



Course ITSS 4300 Database Fundamentals
Instructor Lusi Li
Term Summer 2016

Instructor's Contact Information

Office Phone 972-883-5919
Office Location JSOM 3.222
Email Address Lusi.li@utdallas.edu
Class Hours Wed. 6:00pm -10:00pm

General Course Information

Pre-requisites, Co-requisites, & other restrictions ITSS 3300 ACCT 4300 & (MATH 1325 or MATH 2413 or MATH 2417)

Course Description

This class is designed to introduce students to basic concepts and techniques in the theory, design, implementation and administration of relational databases. Topics to be covered include, the database design process, the entity-relationship (ER) model, normalization, queries in SQL, distributed and client-server databases, and database administration

Learning Outcomes

1. Students will be able to explain the process of determining an organization's data needs and how to design database management systems to meet these needs.
2. Students will be able to create, read and modify entity relationship diagrams from an organization's business rules.
3. Students will be able to create, read and modify relational schemas and create working databases in MS Access.
4. Students will be able to apply Structured Query Language to create, access, and manage databases.

Required Texts & Materials

Modern Database Management, 11/E
by Hoffer, Venkataraman & Topi 2011 Prentice Hall
ISBN-13: 978-0-13-266225-3

Suggested Texts, Readings, & Materials

Lecture notes will be posted on the course eLearning site.
You will need Microsoft Office 2010 including **Access** and **Microsoft Visio** (available on computers in JSOM Labs; free 2 months trial available at Microsoft) or some other drawing software for the assignments.

Class Schedule

The following is a tentative schedule, which I will try to follow as closely as possible. Should any changes become necessary, I will announce it in class as well as post it on ELearning. It is **YOUR responsibility** to attend the class and check for changes at least once a week. I will not be held responsible if you miss any announcements regarding changes to schedule and/or deadlines.

Weeks	Date	Topic	Textbook
Week – 1	5/25	Introduction Entity-Relationship Model	Ch. 1 & 2
Week – 2	6/1	Entity-Relationship Model Drawing Software Practice	Ch. 2
Week – 3	6/8	Enhanced Entity-Relationship Model Drawing Software Practice	Ch. 3
Week – 4	6/15	Logical Database Design	Ch. 4
Week – 5	6/22	Logical Database Design – Normalization Midterm Review Midterm Review	Ch. 4
Week – 6	6/29	MIDTERM EXAM	
Week – 7	7/6	Structured Query Language Access	Ch. 6
Week – 8	7/13	Advanced Structured Query Language Access	Ch. 7
Week – 9	7/20	Building Database Applications Access	Ch.8
Week – 10	7/27	Data Warehouse Final Review	Ch. 9
Week – 11	8/3	FINAL EXAM	

Grading

Midterm	25%	In-class Date: June 17, 2016 (6:00pm-8:30pm)
Final	25%	In-class Date: August 3, 2016 (6:00pm-8:30pm)

Homework 1	15%	Individual work Due date: June 15 (11pm)
Homework 2	15%	Individual work Due date: July 13 (11pm)
Homework 3	10%	Group work (at most 4 students in a group) Due date: August 4 (11pm)
Attendance and class participation	10%	
Total	100%	

The following cut offs will be used to assign the final grade.

<i>Range</i>	<i>Grade</i>	<i>Range</i>	<i>Grade</i>
96 - 100	A+	91 - 95	A
86 - 90	A-	81 - 85	B+
76 - 80	B	71 - 75	B-
67 - 70	C+	63 - 66	C
59 - 62	C-	56 - 58	D+
53 - 55	D	50 - 52	D-
0 - 49	F		

Course Policies

Grading (credit) Criteria	No make-up tests will be offered except on medical grounds. You will be required to provide necessary documentation.
Make-up Exams	All assignments are to be submitted via eLearning. The deadline for submitting an assignment is 11:00 pm on the due date. Late submissions can be submitted via eLearning within 24 hours after the deadline. Assignments submitted within 24 hours after the due date/time will be subject to up to 25% penalty. No late submissions will be accepted 24 hours after the deadline.
Late Work	<p>The University of Texas System and The University of Texas at Dallas have rules and regulations for the orderly and efficient conduct of their business. It is the responsibility of each student and each student organization to be knowledgeable about the rules and regulations which govern student conduct and activities. General information on student conduct and discipline is contained in the UTD publication, <i>A to Z Guide</i>, which is provided to all registered students each academic year.</p> <p>The University of Texas at Dallas administers student discipline within the procedures of recognized and established due process. Procedures are defined and described in the <i>Rules and Regulations, Board of Regents, The University of Texas System, Part 1, Chapter VI, Section 3</i>, and in Title V, Rules on Student Services and Activities of the university's <i>Handbook of Operating Procedures</i>. Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations (SU 1.602, 972/883-6391).</p>

