



COMM1311.0w9, Online Syllabus
Introduction to Communication Studies
Professor Lari Tanner
Spring 2026
Asynchronous Online Course

Professor's Contact Information

Email Address	Lari.Tanner@utdallas.edu
Office Location	JO 5.408
Office Hours	Student visiting hours are Thursdays 1:30 PM – 2:30 PM (JO 5.408 or via Teams), and by appointment at other hours. Do not hesitate to email me to arrange an in-person or virtual appointment as I know my office hours will not be convenient for everyone.
Other Information	Email/MS Teams is the best way to contact me. Student emails are answered within two business days.

General Core Area 010 Communication

Description: Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

Objectives:

- Critical Thinking (CT)**—to include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information
- Communication (COM)**—to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
- Teamwork (TW)**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- Personal Responsibility (PR)**—to include the ability to connect choices, actions, and consequences to ethical decision-making

General Course Information

Course Pre-requisites

COMM 1311 is an introductory course that does not require prerequisites. It is assumed that students who enroll in the course have the grammatical, logical, and rhetorical skills necessary for university-level writing.

Course Description

This course introduces you to the study of communication by examining research, theories, and skills to enhance your interpersonal, public speaking, and small group communication. COMM1311 is primarily a “hands-on” application course, which means students engage in discussions, participate in exercises, work in teams, and research and deliver an informative speech and a team presentation.

Student Learning Objectives

By the end of this course, I am confident you will be able to:

- Recognize and apply basic interpersonal communication theories and concepts.
- Demonstrate competence in researching, preparing, and delivering an informative speech.
- Collaborate effectively with others to research, prepare, and present an informative team product.
- Display civil communication in interpersonal, public speaking, and team interactions.

Required Textbook

Lane, Shelley D., Abigail, Ruth Anne, and Gooch, John Casey. *Communication in a Civil Society* (2nd ed.). Routledge, 2024. ISBN: 978-1-032-51328-7 (hardback), ISBN: 978-1-032-51326-3 (paperback), ISBN: 978-1-003-40171-1 (eBook), DOI: 10.4324|99781003401711

NOTE: Use of the required text begins in Week 1 of class. The first graded quiz is at the end of Week 2. The paper text can be purchased at the campus bookstore at:

<https://www.bkstr.com/texasatdallasstore/shop/textbooks-and-course-materials>

An ebook format is available at: https://www.routledge.com/Communication-in-a-Civil-Society/Lane-Abigail-Gooch/p/book/9781032513263?source=shoppingads&locale=en-USD&gad_source=1&gclid=Cj0KCQjwvb-zBhCmARIsAAfUI2s-upSQa47ijpxNiqvtcqUTxOvM9MQmHqakhnCYJfqJqNGBrGLIPs0aAlxKEALw_wcB

NOTE: The 2nd edition of this text provides new information not addressed in the 1st edition. Purchase of the 1st edition is not recommended for success in the course. The text is also on two-hour, in-library reserve for students at McDermott Library.

Course Navigation

Access COMM1311 on eLearning by using your UT Dallas NetID to login to the [eLearning](#) website. The Announcement Page on the COMM1311 course site provides introductory information and directs you to the menu on the left where essential course components appear. Begin with "Start Here." Once there, review the Syllabus and take the required Syllabus Quiz. After you master the Syllabus Quiz, you'll be given access to the Weekly Learning Folders where you can view your homework and assignment links for Week 1.

Communication

This course utilizes online tools for interaction and communication. UTD email will be used regularly and a web conferencing tool may also be used during the semester. For more details, please visit the [Student eLearning Tutorials](#) webpage for video demonstrations on eLearning tools and [Getting Started with eLearning](#). Student emails and discussion board messages will be answered within 3 working days under normal circumstances.

Distance Learning Student Resources

Online students have access to resources including the McDermott Library, Academic Advising, the AccessAbility Resource Center, and many others. Please see the [eLearning Current Students](#) webpage for more information.

Server Unavailability or Other Technical Difficulties

The University is committed to providing a reliable learning management system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and also contact the online [eLearning Help Desk](#). The instructor and the eLearning Help Desk will work with the student to resolve any issues at the earliest possible time. UT Dallas provides eLearning technical support 24 hours a day, 7 days a week. The [eLearning Support Center](#) includes a toll-free telephone number for immediate assistance (1-866-588-3192), an email request service, and an online chat service.

