

### Course Syllabus

---

OPRE 4320 – ITSS 4343 Integrated SCM Information Systems  
School of Management  
The University of Texas at Dallas

---

[| Course Info](#) | [| Technical Requirements](#) | [| Course Access & Navigation](#) | [| Communications](#) | [| Assessments](#) |  
[| Academic Calendar](#) | [| Scholastic Honesty](#) | [| Course Evaluation](#) | [| UTD Policies](#) |

## Course Information

### Course

Course Number/Section OPRE 4320/ITSS 4343-001  
Course Title Integrated SCM Information Systems  
Term and Dates Fall 2024, Wed 4 – 6.45 PM, JSOM 12.210

### Professor Contact Information

*Professor* Dr. Ramesh Subramoniam  
*Office Phone* 972 883 4773  
*Email Address* Use eLearning messages for all communications  
*Professor Office Hrs* 3 - 4 PM Wed, JSOM 2.410  
*Instruction Modality* Onsite

### TA Contact Information

*TA* Hardik Nassa  
*Email Address* Use eLearning messages for communication  
*Office hours* *Thursdays: 1:00 PM to 3:00 PM (Teams Online link will be posted on elearning)*

### About the Instructor

Dr. Ramesh Subramoniam is a full time Clinical Associate Professor in the Jindal School of Management. He teaches undergraduate and graduate courses in Operations and Supply Chain Management. Prior to joining UTD full time in 2018 he worked in leadership roles for industry and consulting for 27+ years gaining experience in Engineering, Operations and Supply Chain Management.

### Course Pre-requisites, Co-requisites, and/or Other Restrictions

MIS 3330 Introduction to MIS or OPRE 3310 Operations Management

### Course Description

Course Description: An introduction to the concept of an integrated supply chain management system and digital supply chain using SAP's S/4 HANA Enterprise Resource Planning System and the new user interface SAP Fiori using case studies and hands on experience with SAP modules. Students will: 1) learn the elements of an ERP application, 2) understand the concepts of end-to-end supply chain management, 3) define the basic master data needed to create a supply chain plan, 4) forecast demand using several statistical methods, 5) plan inventories using MRP and re-order point techniques, 6) execute the supply chain plan through the production process, and 7) view the completed inventories after production. Previous experience with SAP software is helpful but not required.

### **Student Learning Objectives/Outcomes**

Upon completion of this course students will be able to:

1. List the major process issues typically involved in planning for supply chains.
2. Navigate the SAP user interface to create, modify or access information related to supply chain management.
3. List the SAP R3 master data objects used in supply chain management.
4. Create the following SAP master data objects: 1) material master, 2) Bill of Material master, 3) Work Center master, 4) Routing master, 5) Vendor master, 6) Purchasing information record.
5. Create forecasts utilizing various statistical techniques.
6. Explain the concept of Demand Management within a SAP environment and select an appropriate strategy for various demand fulfillment models.
7. Run the SAP MRP program and interpret the results.
8. View capacity requirements for critical work centers and execute capacity management decisions.
9. Issue in-stock materials to released production orders.
10. Update work-in-progress status.
11. Execute good receipts to storage locations
12. Ship products to customers.

### **Required Textbooks and Materials**

This text book was revised over the 2022 summer. The new edition is the 5<sup>th</sup> edition. The e-book is only available through download from the publisher's web site.

## **ACCESS CODE**

To purchase access to the 5<sup>th</sup> edition of SAP SCM: visit

<https://he.kendallhunt.com/product/sap-scm-supplement-sap-based-supply-chain-management-courses>

After your purchase, you will receive an email with a unique access code, which you will use in the following steps.

## **LOG IN INSTRUCTIONS**

Browser minimum: Internet Explorer 11, Firefox 3.6 +, Safari 4.0 +, and Chrome 9.0 +. JavaScript must also be enabled in your browser. Some online publications may require additional free browser plug-ins (e.g., Flash, Adobe Acrobat).

Go to: <https://www.khpcontent.com/>

You will use your one-time-use online access code to set up your account the first time that you access this page. After you set up your account and create a password, you will be able to enter the Login portion of this page.

