

2028 SACSCOC Institutional Planning and Success Metrics Working Group Meeting
June 10, 2026, 3 pm – 4 pm
Microsoft Teams

Attendees: Dustin Grabsch, Salman Bin Habib, Raúl Hinojosa Jr., Relius Johnson, Melody Monjazebe, Victoria Morales, Melissa Ray, Vy Trang, Mary Jo Venetis, Christopher Wendt, Angela Franklin

Absent: Ingrid London, Amanda Smith

Meeting Notes

- **Overview of SACSCOC Accreditation and Review Process:** Dr. Raúl Hinojosa provided an overview of the university's accreditation process with SACSCOC, explaining the decennial and interim reviews, the differentiated review for the current cycle, and the importance of compliance with core requirements, with contributions from Dr. Mary Jo Venetis, and Vy Trang.
 - o **Accreditation Review Cycles:** Dr. Hinojosa explained that the university undergoes a decennial review by SACSCOC every 10 years, with reaffirmations in 2008, 2018, and the upcoming one in 2028. In between, a fifth-year interim report is required to demonstrate compliance with selected principles and to report on the quality enhancement plan.
 - o **Differentiated Review Process:** Dr. Hinojosa described that for the 2028 reaffirmation, the university has been approved for a differentiated review, which reduces the number of principles to respond to from over 70 to 40, though many are still core requirements with high stakes for compliance.
 - o **Working Group Structure:** Dr. Hinojosa outlined that six working groups and a leadership team have been formed, each assigned specific principles of accreditation, with members selected for their subject matter expertise and responsibility for drafting narratives and collecting evidence.
 - o **Roles and Responsibilities:** Dr. Hinojosa clarified that each working group is responsible for reviewing compliance, identifying areas of concern, collecting evidence, and preparing draft narratives for the compliance certification report, with co-chairs (Dr. Hinojosa and Dr. Dustin Grabsch for this group) coordinating meetings and deliverables.
- **Resources and Support for Accreditation Efforts:** Dr. Hinojosa detailed the resources available to the working group, including the SACSCOC resource manual, presentations from the annual meeting, a forthcoming website, and support from university staff and external contacts, with input from Dr. Venetis and Vy Trang.
 - o **SACSCOC Resource Manual:** Dr. Hinojosa emphasized the importance of the 2024 SACSCOC resource manual, which includes principle numbers, rationale, notes, questions to consider, sample documentation, and references to SACSCOC documents, and recommended that members bookmark and use it frequently.
 - o **Annual Meeting Presentations:** Dr. Hinojosa shared that presentations from the December SACSCOC annual meeting, which provide deep dives into challenging principles, will be made available to the group via a Box folder for reference.

