

COURSE DESCRIPTION AND OBJECTIVES

Welcome to Chinese 2311. This course is the first semester of a two-semester intermediate-level review of Chinese. The course, oriented toward students who have completed Chinese 1311/1312 at UTD (or the equivalent), is designed to reinforce the material learned in previous Chinese courses. Upon completion of this course, students' vocabulary and grammar knowledge will be expanded (approx. 160 new characters & phrases), the reading and writing skills will be improved, the communication skill in real-life situation will be further enhanced. In addition to the linguistic skills, the course will integrate a wide range of cultural context into the language study to promote students' cross-cultural awareness and understanding.

ELIGIBILITY: Chin 1311, Chin1312 or same level of language proficiency

REQUIRED MATERIALS

- Textbook: Integrated Chinese 《中文听说读写》, Level 1 Part 2, 3rd edition (simplified)
- Workbook: Integrated Chinese 《中文听说读写》, Level 1 Part 2, 3rd edition (simplified)
- Character Workbook: Integrated Chinese 《中文听说读写》, Level 1 Part 2, 3rd edition (simplified and traditional)
- More learning materials online at <https://www.cheng-tsui.com/browse/integrated-chinese>

* Students can purchase the e-textbook, however, in order to practice the Chinese character writing, students MUST use the paper workbooks. E-workbook is NOT accepted in this course.

DISABILITY ACCOMMODATION

Students who wish to request disability accommodations in this class should present the written notification to the [Office of Student AccessAbility \(OSA\)](#). Students are encouraged to submit documentation 4-6 weeks in advance, and are invited to contact the Office for a confidential discussion.

USE OF E-LEARNING

Detailed syllabus, homework, assignments, grades report & other learning materials will be provided through elearning, please go to: <http://www.utdallas.edu/elearning/>, use your NETID and password to log in.

*ELearning Support Center: <http://www.utdallas.edu/elearninghelp> or call 1-866-588-3192.

USE OF E-MAIL

The University of Texas at Dallas recognizes the value and efficiency of communication between faculty/staff and students through electronic mail. At the same time, email raises some issues concerning security and the identity of each individual in an email exchange. The university encourages all official student email correspondence be sent only to a student's U.T. Dallas email address and that faculty and staff consider email from students official only if it originates from a UTD student account. This allows the university to maintain a high degree of confidence in the identity of all individual corresponding and the security of the transmitted information. UTD furnishes each student with a free email account that is to be used in all communication with university personnel. The Department of Information Resources at U.T. Dallas provides a method for students to have their U.T. Dallas mail forwarded to other accounts.

*UT Dallas Information Resources Help Desk: assist@utdallas.edu or call 972-883-2911.

GRADING SCALE AND GRADE DISTRIBUTION

A note on Incompletes: as per university policy, incomplete grades may be given, at the discretion of the instructor of record for a course, when a student has completed at least 70% of the required course material but cannot complete all requirements by the end of the semester. An incomplete course grade (grade of 'I') must be resolved completed within the time period specified by the instructor, not to exceed eight (8) weeks from the first day of the subsequent long semester. Upon completion of the required work, the symbol 'I' may be converted into a letter grade (A through F). If the grade of Incomplete is not removed by the end of the specified period, it will automatically be changed to F.

Your grade will be calculated according to the following scale. Please note that grades are not curved.

Percentage	Letter Grade	Grade Distribution	100pts
97-100	A+	Attendance	16%
93-96	A	10 Quizzes	20% (2% each)
90-92	A-	5 Homework (L11-L15)	12% (2.4% each)
86-89	B+	2 Compositions	12% (6% each)
83-85	B	Oral Exam	10%
80-82	B-	Midterm Exam (L11-12)	15%
76-79	C+	Final Exam (L11-15)	15%
73-75	C		
70-72	C-		
66-69	D+		
63-65	D		
60-62	D-		
Under 60	F		

PARTICIPATION & ORAL CLASSWORK

Since regular oral practice is essential for improving proficiency in a foreign language, daily attendance and active participation are necessary for your success in Chinese 2311. Your instructor will evaluate your attendance and in-class oral coursework during the semester, and your grade will be 0.4pt per hour (42 hours in total, test days excluded), for a total of 16 possible points. During the semester, you are allowed to have 3 unexcused absences.

