Course Syllabus

OPRE 3320-501 Supply Chain Management

The University of Texas at Dallas

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Course Information

Course

Course Number Section 501
Course Title **Supply Chain Management**

Term & Dates: Fall 2015 – Tuesdays - 7:00PM – 9:45PM, Room SOM 2.106

Professor Contact Information

Professor   Bob Kohankie
Office Phone: TBA
Email Address   Use e-learning email NOT ZMAIL OR UTD EMAIL
Office Location   JSOM 3.428
Online Office Hours TBD
Other Information TA / TBD

About the Instructor

Bob Kohankie is a Lecturer in the Jindall School of Management. He teaches undergraduate courses in Operations & Supply Chain Management. Prior to joining UTD in 2013 he worked in industry for 30+ years gaining experience in Operations and Supply Chain Management as well as a Materials Manager and Senior Consultant.

Course Pre-requisites, Co-requisites, and/or Other Restrictions: see current University Catalog

Course Description

This course teaches concepts useful in efficiently managing Supply Chains. Topics covered include: the role of Supply Chain Management in overall competitive strategy, terms, definitions, Supply Chain examples, key performance measures, and tools for improving Supply Chain performance. The level of discussion varies from long-term strategic planning to daily control of Supply Chain & business processes.

Student Learning Objectives/Outcomes: Students will understand the role Supply Chain Management plays in business processes. Upon completion of the course, students will also be able to:

- Quantitatively analyze and interpret Supply Chain information
- Solve typical Supply Chain Management problems
- Document and report Supply Chain performance
- Recognize & address ethical issues that arise when managing Supply Chains

Required Textbooks and Materials

Required Texts: Supply Chain Logistics Management, D. Bowersox, et al; 4th Ed.; ISBN 978-0078024054-13

Required Materials: ●   Calculator (any); ●   Notebook; Textbooks and some other bookstore materials can be ordered online through Off-Campus Books or the UTD Bookstore. They are also available in stock at both bookstores.

Course Policies

Homework

Homework assignments are an important part of learning and preparing for examinations.

There will be **6** graded homework assignments. Homework must be submitted electronically via ELearning on the day/time it is due. There is a 24 hour grace period for homework submission. This grace period is intended to account for those rare and unusual circumstances beyond the student's control. Homework submitted late will bare a consequence of a 15% reduction in grade. After the 24 hour grace period homework will be marked as "missed" and will not be accepted under any circumstances. Missed homework will be marked as a zero in the grade book. **Please do not ask me to accept homework after the Grace period !**

You may discuss homework problems assignments with others, but you must write it up by yourself with full understanding of what you write. Identical or near identical assignments will be in violation of university regulations and will receive no credit and also a referral to the Judicial Affairs Office. **On homework problems requiring calculations, show <u>how</u> you arrived at the calculation. DON'T JUST WRITE THE ANSWER.**

You are encouraged to use Excel graphs and formulas to boost your skill in this very important tool. As a reward for using Excel there will be bonus points to be added to your final homework average. The amount of bonus points for excel usage will be announced with each homework assignment**. Identical Excel files will be a violation of the academic dishonesty policy.**

Exams

There will be **4** exams sent as assignments. Exams submitted late will incur a 15% reduction in grade. Your instructor is willing to consider alternate testing arrangements in the event of severe hardship with the normal testing venue and dates/times.

Make-up exams

Students are expected to submit exams on the scheduled dates. Make up exams will be available due to conflicts with approved university events or in the case of serious illness.

Extra Credit

There will be opportunities for students to earn extra credit. However, there will be restrictions on how much extra credit a student may earn. Therefore you are encouraged to study and prepare for the major exams. Extra credit opportunities will be announced during the semester.

Special Assignments: Homework Assignments, in class exercises, & the end of class (week 14 & 15), individual presentations on their selected company and product.

Class Participation

Students are required to login regularly. Students are also encouraged but not required to participate in all class activities such as discussion board, chat or conference sessions and group projects

The guidelines that apply to traditional classes should be observed. Students are expected to treat fellow students and your professor with respect.