## **TO SET UP A NEW ACCOUNT**

1. Go to <https://www.khpcontent.com/>. In the First Time User (with access code) section, enter the Access Code provided below. Click the Next button.
2. Confirm your institution and your publication. Click Next.
3. If your publication has multiple sections, you must select the section you are enrolled in. If there is only one section available this step will be skipped and you will be taken directly to the Create An Account page.
4. Once on the Create An Account page, you will set up your user account and create your username and password. **\*\*Your username will be the e-mail address that you enter.**  
*Write down your Password to ensure your success in entering the publication after the initial setup.*
5. Upon entering the information to create your account, click Next.
6. Your Registration is complete! Click on the “Login to WebCOM” button to access your publication.
7. Now that you have created an account, you can log into the publication through the Sign In portion of the home page.

**Harvard Business Review Course pack:** The Harvard Business Review course pack is provided below for accessing the cases for case discussions in class.

<https://hbsp.harvard.edu/import/1200828>

[Top](#)

### Technical Requirements

In addition to a confident level of computer and Internet literacy, certain minimum technical requirement must be met to enable a successful learning experience. Please review the important [technical requirements and the web browser configuration information](#).

[Top](#)

### Course Access and Navigation

Elearning will be used for all course interactivity between instructor and students. Please check the calendar and assignments frequently. Students will use their UTD NetID account to login to the course at: <https://elearning.utdallas.edu>.

If you have any problems with your UTD account or with the UTD Elearning server, you may send an email to: [Elearning@utdallas.edu](mailto:Elearning@utdallas.edu) or call the e-learning Helpdesk at: **866-588-3192**. If you encounter any technical difficulties within the course site, please access help from the following URL <http://www.utdallas.edu/elearninghelp>.

[Top](#)

### Communications

This Elearning course has built-in communication tools which will be used for interaction and communication. Please see more details about [communication tool information](#).

Interaction with Instructor: The instructor will communicate with students mainly using the Mail, Announcements, Assignments and Discussions tools within Elearning. Students may send personal concerns or questions to the instructor using the course Email tool. The instructor will reply to student emails or Discussion board messages in a timely manner. **PLEASE DO NOT USE UTD EMAIL UNLESS YOU HAVE AN EMERGENCY.**

[Top](#)

## Student Assessments

### Grading Information

#### Weights

Exam 1	20%
Exam 2	20%
Exam 3	20%
Lab exercises	25%
Participation grade	15%
	100%

**The participation grade is not attendance, it is your participation as a team in the case discussions in class. Please come prepared to discuss the case in class.**

#### Determining Letter Grades

97-100 points = A+; 93-96.9 points = A; 90-92.9 points = A-  
87-89.9 points = B+; 83-86.9 points = B; 80-82.9 points = B-  
77-79.9 points = C+; 73-76.9 points = C; 70-72.9 points = C-  
67-69.9 points = D+; 63-66.9 points = D; 60-62.9 points = D- (Passing grades)

#### Accessing Grades

Students can check their grades by clicking “My Grades” under Course Tools in Elearning after the grade for each assessment task is released. At mid-term + or – grades are not assigned but for the final grade + or – grades will be assigned.

#### Course Policies

*Make-up exams*

Only in special situations

*Late Work*

Hands-on exercises may be submitted within 24 hours of the due date. However, a 15% reduction in grade will be assessed. After the 24 hour grace period there is no opportunity to submit assignments and the student will receive a zero grade.

**Assignments**

Hands-on exercises will be posted as Assignments in Elearning.

**Assignment submission instructions**

You will submit your assignments (in the required file format with a simple file name and a file extension) by using the Assignments tool on the course site. Please see the Assignments link on the course menu or see the icon on the designated page. You can click each assignment name link and follow the on-screen instructions to upload and submit your file(s). Please refer to the Help menu for more information on using this tool. **Please note:** each assignment link will be deactivated after the assignment due time. After your submission is graded, you may click each assignment's "Graded" tab to check the results and feedback. Please note that attached your completed file to the assignment does NOT SUBMIT THE ASSIGNMENT. The assignment is only submitted after you click the SUBMIT button.