Level of participation and attendance	Grade
Uses Chinese often, exhibits excellent, cooperative behavior; does not arrive late or leave early.	0.4pt
Present in class, average participation, arrives late or leaves early (less than 15 minutes).	0.2pt
Present in class, yet does not participate; late arrival or early departure of 15 minutes or more.	0.1pt

ABSENCES AND ATTENDANCE POLICY

The 3 cases explained below are considered authorized absences:

- *Absence due to participation in a sponsored activity/event:* Absences due to participation in sponsored activities/events (i.e.: academic field trips, approved concert, performance, athletic event, etc.) must be approved **in advance** by the instructor. Also, you must obtain the appropriate documentation from the sponsoring unit for presentation to your instructor within 5 working days after the absence.
- *Absence for Religious Holy Days:* The University of Texas at Dallas will excuse a student from class or other required activities for the observance of a religious holy day (including travel time) for a religion whose places of worship are exempt from property tax under Section 11.20, of the Texas Tax Code. Students must notify the instructor as soon as possible regarding the absence, preferably in advance of the assignment.
- *Absence due to illness, family emergency, etc. :* Absence due to illness, death in the family, or other emergencies will be authorized **ONLY** if you contact your instructor immediately **AND** if you provide proof that the absence was unavoidable (a physician's statement, accident report, obituary, service bulletin, etc.) within 5 working days after the absence.

*All other absences will be considered unauthorized.

EXTRA CREDITS

There are cultural activities (movie, calligraphy, tea ceremony, paper cutting, Chinese knotting, Confucius Salon, etc.) and bi-weekly conversation tables throughout the semester, student can earn up to 4 extra credits by attending these activities (0.5pt for 1 attendance, 4pts maximum). If the activity requires extra training or more dedication, e.g. attending the Chinese Bridge, volunteer in the Confucius Day, International Week or conferences, more points will be released (1pt for every 2hrs). However, the overall extra credit will not exceed 4 points.

MAKE-UP POLICY

- *Midterm exam:* if you must miss a unit exam, you must contact your instructor **immediately** and provide the appropriate documentation (as outlined above) within 5 working days after the absence. Only those individuals whose absences are approved by the instructor will be eligible to take a make-up exam over the material missed.
- *Final exam:* An alternate final exam is given **ONLY** to students who have an exam conflict and/or who are scheduled for more than three (3) exams in the same day. Please notify your instructor in advance.

QUIZ POLICY

If a student failed or missed a quiz, (s)he will be given the opportunities to make up an alternative quiz covering the same materials:

Number of quizzes allowed to be made up	Eligibility
3	Any students who failed a quiz and/or would like to receive a better grade.
3+ missed quiz(zes)	If a student must miss a quiz due to the authorized absence.

Note:

- The makeup quizzes are similar to the original quiz.
- All the makeup quizzes will be given together with the Final Test, on the Final Test Date.
- Quiz form: multiple choice, listening comprehension, writing characters, translation, etc.

KEEPING RECORDS

Students must keep all returned graded materials until the end of the term. In case of grade disagreement, it will be the student's responsibility to show the graded materials.

STUDENT CONDUCT AND DISCIPLINE

Students at UT Dallas are expected to obey and conduct themselves in accordance with both the penal and civil statutes of the local, state and federal government and the Rules and Regulations of the Board of Regents of the University of Texas System, UT Dallas regulations and administrative rules, and to observe standards of conduct appropriate for an academic institution. For more information: <http://www.utdallas.edu/deanofstudents/titlev/>. Student Code of Conduct can be found here: <http://policy.utdallas.edu/utdsp5003>

IMPORTANT DATES

You must consult the official Academic Calendar for other important deadlines and dates concerning registration, tuition payment, dropping a class, etc. It is **your responsibility** to know these dates. A link to the Academic Calendar can be found at <http://www.utdallas.edu/academiccalendar/>.