Policy on Server Unavailability or Other Technical Difficulties

The university is committed to providing a reliable online course system to all users. However, in the event of any unexpected university-wide server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. This policy DOES NOT INCLUDE cases such as a hard disk failure or loss of internet service that affects only one student. Therefore, students are encouraged to submit assignments BEFORE the due date/time rather than wait until the last possible minute to submit. Students should immediately report any problems to the instructor and also contact the UTD eLearning Help Desk: http://www.utdallas.edu/elearninghelp, 1-866-588-3192. The instructor and the UTD eLearning Help Desk will work with the student to resolve any issues at the earliest possible time.

Technical Requirements
In addition to a confident level of computer and Internet literacy, certain minimum technical requirements must be met to enable a successful learning experience. Please review the important technical requirements on the Getting Started with eLearning webpage.

Course Access and Navigation
This course was developed using a web course tool called eLearning... Students will use their UTD Net ID account to login at: http://elearning.utdallas.edu. Please see more details on course access and navigation information.

To get familiar with the eLearning tool, please see the Student eLearning Tutorials.

UTD provides eLearning technical support 24 hours a day/7 days a week. The services include a toll free telephone number for immediate assistance (1-866-588-3192), email request service, and an online chat service. Please use this link to access the UTD eLearning Support Center: http://www.utdallas.edu/elearninghelp.

Communications
This eLearning course has built-in communication tools which will be used for interaction and communication.

Some external communication tools such as regular email and a web conferencing tool may also be used during the semester. For more details, please visit the eLearning Tutorials webpage for video demonstrations on numerous tools in eLearning.

Interaction with Instructor

The instructor will communicate with students mainly using the Announcements, e-learning messages and Discussions tools. It is extremely important for students to check e-learning every day for any communications from their instructor or fellow students. Students may send personal concerns or questions to the instructor using the e-learning messages and discussion threads. The instructor will reply to student e-learning messages or Discussion board messages within 3 working days under normal circumstances. Students may also leave voice messages to the instructor's telephone number. Students are discouraged from communicating with the instructor via his university email address. Finally students may schedule face-to-face meetings with the instructor on an as-needed basis.

Student Resources

The following university resources are available to students:

UTD Distance Learning:
http://www.utdallas.edu/elearning/students/cstudents.htm

McDermott Library:
Distance Learners (UTD students who live outside the boundaries of Collin, Dallas, Denton, Rockwall, or Tarrant counties) will need a UTD-ID number to access all of the library's electronic resources (reserves, journal articles, eBooks, interlibrary loan) from off campus. For UTD students living within those counties who are taking online courses, a Comet Card is required to check out materials at the McDermott Library. For more information on library resources go to http://www.utdallas.edu/library/distance.html.

Student Assessments

Grading Information

Weights

Homework (6 assignments, 5% each)	30	30 %
Exam 1	15	15 %
Exam 2	15	15 %
Exam 3	15	15 %
Exam 4	15	15 %
Class Participation	10	100 %
Total	100	100%

Grading Scale

Semester Average	Letter Equivalent
90-100	**A**
80-89	**B**
70-79	**C**
60-69	**D**
Less than 60	**F**

Grading Policy: Your professor can award a + grades or a – grades at the end of the semester.   The break points between A+ vs A and A--, etc., will be determined at the end of the semester.

Accessing Grades: Students can check their grades by clicking "My Grades" on the course menu after the grade for each assessment task is released.

Assignments: There will be **6** graded homework assignments & **4** exams. To receive full credit you must submit the assignment through e-learning on or before the due date/time.

You are expected to have at least one of your classmates PROOF & EDIT your work BEFORE submission. Errors in spelling, punctuation, and grammar will cost you points.

There will be several in class exercises. Completeness, clarity of ALL submitted material & neatness in writing are important !

Group Projects: There will be no group projects outside of class.

Assignment submission instructions

Locate the assignment in your eLearning course. You will submit your assignments in the required file format (MS Office) with a simple file name and a file extension. To submit your assignment, click the assignment name link and follow the on-screen instructions to upload and submit your file(s). Please be aware that attaching your assignment DOES NOT SUBMIT THE ASSIGNMENT. You must click the SUBMIT button. For additional information on how to submit assignments, view the [Submitting An Assignment video tutorial](#).

Do Not change format, IT IS HARD TO GRADE & will cost you points !

Please Note: Each assignment link will be deactivated after the cutoff due date/time due. The cutoff date/time is 24 hours after the due date/time. Any submissions during the grace period will incur a 15% reduction in grade. After your submission is graded, you may go to My Grades on the course menu and click the score link to check the results and feedback.