Recording

You need access to a high-quality webcam or video camera and an understanding of how to upload video in specified formats. You may use an iPhone, Android, etc., but it must be handled as professionally as possible and positioned on a stationary object. You will be responsible for recording some Practical Application exercises and the Informative Speech (*requires three live adults as the audience*). Plan on recording two team planning meetings via Teams or Zoom during Weeks 12 and 15. These virtual meetings are required to document team collaboration.

A free Box account is available to all UTD students. You will upload your videos to your Box account and use a Box share link to post your video in eLearning. Instructions will be provided. For assistance with all matters that are Box-related, email: issupport@utdallas.edu

Assignments

Assignment	Points
<u>Interpersonal Communication</u> Syllabus Quiz Four Quizzes (40 pts. each) Four Practical Applications (35 pts. each) Practical Application 1 Peer Welcome (20 pts.)	0 points 160 points 140 points 20 points
<u>Public Speaking</u> Three Critiques (Working Outline, PPT, and Informative Speech) 15 pts. each Working Outline Full-Sentence Outline Informative Speech PPT Informative Speech Presentation	45 points 50 points 100 points 25 points 100 points
<u>Team Communication</u> Team Talk Discussion Board with responses One Quiz Team Challenge 1 (Planning Video, 15 pts.; Roles and Responsibilities, 30 pts.; Team Pitch Video, 50 pts.) Team Challenge 2 (Planning Video, 15 pts.; Research Document, 50 pts.; Talk Show, 30 pts.) Team Peer Evaluation (individual grade, 50 pts.)	40 points 40 points 95 points 95 points 50 points
<u>Course Reflections</u> Skills Assessment Survey (10 pts.) My Three Takeaways (20 pts.), Student Course Feedback (10 pts.)	40 points
<u>Total</u>	1,000 points

Grading

Grading is based upon the UTD Undergraduate Catalog. There are 1,000 points possible for the semester. Your grade will be based upon the total number of points you earn, not the percentage of points acquired. There is no “rounding up” or grade negotiation at the end of the semester. Monitor your grades closely so you stay in control of your final grade.

Grading Scale

Grade	Total Points
A+	970-1000
A	930-969
A-	900-929
B+	870-899
B	830-869
B-	800-829
C+	770-799
C	730-769
C-	700-729
D+	670-699
D	630-669
D-	600-629
F	less than 599

A	Outstanding work that meets all assignment requirements, showing creativity, superior research skills, professionalism, and an exceptional understanding of assignment objectives and resource materials.
B	Work that meets all assignment requirements, showing creativity, solid research skills, professionalism, and a clear understanding of assignment objectives and resource materials.
C	All basic assignment requirements are met yet product has some limiting issues that reduce the student’s success and/or indicates less knowledge of class resources or training.
D	Weak, unsatisfactory work that is missing some assignment requirements, and/or indicates little knowledge of class resources or training.
F/Failure to Post	Unacceptable work that misses most requirements; little or no effort evident in the product.

Extra Credit

A maximum of **20 extra credit points** can be earned during the course. These are the only extra credit options.

- Practice the Informative Speech with a COMM Lab coach before the presentation is due (10 extra credit points per coaching visit).
- Receive assistance on your Informative Speech Outline from a COMM Lab coach before the outline is due (10 extra credit points per consultation).
- A few other 5 point extra credit opportunities will be available throughout the semester.

To make a COMM Lab appointment, see <https://studentsuccess.utdallas.edu/programs/commlab/> Once there, information is provided for attending in-person and virtual appointments and “How to Download Extra Credit/Attendance Reports” to send to your instructor for confirmation of your visit.