[Top](#)

**Academic Calendar**

Week	Class Dates	Topic	Assignment	Assign. Due Date
1	8/21	Class introduction Introduction to SAP	SAP Navigation	Not submitted
2	8/28	Introduction to SCM		
		Product Definition Process		
3	9/4	Material Master	All lab exercises from Chapter 12 of the text book Lab ex 1 MM	9/4
		BOM Master	Lab ex 2 BOM	9/11
4	9/11	BOM case discussion		

		Purchasing Master	Business Case 1 Procurement Process	9/18
5	9/18	Production Definition Process Intro – <b>Purchasing case discussion (HBR)</b>		
		Work Centers, Routings, Production Resource Tools (PRT)	Lab ex 3, WC	9/25
6	9/25	<b>Routing case discussion</b> <b>Exam Review for Exam 1</b>	Lab ex 4, Routings	10/2
		Material Planning Process Intro	Lab Ex 5, Production Versions	10/2
7	10/2	<b>EXAM 1 UTD Testing Center</b>		
8	10/9	S&OP Forecasting Basics Demand Management	Business Case 2U Material Planning Process	10/23
		MRP Part 1		
9	10/16	MRP Part 2		
		<b>Wilkins a Zurn Company – HBR Case discussion</b>		
10	10/23	<b>Exam 2 Review</b>		
11	10/30	<b>Madras Cements – HBR Case</b> Safety Stock & Consumption Based Planning Purchase Orders and Production Orders		
12	11/6	<b>EXAM 2 UTD Testing Center</b>		
13	11/13	<b>Surviving SAP implementation in a hospital – HBR case</b>		
		Fulfillment/Shipping Process SCM for Other Production Processes		
14	11/20	SAP FIORI Blockchain Presentation Integration with SAP APO, IBP		
15	11/27	HOLIDAY BREAK		
16	12/5-12/6	<b>EXAM 3 UTD Testing Center</b>		

[Top](#)

**Computers** – students may use laptop computers in class. However, for some students easily distracted this may not be a good use of your computer.

**Cell phone usage** – students are requested to NOT make or receive cell phone or text messages during class. Please do not make me embarrass you in class.

### **Student Conduct & Discipline**

The University of Texas System and The University of Texas at Dallas have rules and regulations for the orderly and efficient conduct of their business. It is the responsibility of each student and each student organization to be knowledgeable about the rules and regulations which govern student conduct and activities.

The University of Texas at Dallas administers student discipline within the procedures of recognized and established due process. Procedures are defined and described in the Rules and Regulations of the Board of Regents of the University of Texas System, Part 1, Chapter VI, Section 3, and in Title V, Rules on Student Services and Activities of the Course Syllabus Page 8, University's Handbook of Operating Procedures. Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations (SSB 4.400, 972/883-6391).

A student at the university neither loses the rights nor escapes the responsibilities of citizenship. He or she is expected to obey federal, state, and local laws as well as the Regents' Rules, university regulations, and administrative rules. Students are subject to discipline for violating the standards of conduct whether such conduct takes place on or off campus, or whether civil or criminal penalties are also imposed for such conduct.

### **Academic Integrity**

The faculty and administration of the School of Management expect from our students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrate a high standard of individual honor in his or her scholastic work. We want to establish a reputation for the honorable behavior of our graduates, which extends throughout their careers. Both your individual reputation and the school's reputation matter to your success.

The Judicial Affairs website lists examples of academic dishonesty. Dishonesty includes, but is not limited to cheating, plagiarism, collusion, facilitating academic dishonesty, fabrication, failure to contribute to a collaborative project and sabotage. Some of the ways students may engage in academic dishonesty are:

- Coughing and/or using visual or auditory signals in a test;
- Concealing notes on hands, caps, shoes, in pockets or the back of beverage bottle labels;
- Writing in blue books prior to an examination;
- Writing information on blackboards, desks, or keeping notes on the floor;
- Obtaining copies of an exam in advance;
- Passing information from an earlier class to a later class;
- Leaving information in the bathroom;

- Exchanging exams so that neighbors have identical test forms;
- Having a substitute take a test and providing falsified identification for the substitute;
- Fabricating data for lab assignments;
- Changing a graded paper and requesting that it be regraded;
- Failing to turn in a test or assignment and later suggesting the faculty member lost the item;
- Stealing another student's graded test and affixing one's own name on it;
- Recording two answers, one on the test form, one on the answer sheet;
- Marking an answer sheet to enable another to see the answer;
- Encircling two adjacent answers and claiming to have had the correct answer;
- Stealing an exam for someone in another section or for placement in a test file;
- Using an electronic device to store test information, or to send or receive answers for a test;
- Destroying or removing library materials to gain an academic advantage;
- Consulting assignment solutions posted on websites of previous course offerings;
- Transferring a computer file from one person's account to another;
- Transmitting posted answers for an exam to a student in a testing area via electronic device;
- Downloading text from the Internet or other sources without proper attribution;
- Citing to false references or findings in research or other academic exercises;
- Unauthorized collaborating with another person in preparing academic exercises.
- Submitting a substantial portion of the same academic work more than once without written authorization from the instructor.