Participation/Discussions
This course does not contain any required participation/discussion topics. However, your instructor will pose various discussion questions to student. Students are encouraged but not required to submit their analysis and opinions. (See Class Participation & Attendance = 10%).

Online Tests/Quizzes

The Testing Center will be used only as required. It is located in the basement of the library. The available dates and times of the tests and quiz can be found on the course academic calendar in the syllabus. Your instructor is willing to consider alternate testing arrangements in the event of severe hardship with the normal testing venue and dates/times.

The UTD Testing Center requests all students strictly follow the proctored exam scheduling deadlines. If any student needs special accommodations, please seek the instructor's approval in advance. If you have any questions about using either UTD or outside testing center service, please email TestingCenter@utdallas.edu.

Please read the Assignment instructions carefully. After each exam is graded and released, you may go to My Grades page and click the quiz and the score link of the exam to view your graded submission.   Students use a calculator of their choice when taking the tests and quiz. Your instructor will provide a formula sheet. No scantron is required.

 Final Examination: Exam 4 will constitute the Final Exam.

Academic Calendar

Week	Date /**Tuesday**	Topic / Chapter Title	**Chapter Reading Assignment;**	Due Date / Notes
1	**8/25 T**	Welcome, Intro to SCM	**-----**	
2	**9/1 T**	21st Century Supply Chains	**Ch. 1**	Selected Company due at end of class
3	**9/8 T**	Logistics	**Ch. 2**	
4	**9/15 T**	Customer Relationship Mgmt.	**Ch. 3**	
5	**9/22 T**	Procurement	**Ch. 4**	
		Exam 1: Weeks 1 – 4; **Assignment sent 9/20 @ 8:00pm**		Due by 10/3, 12:00 midnite
6	**9/29 T**	Manufacturing	**Ch. 5**	
		Integrated Operations Planning	**Ch. 6**	
7	**10/6 T**	Inventory	**Ch. 7**	
		Transportation	**Ch. 8**	
8	**10/13 T**	Warehousing	**Ch. 9**	
		Packaging & Handling	**Ch. 10**	
9	**10/20 T**	Global Supply Chains	**Ch. 11**	

	10/20 T	Exam 2: Weeks 5 – 8; Assignment sent 10/11 @ 8:00pm		Due by 10/24, 12:00 midnite
		Network Design	**Ch. 12**	
10	10/27 T	Operation Analysis	**Ch. 13**	
		Collaboration	**Ch. 14**	
11	11/3 T	Performance Measurements	**Ch. 15**	
12	11/10 T	Risk & Sustainability	**Ch. 16**	
	11/10 T	Exam 3: Weeks 9 – 12 Assignment sent 11/8 @ 8:00pm		Due by 11/21, 12:00 midnite
13	11/17 T	Review & Summary		
>>>>	11-22 ----- 11/29	**FALL BREAK + THANKSGIVING** **GO COWBOYS!**	------- -------- --------	<<<<<<<<
14	12/1 T	Review & Summary		
		Presentations		
15	12/8 T	Review & Summary		
		Presentations		
		Final Exam 4: Weeks 1 -- 14 **Assignment sent 11/15 @ 8:00pm**		Due by 12/5, 12:00 midnight

15 weeks, 15 classes

Scholastic Honesty

The University has policies and discipline procedures regarding scholastic dishonesty. Detailed information is available on the UTD Judicial Affairs web page. All students are expected to maintain a high level of responsibility with respect to academic honesty. Students who violate University rules on scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and/or dismissal from the University. Since such dishonesty harms the individual, all students and the integrity of the University, policies on scholastic dishonesty will be strictly enforced.

You may discuss homework problems with others, but you must write it up by yourself with full understanding of what you write. Identical or near identical assignments will be in violation of the university academic dishonesty policy and a referral to the Office of Judicial Affairs will be made.

Any extra credit work is considered an individual assignment and as such you are not allowed to collaborate with other students. Your professor will answer your questions and give you guidance on extra credit assignments.

Course Evaluation

As required by UTD academic regulations, every student must complete an evaluation for each enrolled course at the end of the semester. A link to an online instructional assessment form will be emailed to you for your confidential use.

University Policies

The information contained in the following link constitutes the University's policies and procedures segment of the course syllabus.

Please go to http://go.utdallas.edu/syllabus-policies for these policies.

These descriptions and timelines are subject to change at the discretion of the professor.

Course Syllabus