Academic Schedule

Week Number	Weekly Reading and Preparation of Assignments	Wednesday Reading, Preparation, and Due Dates by 11:59PM	Sunday Due Dates by 11:59PM
<p>Week 1 1/20 – 1/25</p> <p>Chapter 1 <i>A First Look at Civil Communication</i></p>	<p>Read: The Start Here folder, on our eLearning Course Homepage</p> <p>Complete: Syllabus Quiz in Start Here folder (0 pts., unlimited attempts). You must receive 100% to unlock the Weekly Learning Modules.</p> <p>Read: Practical Application 1 in Week 1 folder</p> <p>View: “How to Look Good in Skype Interviews” in Week 1 folder</p> <p>View: Chapter 1 Highlights</p> <p>Skim: Chapter 1 in text</p> <p>Best Practice: Skim assigned chapter and study Chapter Summary and Chapter Review Questions for efficient use of time when reading text and preparing for chapter quizzes. NOTE: Chapters 1-2 are provided for you in the left menu of the course to consult while waiting on your own text.</p>	<p>Practice: Practical Application 1, at least 4 or 5 times or as needed</p> <p>Read: Using Box Share Links, left menu in eLearning course site</p> <p>Find: An appropriate location for recording Practical Application 1</p> <p>Complete: Week 1 Check-in Discussion Board Assignment for participation.</p>	<p>Post: Practical Application 1 video in Class Discussion Board using a Box share link (35 pts.)</p>

Week Number	Weekly Reading and Preparation of Assignments	Wednesday Reading, Preparation, and Due Dates by 11:59PM	Sunday Due Dates by 11:59PM
Week 2 1/26 – 2/1 Chapter 2 <i>Perceiving Self & Others</i>	View: Chapter 2 Highlights View: Attribution Theory video View: How to Perception Check video Read: Practical Application 2 Skim: Chapter 2, in left menu, if your textbook has not arrived.	View & Respond: View Practical Application 1 videos of three classmates in Class Discussion Board (left menu) and leave a welcome message for each (20 pts.)	Note: Quizzes contain questions from required reading in the text. Complete: Chapters 1-2 Quiz (40 pts.) in Week 2 folder Post: Practical Application 2 in Week 2 folder, (35 pts.)
Week 3 2/2 – 2/8 Chapter 3 <i>Civil Verbal Communication</i> Chapter 4 <i>Civil Nonverbal Communication</i>	View: Chapter 3 Highlights in Week 3 folder Read: “Concrete Language” in Week 3 folder Skim: Chapter 3 View: Chapter 4 Highlights View: “7 Hand Gestures” and mimic the gestures while watching Read: Practical Application 3 Skim: Chapter 4	Practice: Practical Application 3, 3-5 times	Complete: Chapters 3-4 Quiz (40 pts.) Post: Practical Application 3 in Week 3 folder, using a Box share link (35 pts.)
Week 4 2/9 – 2/15 Chapter 5 <i>Civil Listening</i> Chapter 6 <i>Civil Interpersonal Relationships</i>	View: Chapter 5 Highlights View: “The Art of Active Listening” Read: Practical Application 4 Skim: Chapter 5 View: Chapter 6 Highlights Read: Uncertainty Reduction Theory as a New Intern Skim: Chapter 6	Seek: Opportunities to give the gift of listening	Complete: Chapters 5-6 Quiz (40 pts.) Post: Practical Application 4 in Week 4 folder (35 pts.)
Week 5 2/16 – 2/22 Chapters 11 -14 <i>Engaging Your Audience, Organizing Your Speech, Speaking with Credibility</i>	Read: Informative Speech Assignment, left menu, Informative Speech folder Read: Some Possible Informative Speech Topics, Informative Speech Folder Read: Chapter 11, pp. 334 – 341, to know your audience View: 8 Secrets of Success, Richard St. John Read: How to Sound Conversational Read: “Methods and Techniques of Delivery,” Chapter 13, pp. 377-383 Skim: Chapters 11 & 13	Consider: An engaging and interesting topic for your Informative Speech Read: How to Research a Speech Topic Read: All About Oral Footnotes, Informative Speech folder in References Read: “Avoiding Plagiarism,” Chapter 14, pp. 406-410 Read: Outline Items, Informative Speech folder in References Skim: Chapter 12	Post: Your topic for the Informative Speech in the Class Discussion Board, left menu. Select a topic from the possible topics or choose another topic of your choice. Also include a backup topic. Do not select a topic already posted in the Class Discussion Board. Monitor for topic approval.