WITHDRAWAL FROM CLASS

The administration at UT Dallas has established deadlines for withdrawal from any course. These dates and times are published in the Comet Calendar (<http://www.utdallas.edu/calendar>) and in the Academic Calendar (<http://www.utdallas.edu/academiccalendar>). It is **your responsibility** to handle withdrawal requirements from any class. In other words, a professor or other instructor cannot drop or withdraw any student unless there is an administrative drop such as the following:

- Have not met the prerequisites for a specific course
- Have not satisfied the academic probationary requirements resulting in suspension
- Judicial affairs request
- Have not made appropriate tuition and fee payments
- Enrollment is in violation of academic policy
- Was not admitted for the term in which they registered

It is your responsibility to complete and submit the appropriate forms to the Registrar's Office and ensure that you will not receive a final grade of "F" in a course if you choose not to attend the class after being enrolled.

UT DALLAS SYLLABUS POLICIES AND PROCEDURES

The information contained in the following link constitutes the University's policies and procedures segment of the course syllabus. Please go to <http://provost.utdallas.edu/syllabus-policies> for these policies.

课程表					
	周一	周二	周三	周四	周五
9:00 – 9:50	CHIN1311.001 FN2.104 B.CHEN		CHIN1311.001 FN2.104 B.CHEN		CHIN1311.001 FN2.104 B.CHEN
10:00 – 10:50	CHIN1312.001 FN2.104 B.CHEN		CHIN1312.001 FN2.104 B.CHEN		CHIN1312.001 FN2.104 B.CHEN
11:00 – 11:50	CHIN2311.001 FN2.104 B.CHEN		CHIN2311.001 FN2.104 B.CHEN		CHIN2311.001 FN2.104 B.CHEN
12:00 – 12:50	CHIN1311.002 JO4.502 B.CHEN		CHIN1311.002 JO4.502 B.CHEN		CHIN1311.002 JO4.502 B.CHEN
14:30 – 15:45		CHIN2312.001 ATC1.305 C. WANG		CHIN2312.001 ATC1.305 C. WANG	

CONTACT INFORMATION

Instructor	Bei CHEN		
Classes to teach	Chin1311.001/002	Chin1312.001	Chin2311.001
Email	bei.chen@utdallas.edu		
Office	J.O.5.308		
Tel	972-883-6026		
Office hours	星期一/三 MW: 13:00 – 14:00 or by appointment		

* Syllabus is subject to change at the discretion of the instructor.

UTD Chinese Program – CHIN 2311 – Course Information, policies and syllabi

*Instructor will return the graded works (assignments, paper, quiz, exam, etc.) to students within 5 working days.

* Final Exam Schedule: Please check Orion the week before finals to verify final exam time and room assignment.

Log-in to Galaxy.

Click “Orion Student Center”, under the “Orion Self-Service” link.

Choose “Exam Schedule” using the drop down bar for “other academic.”

Select the correct term.

View your final exam assignment.

* Import the calendar to your device:

<https://calendar.google.com/calendar/ical/chineseutd%40gmail.com/private-789ccf9ca6647eb62b309798d4abd521/basic.ics> (this calendar includes all the important events of Chinese Program at UTD).