Plagiarism on written assignments, especially from the web, from portions of papers for other classes, and from any other source is unacceptable. On written assignments, this course will use the resources of [turnitin.com](http://turnitin.com), which searches the web for plagiarized content and is over 90% effective.

During tests and quizzes, students in this section are not allowed to have with them any food or drinks, scratch paper, course materials, textbooks, notes, invisible ink pens, or electronic devices, including iPads, iPhones, iPods, MP3 Players, earphones, radios, smart phones, cameras, calculators, multi-function timepieces, or computers. When possible, students should sit in alternating seats, face forward at all times, and remove any clothing which might conceal eye movements, reflect images of another's work, or hide course material for copying. Exam proctors will monitor any communication or signaling between students by talking, whispering, or making sounds, or by using your hands, feet, other body movements, the test paper itself or your writing implement.

Students in this course suspected of academic dishonesty are subject to disciplinary proceedings, and if found responsible, the following minimum sanctions will be applied:

1. Homework – Zero for the Assignment
2. Case Write-ups – Zero for the Assignment
3. Quizzes – Zero for the Quiz
4. Presentations – Zero for the Assignment
5. Group Work – Zero for the Assignment for all group members
6. Tests – Zero for the test OR F for the course depending upon severity.

These sanctions will be administered only after a student has been found officially responsible for academic dishonesty, either through waiving their right for a disciplinary hearing, or being declared responsible after a hearing administered by Judicial Affairs and the Dean of Student's Office .

In the event that the student receives a failing grade for the course for academic dishonesty, the student is not allowed to withdraw as a way of preventing the grade from being entered on their record. Where a student



receives an F in a course and chooses to take the course over to improve their grade, the original grade of F remains on their transcript, but does not count towards calculation of their GPA.

The School of Management also reserves the right to review a student's disciplinary record, on file with the Dean of Students, as one of the criteria for determining a student's eligibility for a scholarship.

### **Judicial Affairs Procedures**

Under authority delegated by the Dean of Students, a faculty member who has reason to suspect that a student has engaged in academic dishonesty may conduct a conference with the student in compliance with the following procedures:

- (i) the student will be informed that he/she is believed to have committed an act or acts of academic dishonesty in violation of University rules;
- (ii) the student will be presented with any information in the knowledge or possession of the instructor which tends to support the allegation(s) of academic dishonesty;
- (iii) the student will be given an opportunity to present information on his/her behalf;
- (iv) after meeting with the student, the faculty member may choose not to refer the allegation if he/she determines that the allegations are not supported by the evidence; or
- (v) after meeting with the student, the faculty member may refer the allegations to the dean of students along with a referral form and all supporting documentation of the alleged violation. Under separate cover, the faculty member should forward the appropriate grade to be assessed if a student is found to be responsible for academic dishonesty;
- (vi) the faculty member may consult with the dean of students in determining the recommended grade;
- (vii) the faculty member must not impose any independent sanctions upon the student in lieu of a referral to Judicial Affairs;
- (viii) the faculty member may not impose a sanction of suspension or expulsion, but may make this *recommendation* in the referral documentation

If the faculty member chooses not to meet with the student and instead forwards the appropriate documentation directly to the dean of students, they should attempt to inform the student of the allegation and notify the student that the information has been forwarded to the Office of Dean of Students for investigation.

The student, pending a hearing, remains responsible for all academic exercises and syllabus requirements. The student may remain in class if the student's presence in the class does not interfere with the professor's ability to teach the class or the ability of other class members to learn. (See Section 49.07, page V-49-4 for information regarding the removal of a student from class).

Upon receipt of the referral form, class syllabus, and the supporting material/documentation from the faculty member, the dean shall proceed under the guidelines in the *Handbook of Operating Procedures*, Chapter 49, Subchapter C. If the respondent disputes the facts upon which the allegations are based, a fair and impartial disciplinary committee comprised of UTD faculty and students, shall hold a hearing and determine the responsibility of the student. If they find the student in violation of the code of conduct, the dean will then affirm the minimum sanction as provided in the syllabus, and share this information with the student. The dean will review the student's prior disciplinary record and assess additional sanctions where appropriate to the circumstances. The dean will inform the student and the faculty member of their decision.