	<p>A student at the university neither loses the rights nor escapes the responsibilities of citizenship. He or she is expected to obey federal, state, and local laws as well as the Regents' Rules, university regulations, and administrative rules. Students are subject to discipline for violating the standards of conduct whether such conduct takes place on or off campus, or whether civil or criminal penalties are also imposed for such conduct.</p>
<p>Student Conduct and Discipline</p>	<p>The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrate a high standard of individual honor in his or her scholastic work.</p> <p>Scholastic dishonesty includes, but is not limited to, statements, acts or omissions related to applications for enrollment or the award of a degree, and/or the submission as one's own work or material that is not one's own. As a general rule, scholastic dishonesty involves one of the following acts: cheating, plagiarism, collusion and/or falsifying academic records. Students suspected of academic dishonesty are subject to disciplinary proceedings.</p> <p>Plagiarism, especially from the web, from portions of papers for other classes, and from any other source is unacceptable and will be dealt with under the university's policy on plagiarism (see general catalog for details). This course will use the resources of turnitin.com, which searches the web for possible plagiarism and is over 90% effective.</p>
<p>Academic Integrity</p>	<p>The University of Texas at Dallas recognizes the value and efficiency of communication between faculty/staff and students through electronic mail. At the same time, email raises some issues concerning security and the identity of each individual in an email exchange. The university encourages all official student email correspondence be sent only to a student's U.T. Dallas email address and that faculty and staff consider email from students official only if it originates from a UTD student account. This allows the university to maintain a high degree of confidence in the identity of all individual corresponding and the security of the transmitted information. UTD furnishes each student with a free email account that is to be used in all communication with university personnel. The Department of Information Resources at U.T. Dallas provides a method for students to have their U.T. Dallas mail forwarded to other accounts.</p>
<p>Email Use</p>	<p>The administration of this institution has set deadlines for withdrawal of any college-level courses. These dates and times are published in that semester's course catalog. Administration procedures must be followed. It is the student's responsibility to handle withdrawal requirements from any class. In other words, I cannot drop or withdraw any student. You must do the proper paperwork to ensure that you will not receive a final grade of "F" in a course if you choose not to attend the class once you are enrolled.</p>
<p>Withdrawal from Class</p>	<p>Procedures for student grievances are found in Title V, Rules on Student Services and Activities, of the university's <i>Handbook of Operating Procedures</i>.</p> <p>In attempting to resolve any student grievance regarding grades, evaluations, or other fulfillments of academic responsibility, it is the obligation of the student first to make a serious effort to resolve the matter with the instructor, supervisor, administrator, or committee with whom the grievance originates (hereafter called "the respondent"). Individual faculty members retain primary responsibility for assigning grades and evaluations. If the matter cannot be resolved at that level, the grievance must be submitted in writing to the respondent with a copy of the respondent's School Dean.</p>

	<p>If the matter is not resolved by the written response provided by the respondent, the student may submit a written appeal to the School Dean. If the grievance is not resolved by the School Dean's decision, the student may make a written appeal to the Dean of Graduate or Undergraduate Education, and the dean will appoint and convene an Academic Appeals Panel. The decision of the Academic Appeals Panel is final. The results of the academic appeals process will be distributed to all involved parties.</p> <p>Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations.</p>
Student Grievance Procedures	<p>As per university policy, incomplete grades will be granted only for work unavoidably missed at the semester's end and only if 70% of the course work has been completed. An incomplete grade must be resolved within eight (8) weeks from the first day of the subsequent long semester. If the required work to complete the course and to remove the incomplete grade is not submitted by the specified deadline, the incomplete grade is changed automatically to a grade of <u>F</u>.</p>
Incomplete Grades	<p>The goal of Disability Services is to provide students with disabilities educational opportunities equal to those of their non-disabled peers. Disability Services is located in room 1.610 in the Student Union. Office hours are Monday and Thursday, 8:30 a.m. to 6:30 p.m.; Tuesday and Wednesday, 8:30 a.m. to 7:30 p.m.; and Friday, 8:30 a.m. to 5:30 p.m.</p> <p style="padding-left: 40px;">The contact information for the Office of Disability Services is: The University of Texas at Dallas, SU 22 PO Box 830688 Richardson, Texas 75083-0688 (972) 883-2098 (voice or TTY)</p> <p>Essentially, the law requires that colleges and universities make those reasonable adjustments necessary to eliminate discrimination on the basis of disability. For example, it may be necessary to remove classroom prohibitions against tape recorders or animals (in the case of dog guides) for students who are blind. Occasionally an assignment requirement may be substituted (for example, a research paper versus an oral presentation for a student who is hearing impaired). Classes enrolled students with mobility impairments may have to be rescheduled in accessible facilities. The college or university may need to provide special services such as registration, note-taking, or mobility assistance.</p> <p>It is the student's responsibility to notify his or her professors of the need for such an accommodation. Disability Services provides students with letters to present to faculty members to verify that the student has a disability and needs accommodations. Individuals requiring special accommodation should contact the professor after class or during office hours.</p>
Disability Services	<p>The University of Texas at Dallas will excuse a student from class or other required activities for the travel to and observance of a religious holy day for a religion whose places of worship are exempt from property tax under Section 11.20, Tax Code, Texas Code Annotated.</p> <p>The student is encouraged to notify the instructor or activity sponsor as soon as possible regarding the absence, preferably in advance of the assignment. The student, so excused, will be allowed to take the exam or complete the assignment within a</p>

	<p>reasonable time after the absence: a period equal to the length of the absence, up to a maximum of one week. A student who notifies the instructor and completes any missed exam or assignment may not be penalized for the absence. A student who fails to complete the exam or assignment within the prescribed period may receive a failing grade for that exam or assignment.</p> <p>If a student or an instructor disagrees about the nature of the absence [i.e., for the purpose of observing a religious holy day] or if there is similar disagreement about whether the student has been given a reasonable time to complete any missed assignments or examinations, either the student or the instructor may request a ruling from the chief executive officer of the institution, or his or her designee. The chief executive officer or designee must take into account the legislative intent of TEC 51.911(b), and the student and instructor will abide by the decision of the chief executive officer or designee.</p>
Religious Holy Days	<p>Off-campus, out-of-state, and foreign instruction and activities are subject to state law and University policies and procedures regarding travel and risk-related activities. Information regarding these rules and regulations may be found at http://www.utdallas.edu/BusinessAffairs/Travel_Risk_Activities.htm. Additional information is available from the office of the school dean.</p>
Off-Campus Instruction and Course Activities	

These descriptions and timelines are subject to change at the discretion of the Instructor.