二零一六年八月						
周日	周一	周二	周三	周四	周五	周六
21 W1	22 Syllabus Course Policy L11-1	23	24 L11	25	26 L11	27
28 W2	29 L11	30	31 L11	1	2 L11 Q1L11P1	3
二零一六年九月						
周日	周一	周二	周三	周四	周五	周六
4 W3	5 Labor Day	6	7 L11	8	9 L11-8	10
11 W4	12 L12-1	13	14 L12	15 	16 L12 HW1 Q2L11P2	17
18 W5	19 L12	20	21 L12	22	23 L12 Q3L12P1	24
25 W6	26 L12	27	28 L12-8	29	30 L13-1 Q4L12P2	1
二零一六年十月						
周日	周一	周二	周三	周四	周五	周六
2 W7	3 Midterm Exam (L11-12) HW2	4	5 L13	6	7 L13	8

9 W8	10 L13 Composition 1	11	12 L13	13	14 L13 Q5L13P1	15
16 W9	17 L13	18	19 L13-8	20	21 L14-1 HW3 Composition 1 rewrite (OPT) Q6L13P2	22
23 W10	24 L14	25	26 L14	27	28 L14 Q7L14P1	29
二零一六年十一月						
周日	周一	周二	周三	周四	周五	周六
30 W11	31 L14	1	2 L14	3	4 L14	5
6 W12	7 L14-8	8	9 L15-1	10	11 L15 HW4 Q8L14P2	12
13 W13	14 L15 Composition 2	15	16 L15	17	18 L15 Q9L15P1	19
20 W14	21 Fall Break Week	22	23	24 Thanks giving Day	25	26
27 W15	28 L15	29	30 L15	1	2 L15-8 HW5 Composition 2 rewrite (OPT) Q10L15P2	3
二零一六年十二月						
周日	周一	周二	周三	周四	周五	周六

4 W16	5 Oral Test-1	6	7 Oral Test-2	8 Reading Day	9 Final	10
11 W17	12 Final Exam Week	13	14	15	16	17

COMPOSITION

1st Composition

Topic: Choose one:

#1: A Restaurant Review: Write a brief review on a restaurant, you can comment the decoration, evaluate the service and the food (taste, presentation, recipe, etc.), describe your overall impression and your suggestions for improvement, etc.

#2: Chinese Cuisine: Introduce Chinese cuisine to your classmate! The composition could focus on one Chinese dish, its flavor, appearance, color, taste, recipe, etc. or one of the eight distinct regional cuisines (八大菜系)

Requirement

1. At least 25 sentences.
2. Type the composition and **email** it to the instructor: bei.chen@utdallas.edu
3. Double Space.
4. Rewrite: The instructor will return your composition with correction guideline. Follow the guideline, correct the errors, and submit the 2nd draft to the instructor to get a better composition grade. Rewrite is optional.

Due date:

1. 1st draft: 10.10
2. Rewrite: 10.21 (OPT)

2nd Composition

Topic: Party Planning: you are planning a party for your friend. The plan needs to include information such as whom you are inviting, where the party takes place, what food people can bring to the party, what activities there will be, how long each activity will last, and what gifts your friend might wish to receive. Some of the party

guests may need a ride to the party, include suggestions for their travel plans. You can also add other facts you consider necessary.

Requirement:

1. At least 25 sentences.
2. Type the composition and email it to the instructor: bei.chen@utdallas.edu
3. DOUBLE SPACE
4. Rewrite: The instructor will return your composition with correction guideline. Follow the guideline, correct the errors, and submit the 2nd draft to the instructor to get a better composition grade. Rewrite is optional.

Due date:

1. 1st draft: 11.14
2. Rewrite: 12.2 (OPT)

Late Composition

No composition is accepted 5 working days after the due date, unless your absence is authorized.

Composition: Grading Rubric		
Level	Grade (100pts)	Requirement
Spelling/ Punctuation	25	You should make sure that each Chinese character is written or typed correctly. If you use a character “和” (and/with) in your composition but write it as “口禾”, it will be marked incorrect and points will be deducted. Punctuation must be used to indicate the end of a sentence, divide a sentence or a group of words into one or more sections.
Vocabulary/ Word Choice	25	Make sure that you use the appropriate words and use them correctly. e.g.: 昨天晚上我 <u>参观</u> 了我父母。 (Last night I visited my parents, “参观”is incorrect since it’s applied to a place) In this case, the word selected is erroneous, thus the points will be deducted.
Grammar	25	Make sure the sentence structure is correct and you use appropriately parts of speech such as nouns, verbs, pronouns, etc. Any structural or syntactic error will be marked and points will be deducted.
Comprehensibility	25	The content of your composition should be relevant to the topic, sentences need to be comprehensible, ideas should be logically organized. If your composition is simply a bunch of Chinese sentences thrown together, points may be reduced for the lack of organization in the written presentation of your ideas. e . g . : 我爸爸是一位老师。我哥哥喜欢看电影。我爸爸四十五岁。我早上八点起床。将来我想去中国。(My dad is a teacher. My older brother likes to watch