[Top](#)

## **Course Evaluation**

As required by UTD academic regulations, every student may complete an evaluation for each enrolled course at the end of the semester. An instructional assessment form will be made available for your confidential use.

[Top](#)

## **Email Use**

The University of Texas at Dallas recognizes the value and efficiency of communication between faculty/staff and students through electronic mail. At the same time, email raises some issues concerning security and the identity of each individual in an email exchange. The university encourages all official student email correspondence be sent only to a student's U.T. Dallas email address and that faculty and staff consider email from students official only if it originates from a UTD student account. This allows the university to maintain a high degree of confidence in the identity of all individual corresponding and the security of the transmitted information. UTD furnishes each student with a free email account that is to be used in all communication with university personnel. The Department of Information Resources at U.T. Dallas provides a method for students to have their U.T. Dallas mail forwarded to other accounts.

## **Withdrawal from Class**

The administration of this institution has set deadlines for withdrawal of any college-level courses. These dates and times are published in that semester's course catalog. Administration procedures must be followed. It is the student's responsibility to handle withdrawal requirements from any class. In other words, I cannot drop or withdraw any student. You must do the proper paperwork to ensure that you will not receive a final grade of "F" in a course if you choose not to attend the class once you are enrolled.

## **Student Grievance Procedures**

Procedures for student grievances are found in Title V, Rules on Student Services and Activities, of the university's *Handbook of Operating Procedures*.

In attempting to resolve any student grievance regarding grades, evaluations, or other fulfillments of academic responsibility, it is the obligation of the student first to make a serious effort to resolve the matter with the instructor, supervisor, administrator, or committee with whom the grievance originates (hereafter called "the respondent"). Individual faculty members retain primary responsibility for assigning grades and evaluations. If the matter cannot be resolved at that level, the grievance must be submitted in writing to the respondent with a copy of the respondent's School Dean. If the matter is not resolved by the written response provided by the respondent, the student may submit a written appeal to the School Dean. If the grievance is not resolved by the School Dean's decision, the student may make a written appeal to the Dean of Graduate or Undergraduate Education, and the dean will appoint and convene an Academic Appeals Panel. The decision of the Academic Appeals Panel is final. The results of the academic appeals process will be distributed to all involved parties.

Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations.

## **Incomplete Grade Policy**

As per university policy, incomplete grades will be granted only for work unavoidably missed at the semester's end and only if 70% of the course work has been completed. An incomplete grade must be resolved within eight (8) weeks from the first day of the subsequent long semester. If the required work to complete the course and to remove the incomplete grade is not submitted by the specified deadline, the incomplete grade is changed automatically to a grade of F.

### **Disability Services**

The goal of Disability Services is to provide students with disabilities educational opportunities equal to those of their non-disabled peers. Disability Services is located in room 1.610 in the Student Union. Office hours are Monday and Thursday, 8:30 a.m. to 6:30 p.m.; Tuesday and Wednesday, 8:30 a.m. to 7:30 p.m.; and Friday, 8:30 a.m. to 5:30 p.m.

The contact information for the Office of Disability Services is:

The University of Texas at Dallas, SU 22

PO Box 830688

Richardson, Texas 75083-0688

(972) 883-2098 (voice or TTY)

Essentially, the law requires that colleges and universities make those reasonable adjustments necessary to eliminate discrimination on the basis of disability. For example, it may be necessary to remove classroom prohibitions against tape recorders or animals (in the case of dog guides) for students who are blind. Occasionally an assignment requirement may be substituted (for example, a research paper versus an oral presentation for a student who is hearing impaired). Classes enrolled students with mobility impairments may have to be rescheduled in accessible facilities. The college or university may need to provide special services such as registration, note-taking, or mobility assistance.

It is the student's responsibility to notify his or her professors of the need for such an accommodation. Disability Services provides students with letters to present to faculty members to verify that the student has a disability and needs accommodations. Individuals requiring special accommodation should contact the professor after class or during office hours.

### **Religious Holy Days**

The University of Texas at Dallas will excuse a student from class or other required activities for the travel to and observance of a religious holy day for a religion whose places of worship are exempt from property tax under Section 11.20, Tax Code, Texas Code Annotated.