Week Number	Weekly Reading and Preparation of Assignments	Wednesday Reading, Preparation, and Due Dates by 11:59PM	Sunday Due Dates by 11:59PM
Week 6 2/23 – 3/1	<p>Read: Working Outline Template, Rubric, and Example, in Informative Speech folder</p> <p>Study: Short Mastery PPTs on Audience Relevance, Thesis Statements, Main Points, and Oral Footnotes in Informative Speech folder. Consult these as you develop your Working Outline.</p>	<p>Refine: Working Outline</p>	<p>Post: Working Outline in Class Discussion Board (50 pts.)</p>
Week 7 3/2 – 3/8	<p>Read: Full-Sentence Outline Template, Rubric, and Example in Informative Speech Folder.</p> <p>Read: The Best Attention-getter of All</p> <p>Begin: Full-Sentence Outline.</p>	<p>Critique: Working Outlines of three classmates in the Class Discussion Board using the Working Outline Rubric (15 pts.)</p> <p>Continue to Develop: Full-Sentence Outline</p>	<p>Post: Full-Sentence Outline in Informative Speech folder via Turnitin (100 pts.)</p>
Week 8 3/9 – 3/15	<p>Read: “How to Create an “Eight-Slide Organizational Speech PPT” in Informative Speech folder and begin Informative Speech PPT using the techniques shown</p>	<p>Work On: Informative Speech PPT</p> <p>Complete: Midterm Survey, Week 8</p>	<p>Post: Informative Speech PPT in Class Discussion Board (25 pts.)</p>
3/16-3/22 Nothing due at the end of this week.	--- SPRING _____	_____ BREAK _____	_____ ENJOY!! _____
Week 9 3/23 – 3/29 Chapter 7 <i>Civil Intimate & Romantic Relationships</i> Chapter 8 <i>Civil Conflicts</i>	<p>View: Chapter 7 Highlights</p> <p>View: Conventionality vs. Uniqueness</p> <p>Skim: Chapter 7</p> <p>View: Chapter 8 Highlights</p> <p>Skim: Chapter 8</p>	<p>Critique: Informative Speech PPTs of three classmates in Class Discussion Board using the Informative Speech PPT Rubric (15 pts.)</p> <p>Edit: Full-Sentence Outline and Informative Speech PPT as instructor feedback is received</p>	<p>Complete: Chapters 7 & 8 Quiz (40 pts.)</p>
Week 10 3/30 – 4/5	<p>Read: How to Create Note Cards</p> <p>Read: “The Importance of Eye Contact During a Presentation”</p> <p>View: Displaying PPT</p> <p>View: Taming Anxiety</p> <p>View: How to Deliver an Extemporaneous Presentation</p>	<p>Consider: Practicing your Informative Speech with a COMM Lab Coach for extra credit points (Syllabus, p. 4)</p> <p>Plan: Attractive attire, note cards, PPT display, and three-member physical audience</p>	<p>Post: Informative Speech Video in Class Discussion Board via a Box Share Link (100 pts.)</p>