movies. My dad is 45 years old. I get up at 8 a.m..I want to go to China in the future.)

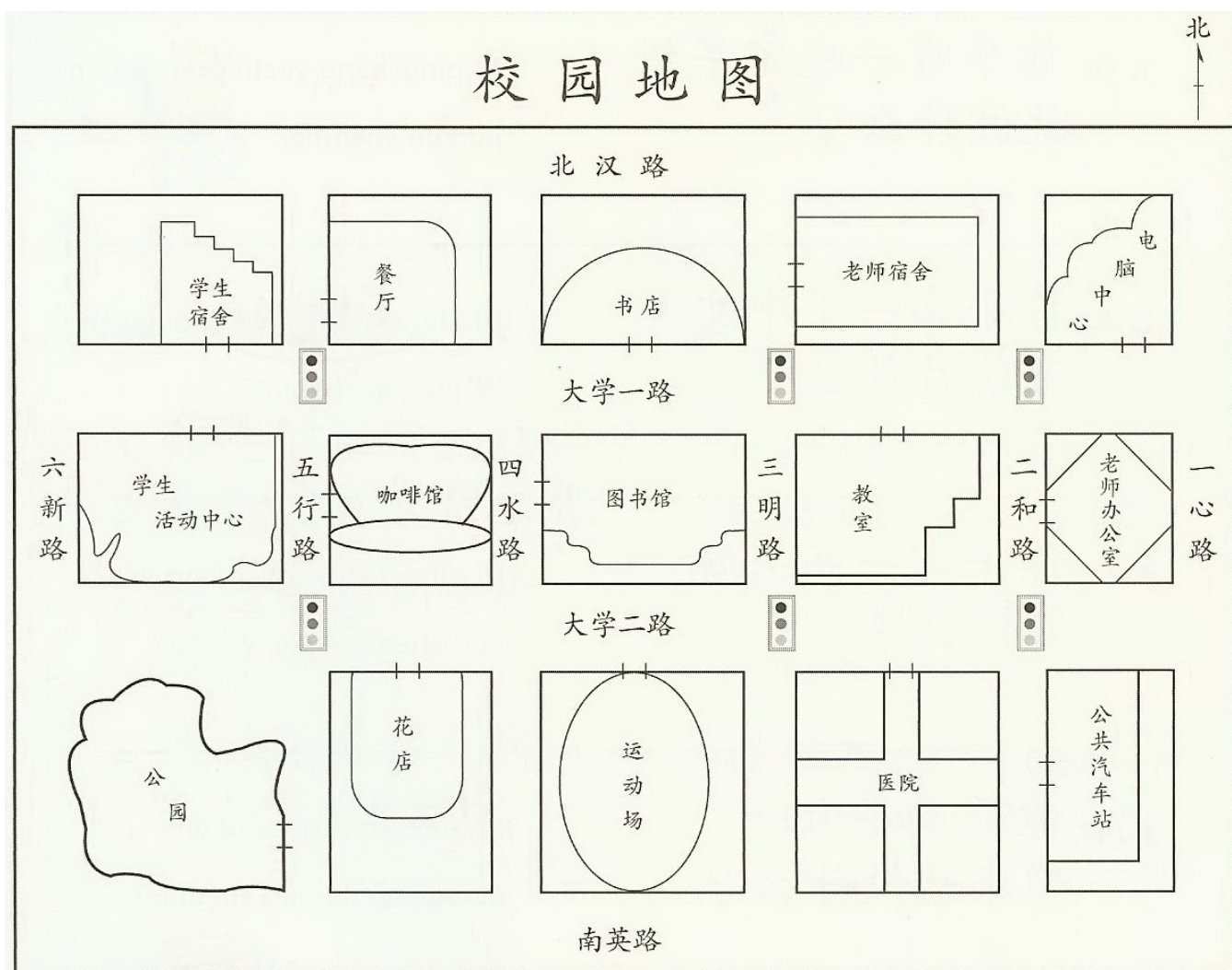
Oral Exam (Final) Topics: there are TWO parts in your oral exam