- o **Internal and External Support:** Dr. Hinojosa noted that he and Vy Trang are available as resources, with Dr. Hinojosa maintaining contact with other UT system accreditation liaisons and the SACSCOC vice president, Matthew Milton, for additional guidance and clarification.
 - o **Access to Previous Reports and Website:** Dr. Hinojosa mentioned a nearly live SACSCOC website containing previous reaffirmation and interim reports, working group summaries, and other documentation, but advised against starting with old compliance certification reports due to significant changes in principles and institutional planning.
- **Assigned Principles and Group Focus Areas:** Dr. Hinojosa introduced the two principles assigned to the group—7.1 (Institutional Planning) and 8.1 (Student Achievement)—and discussed the group's responsibilities in documenting planning processes, alignment, and achievement metrics, with Dr. Grabsch and Dr. Melissa Ray identified as key contributors.
 - o **Institutional Planning (7.1):** Dr. Hinojosa explained that the group must document the institutional planning process, demonstrate broad participation, show research-based planning, and illustrate alignment between unit and institutional plans, especially as a new strategic plan is being developed.
 - o **Student Achievement (8.1):** Dr. Hinojosa described the need to detail how student achievement is measured, referencing historical metrics and the student achievements website, and to consider whether current measures need updating in light of new planning efforts.
 - o **Role of Student Affairs:** Dr. Hinojosa highlighted the importance of including student affairs, represented by Dr. Ray, to ensure unit plans and student achievement tracking are aligned with institutional efforts, and mentioned the potential expansion of the group to include leaders of strategic pillars.
- **Project Timeline and Key Milestones:** Dr. Hinojosa outlined the timeline for the compliance certification report, including draft deadlines, review periods, off-site and on-site reviews, and the final decision date, with adjustments anticipated to accommodate Roadmap 2030 milestones as discussed with Dr. Grabsch.
 - o **Draft and Submission Deadlines:** Dr. Hinojosa specified that the first draft of the compliance certification report narrative is due October 23, 2026, with subsequent reviews and revisions leading up to the final submission deadline of September 8, 2027.
 - o **Review and Feedback Process:** Dr. Hinojosa described the process of reviewing drafts in November and March, with final drafts due by the end of the spring 2027 term, followed by technical checks and assembly of the final report over the summer.
 - o **Alignment with Roadmap 2030:** Dr. Hinojosa and Dr. Grabsch discussed the need to adjust the draft schedule to accommodate the board approval of Roadmap 2030 in November, ensuring the institutional plan is finalized before completing the compliance narrative.
 - o **Site Visits and Final Decision:** Dr. Hinojosa detailed that after submission, an off-site review will occur in October 2027, followed by an on-site visit in March 2028, with the final reaffirmation decision announced at the SACSCOC annual meeting in December 2028.

- **Quality Enhancement Plan (QEP) Parallel Process:** Dr. Hinojosa explained that the Quality Enhancement Plan is being developed in parallel with the institutional planning process, with a topic selection committee in place and alignment with Roadmap 2030, led by Sarah Moore.
 - **QEP Development and Alignment:** Dr. Hinojosa stated that the QEP focus area has been identified and is being aligned with institutional planning, aiming for university leadership approval by the end of summer and a pilot to be included in the proposal due February 2028.
- **Next Steps and Meeting Cadence:** Dr. Hinojosa and Dr. Grabsch discussed onboarding additional members as needed, proposed a monthly meeting schedule to focus on institutional planning, and outlined preparatory tasks for the group before the next meeting, with Vy Trang coordinating scheduling.
 - **Onboarding Additional Members:** Dr. Grabsch shared that the formation of new working groups and a steering committee for Roadmap 2030 is pending a decision from President Moghe, after which relevant members will be added to this group.
 - **Proposed Meeting Schedule:** Dr. Hinojosa proposed monthly meetings to allow time for institutional planning efforts, with the option to adjust frequency as needed, and requested participants to provide scheduling constraints to Vy.
 - **Preparatory Tasks for Members:** Dr. Hinojosa asked members to review the assigned principles of accreditation and to flag any potentially useful evidence or documentation, noting that a systematic process for evidence collection will be introduced in a future meeting.
 - **Access to Principle Excerpts:** Dr. Hinojosa mentioned that Vy Trang has prepared excerpts from the resource manual for principles 7.1 and 8.1, available in a box folder, to facilitate focused review by group members.

Follow-up tasks:

- **Working Group Membership Expansion:** Provide membership rosters for new Roadmap 2030-related working groups once decisions are made, to determine relevant additions to this group. (Dustin Grabsch)
- **Meeting Scheduling:** Submit any scheduling conflicts or unavailable times to Vy in the chat to assist with organizing monthly meetings. (All participants)
- **Principles Review Preparation:** Review the assigned principles of accreditation (7.1 and 8.1) before the next meeting to ensure all members are prepared for discussion and planning. (All participants)
- **Evidence Collection Preparation:** Identify and set aside any potential evidence or documentation relevant to the assigned principles for future systematic collection, without sending it yet. (All participants)