Week Number	Weekly Reading and Preparation of Assignments	Wednesday Reading, Preparation, and Due Dates by 11:59PM	Sunday Due Dates by 11:59PM
<p>Week 11 4/6 – 4/12</p> <p>Chapter 9 <i>Civil Group Communication</i></p> <p>Chapter 10 <i>Civil Group Processes</i></p>	<p>Find: Your Team Assignment on Announcement page</p> <p>Preview: Team Peer Evaluation and purpose to be a remarkable team member</p> <p>Read: Team Talk Assignment: Get Acquainted and Connected</p> <p>View: Chapter 9 Highlights</p> <p>Skim: Chapter 9</p> <p>Read: Chapter 10 Highlights</p> <p>Skim: Chapter 10</p>	<p>View and Respond: View 3 Informative Speech Videos by classmates in Class Discussion Board and leave comments for each (15 pts.)</p> <p>Post: Team Talk assignment in Team Discussion Board, left menu (25 pts.)</p>	<p>Complete: Chapters 9 & 10 Quiz (40 pts.)</p> <p>Respond: To each team member’s post for Team Talk assignment in Team Discussion Board, left menu (15 pts.)</p> <p>Looking Ahead: Plan a virtual meeting time in Teams/Zoom, (with cameras and audio on) during Weeks 12 and 15 (15 pts. each)</p>
<p>Week 12 4/13 – 4/19</p>	<p>Read: Entire <u>Team Challenge 1, Team Pitch,</u> in Team Assignment folder. Creativity is encouraged, with extra credit points awarded for best Pitch Video in class.</p> <p>Record: A Teams or Zoom meeting before Sunday, 11:59PM to complete Roles & Responsibilities and to discuss and plan Team Challenge 1. Only those with cameras and audio on will be eligible for points</p>		<p>Post: Team Challenge 1 planning video in Teams Assignments folder via a Box share link, Credit/No Credit for active participants (15 pts.) One post per team.</p> <p>Looking Ahead: Roles and Responsibilities due Monday, Week 13, 11:59 in Team Assignments folder.</p>
<p>Week 13 4/20 – 4/26</p>	<p>Post by Monday, 11:59PM: Roles and Responsibilities in Teams Assignments (30 pts., team grade, one submission per team)</p> <p>Post by Monday, 11:59PM: Skills Assessment Survey (10 pts.) in Course Reflections folder, left menu</p> <p>Begin: Team Challenge 1 Pitch Video</p>	<p>Refine: Team Challenge 1 Pitch Video</p>	<p>Post: Team Challenge 1 Pitch Video in Teams Assignment folder via a Box share link, one post per team, 50 pts.</p>
<p>Week 14 4/27 – 5/3</p>	<p>Read: <u>Team Challenge 2, Talk Show,</u> including rubrics.</p> <p>Record: A Teams or Zoom meeting to plan Talk Show Research Document by Sunday, 11:59PM. Only those with cameras and audio on will be eligible to receive points.</p> <p>View: COMM1311 Wrap-up</p>		<p>Post: Team Challenge 2 planning video in Team Assignment folder via a Box share link. Credit/No Credit for active participants (15 pts.) One post per team.</p> <p>Post: My Three Takeaways, in Course Reflections, left menu, (20 pts.)</p>

Week Number	Weekly Reading and Preparation of Assignments	Wednesday Reading, Preparation, and Due Dates by 11:59PM	Sunday Due Dates by 11:59PM
	Read: My Three Takeaways, Course Reflections, left menu, individual grade.		Looking Ahead: Talk Show Research Document due Monday, Week 15
Week 15 5/4 -- 5/8	<p>View: Best in class Pitch Video on Announcement page</p> <p>Post by Monday, 11:59PM: Talk Show Research Document in Teams Assignment folder (50 pts.)</p> <p>Post: Team Peer Evaluation in Team Assignment folder (50 pts., individual grade)</p> <p>Review: Talk Show assignment Study: To fulfill your personal responsibilities for the Talk Show Prepare: Attractive attire and similar backgrounds for Talk Show.</p> <p>Record: Talk Show before Thursday, May 7, 11:59PM. <u>And submit Friday, May 8, by 11:59 PM any videos submitted later will receive 10 pt. late points deduction.</u></p> <p>Check: All previous grades for accuracy. No grades changed after 11:59PM, Friday, May 9.</p>	<p>Friday, May 8, 11:59PM (last day of classes for the university)</p> <p>Post: Student Course Feedback at https://eval.utdallas.edu/ (10 pts.)</p> <p>Post: Talk Show Video in Teams Assignment folder via a Box Share link (30 pts., team grade, one post per team), by Friday May 8, 11:59PM.</p>	Nothing due Sunday since the last day of class is Friday May 8 th . We're all done! Enjoy your Summer and keep in touch! 😊

NOTE: To be equivalent to the F-T-F and hybrid formats of this class, two virtual team meetings are required during the semester. Virtual meetings will be at the convenience of the teams to meet Sunday, 11:59 deadlines. To receive a grade for the virtual meeting assignments, you must be an active participant in the virtual discussion, with your camera and audio turned on. There are no substitutions for the recorded Teams/Zoom meetings, unless the instructor feels another alternative is justified and a request for another alternative is made and approved in advance.

Course Delivery

Begin each week by viewing a new Announcement Page on the COMM1311 eLearning course site.

Weekly Learning Modules at the eLearning course site supplement the information from the text. Each Weekly Module shows the assignments due during the week, submission instructions, and accompanying PPTs and reference documents/videos.