A. Questions and Answer. Your instructor will ask you to answer 2 questions selected from the list below. Answer them with NO LESS THAN SIX SENTENCES.

天气	1. 你喜欢达拉斯的天气吗？为什么？ 2. 你觉得加州的天气好还是达拉斯的天气好？ 3. 达拉斯的夏天/冬天怎么样？ 4. 你最喜欢达拉斯的什么时间？春天，夏天，秋天还是冬天？为什么？ 5. 请说说北京的春夏秋冬怎么样？
菜	1. 你最喜欢吃什么菜？为什么？ 2. 你觉得只吃素好不好？为什么？ 3. 你喜欢UTD 的学生餐厅吗？为什么？ 4. 你觉得中国菜更好吃还是美国菜更好吃？为什么？ 5. 你觉得达拉斯的中餐馆好不好？为什么？ 6. 你觉得中国人/美国人的饮食习惯(eating habit)好不好？为什么？请举例说明(please give some examples)。
方向	1. 你住在哪儿？你每天怎么来上学？ 2. 你住的地方离学校远吗？开车要多长时间？ 3. 我们学校的书店在学校的什么地方？

	4. 我们学校的Visitor Center在哪里? 5. 达拉斯的公共交通(public transportation)怎么样? 请举例说明(please give some examples)。
生日	1. 你每天学多长时间的中文? 你下个学期还想学中文吗? 为什么? 2. 你想去中国留学(study abroad)或者旅游(to travel)吗? 什么时候? 多长时间? 去哪里? 3. 你最想要什么生日礼物? 为什么? 4. 如果你的女(男)朋友/爸爸/妈妈/兄弟姐妹明天过生日, 你会送她什么生日礼物? 为什么? 5. 你长得更像你爸爸, 还是更像你妈妈? 哪里像? 6. 你的衣服/裤子/鞋子真好看, 是在哪儿买的? 什么时候买的? 多少钱? 还有别的颜色吗?
看病	1. 春天的时候, 人们容易生什么病? 2. 过敏有什么症状(zhèng zhuàng, symptom)? 请举出三个例子(lì zì, example)。 3. 你更怕(pà, be afraid of)打针还是更怕吃药? 为什么? 4. 你最怕看什么医生? 为什么?

B. Indicating Directions. Instructor will choose 1 from the 10 questions below and ask you to give the direction. Please use 6-8 sentences to describe it.



1. 从学生宿舍到运动场;
2. 从餐厅到老师办公室;
3. 从学生活动中心到电脑中心;
4. 从医院到餐厅;
5. 从公园到电脑中心;
6. 从咖啡馆到医院;
7. 从老师宿舍到花店
8. 从电脑中心到公园;
9. 从运动场到老师宿舍
10. 从图书馆到学生宿舍

