B- is REALLY bad.**
Make-up Exams	N/A
Extra Credit	N/A
Late Work	Late work will receive NO credit (but the make-up exam policy applies).

Special Assignments	N/A
Participation	You are required to attend **AND** participate in class. Every student should plan on speaking at least once during each class session.
Classroom Citizenship	You are expected to (1) be on time; (2) refrain from talking to one another in class; (3) turn off your cell phone; (4) be mature and responsible; (5) show respect for your peers and the professor; and (6) otherwise act in a manner consistent with UTD's student conduct policy.

Other Pertinent UTD Rules and Regulations

See: http://provost.utdallas.edu/syllabus-policies/