It is strongly recommended that you complete the required reading and planning procedures early in the week to allow sufficient time to meet the Wednesday and Sunday deadlines. Low-impact assignments are due on Wednesdays. Most assignments are due on Sunday, which is reserved for more time-consuming and high-impact assignments. All quizzes are open book, timed, and taken online. **NOTE:** This is not a self-paced class. All assignments must be submitted by the

Wednesday and Sunday deadlines, with the exception of some final assignments which will be submitted the last day of class, Week 15. Many assignments can be completed in advance.

Class Attendance/Participation

While there is no online attendance policy, you are expected to login to the eLearning course site daily, M-F, to stay current with deadlines and instructor feedback. If you miss logging in for more than a week, you are advised to take the course a different semester when your schedule is more accommodating. The ongoing reading assignments and Wednesday/Sunday deadlines require careful monitoring for course success.

Late Work

Assignments posted after the due date receive a grade of zero. Technical difficulty with eLearning is not an adequate excuse unless the difficulty is system-wide. Allow at least 60 minutes to post an assignment, especially videos. If a personal or family crisis is affecting your assignment completion, please discuss your situation with me before your grade suffers. I cannot help you if I do not know your circumstances.

Make-ups

Makeups are available for documented, excused absences only and are due within one week of your return to your online class unless otherwise allowed. Makeup work received after one week following an excused absence will receive a zero. Absences related to the observation of holy days are excused. If documentation is provided, excused absences are allowed for incidents involving personal illness requiring a physician's assistance or hospitalization, emergencies related to a student's family (hospitalization or death), special curriculum requirements (field trip, etc.), official university activities, or military duty. Documentation for an excused absence is due upon your return to class, or before the missed class if anticipated. The excused absence policy for family deaths can be found here: [Student Bereavement Policy](#)

Assignment Submission

Submit all documents in MS Word, MS PPT, or PDF formats. Documents saved as Google Docs or as a keys or pages file are not acceptable and will need to be submitted again in the proper format to receive credit.

Plagiarism

All drafts and final works will be written by students themselves, working individually or in groups as directed by assignment instructions. You may not use writing services, another's work, or AI (e.g., ChatGPT) to write any assignment requiring text unless specifically indicated by the instructor. More details on UTD's research policies can be found in [the UTD Student Code of Conduct](#) and Generative AI Use in Academic Work policies at [UTD Academic AI Work Policy](#). More details on the specific writing expectations for this class can be found in "Plagiarism Policy" at the course eLearning site.

Classroom Citizenship

Take ownership of your education. Purpose to learn in every class.

- Check email daily, M-F, and read the weekly announcements.
- Course emails will begin with the course prefix and number (COMM1311.0w1), and your emails to me should do the same.
- Study and apply all course materials to your work. Complete all readings and assignments by deadlines and with excellence, and submit your work per instructions.

Comet Creed

This creed was voted on by the UT Dallas student body in 2014. It is a standard that Comets choose to live by and encourage others to do the same: "As a Comet, I pledge honesty, integrity, and service in all that I do."

Class Materials

Class materials will be available to all students registered for this class to supplement the classroom experience. These materials may be downloaded during the course; however, these materials are for registered students' use only. Classroom materials may not be reproduced or shared with those not in class or uploaded to other online environments except to implement an approved AccessAbility Resource Center accommodation. Failure to comply with these University requirements is a violation of the [Student Code of Conduct](#).

Class Recordings

Unless the AccessAbility Resource Center has approved the student to record the instruction, students are expressly prohibited from recording any part of this course. Recordings may not be published, reproduced, or shared with those not in the class, or uploaded to other online environments except to implement an approved AccessAbility Resource Center accommodation. Failure to comply with these University requirements is a violation of the [Student Code of Conduct](#).

Academic Support Resources

The information contained in the following link lists the University's academic support resources for all students. Please go to <http://go.utdallas.edu/academic-support-resources>

UT Dallas Syllabus Policies and Procedures

The information in the following link shows the University's policies and procedures segment of the syllabus. Please review the sections regarding the [credit/no credit](#) grading option and withdrawal from class at <http://go.utdallas.edu/syllabus-policies>

The descriptions and timelines contained in this syllabus are subject to change at the Professor's discretion.