2311 Oral Exam Grading Rubric and Grading Form (30pts in total)

Name: _____ Grade: _____

Part II: Dialogue Presentation (30')		
Communicative Success (10')		
8-10'	1. The message is clearly organized. 2. The listener can understand the sequence and relationships of ideas easily. 3. The pronunciation and tones are mostly correct. 4. The pace and rhythm of speech allow the audience and interlocutor to follow.	
5-6'	1. The message is organized. 2. The listeners have no difficulty to understand the sequence and relationships among the ideas. 3. Few Errors in pronunciation and tones but do not prevent effective communication. 4. The pace and rhythm allow the audience/interlocutor(s) to follow, yet there is a slightly noticeable increase or decrease or there are several times when sentences are not completed or seem rushed.	
3-4'	1. The organization of the message is mixed up and random. 2. The listener must make some assumptions about the sequence and relationship of ideas. 3. Errors in pronunciation and tones impede communication. 4. The pace and rhythm are either too fast or too slow during the majority of the dialogue.	
1-2'	1. The message is disorganized and you cannot understand most of the message. 2. Extreme problems with pronunciation and tones cause communication to break down. 3. The pace and rhythm are much too fast or too slow throughout the entire presentation.	
Grammar Competence (10')		
1-2 errors: 9-10'	The student almost always chooses and uses correct grammatical forms.	
3-5 errors, 6-8'	The student uses some correct grammatical forms, and they are appropriate for the chosen mode of expression at least half of the time.	
6-8 errors, 3-5'	The student uses few correct grammatical forms, which may or may not be appropriate for the chosen mode of expression.	
9+ errors, 1-2'	The student uses almost no correct grammatical forms, which may or may not be appropriate for the chosen mode of expression	
Sociolinguistic Competence/Vocabulary Choice/Use (10')		
8-10'	Structures and vocabulary are used correctly and appropriately (formality or informality, appropriate for the context, etc.)	
5-7'	Any errors in structures and vocabulary do not distort the meaning or inhibit communication. (formality or informality, appropriate for the context, etc.)	
3-4'	Errors in structures and vocabulary are frequent and distort the meaning or inhibit communication. (formality or informality, appropriate for the context, etc.)	
1-2'	Errors in structures and vocabulary are pervasive and distort the meaning and prevent effective communication. (formality or informality, appropriate for the context, etc.)	

*Your oralwork grade is based on 30 possible points. Your oral exam score will be converted into a percentage within the Oralwork category (worth 10% of your overall grade in Chinese 2311).

HOMEWORK POLICY

Homework contributes toward consolidating your language skills and reinforces classroom learning objectives. Your homework includes:

	CHIN2311	Grade
Exercise Workbook, Level 1 Part 2	Lesson 11 – Lesson 15	10pts each lesson, 50pts total
Character Workbook, Level 1 Part 2	Lesson 11 – Lesson 15	10pts each lesson, 50pts total
Total Grade		100pts

The assignments will be checked on the due date, the instructor will ONLY check the completion, not the correctness. The written correct answers will be provided through [e-learning](#). You are expected to turn in the homework on time, any incompleteness will result in partial or no credit for homework grade.

Late Homework: If you forget to bring your homework to the class, you are allowed to submit it on the next class date. No homework is accepted after that date unless your absence is authorized.

Grade	Homework
10 points	90%+ complete
7-8 points	More than half complete
3-4 points	Less than half complete
0 point	No homework

Your homework grade is therefore based on 100 possible points. Your homework score will be converted into a percentage within the **Homework** category (worth 12% of your overall grade in Chinese 2311).

Requirement:

- For the character workbook: you need to write at least 2 rows for each character, in other words, practice each character 30 times.
- Tear out the workbook pages of each lesson, staple them together for submission to your instructor.

Homework

	Workbook	Character workbook	Due date
Lesson 11	Part 1: All except II Speaking exercises Part 2: All except II Speaking exercises	Part 1 & Part 2	09.16
Lesson 12	Part 1: All except II Speaking exercises Part 2: All except II Speaking exercises	Part 1 & Part 2	10.03
Lesson 13	Part 1: All except II Speaking exercises Part 2: All except II Speaking exercises	Part 1 & Part 2	10.21
Lesson 14	Part 1: All except II Speaking exercises Part 2: All except II Speaking exercises and Writing exercise G	Part 1 & Part 2	11.11
Lesson 15	Part 1: All except II Speaking exercises Part 2: All except II Speaking exercises	Part 1 & Part 2	12.02