The student is encouraged to notify the instructor or activity sponsor as soon as possible regarding the absence, preferably in advance of the assignment. The student, so excused, will be allowed to take the exam or complete the assignment within a reasonable time after the absence: a period equal to the length of the absence, up to a maximum of one week. A student who notifies the instructor and completes any missed exam or assignment may not be penalized for the absence. A student who fails to complete the exam or assignment within the prescribed period may receive a failing grade for that exam or assignment.

If a student or an instructor disagrees about the nature of the absence [i.e., for the purpose of observing a religious holy day] or if there is similar disagreement about whether the student has been given a reasonable time to complete any missed assignments or examinations, either the student or the instructor may request a ruling from the chief executive officer of the institution, or his or her designee. The chief executive officer

or designee must take into account the legislative intent of TEC 51.911(b), and the student and instructor will abide by the decision of the chief executive officer or designee.

### **Off-Campus Instruction and Course Activities**

Off-campus, out-of-state, and foreign instruction and activities are subject to state law and University policies and procedures regarding travel and risk-related activities. Information regarding these rules and regulations may be found at the website address given below. Additional information is available from the office of the school dean.

## **UT Dallas Syllabus Policies and Procedures**

The information contained in the following link constitutes the University's policies and procedures segment of the course syllabus.

### **Class Materials**

The instructor may provide class materials that will be made available to all students registered for this class as they are intended to supplement the classroom experience. These materials may be downloaded during the course, however, these materials are for registered students' use only. Classroom materials may not be reproduced or shared with those not in class, or uploaded to other online environments except to implement an approved Office of Student AccessAbility accommodation. Failure to comply with these University requirements is a violation of the [Student Code of Conduct](#).

---

### **Classroom Conduct Requirements Related to Public Health Measures**

UT Dallas will follow the public health and safety guidelines put forth by the Centers for Disease Control and Prevention (CDC), the Texas Department of State Health Services (DSHS), and local public health agencies that are in effect at that time during the Fall 2021 semester.

---

### **Class Attendance**

The University's attendance policy requirement is that individual faculty set their course attendance requirements. Regular and punctual class attendance is expected. Students who fail to attend class regularly are inviting scholastic difficulty. In some courses, instructors may have special attendance requirements; these should be made known to students during the first week of classes.

---

### **Class Participation**

Regular class participation is expected. Students who fail to participate in class regularly are inviting scholastic difficulty. A portion of the grade for this course is directly tied to your participation in this class. It also includes engaging in group or other activities during class that solicit your feedback on homework assignments, readings, or materials covered in the lectures (and/or labs). Class participation is documented by faculty. Successful participation is defined as consistently adhering to University requirements, as presented in this syllabus. Failure to comply with these University requirements is a violation of the [Student Code of Conduct](#).

---

### **Class Recordings**

Students are expected to follow appropriate University policies and maintain the security of passwords used to access recorded lectures. Unless the Office of Student AccessAbility has approved the student to record the instruction, students are expressly prohibited from recording any part of this course. Recordings may not be published, reproduced, or shared with those not in the class, or uploaded to other online environments except to implement an approved Office of Student AccessAbility accommodation. Failure to comply with these University requirements is a violation of the [Student Code of Conduct](#).

***NOTE: if the instructor records any part of the course, then the instructor will need to add the following syllabus statement:***

The instructor may record meetings of this course. These recordings will be made available to all students registered for this class if the intent is to supplement the classroom experience. If the instructor or a UTD school/department/office plans any other uses for the recordings, consent of the students identifiable in the recordings is required prior to such use unless an exception is allowed by law.

---

### **Off-campus Instruction and Course Activities**

*(Below is a description of any travel and/or risk-related activity associated with this course.)*

---

### **Comet Creed**

*This creed was voted on by the UT Dallas student body in 2014. It is a standard that Comets choose to live by and encourage others to do the same:*

*“As a Comet, I pledge honesty, integrity, and service in all that I do.”*

---

### **Academic Support Resources**

The information contained in the following link lists the University’s academic support resources for all students.

Please see <http://go.utdallas.edu/academic-support-resources>.

---

### **UT Dallas Syllabus Policies and Procedures**

The information contained in the following link constitutes the University's policies and procedures segment of the course syllabus. Please review the catalog sections regarding the [credit/no credit](#) or [pass/fail](#) grading option and withdrawal from class.

Please go to <http://go.utdallas.edu/syllabus-policies> for these policies.

---

*The descriptions and timelines contained in this syllabus are subject to change at the discretion of the Professor.*