

**2028 SACSCOC Curriculum Design and Educational Policies and Practices Working
Group Meeting
September 2, 2026, 2 pm – 2:20 pm
Microsoft Teams**

Attendees: Michael Biewer, Mark Cooper, Lev Gelb, Mary Beth Goodrich, Raúl Hinojosa, Jr., Ingrid London, Sarah Moore, William (Bill) Nichols, Melissa Ray, Melanie Spence, Joshua Summers, Vy Trang, Eric Van Leeuwen, Mary Jo Venetis, Shilyh Warren, Ashley Sikes Spaulding

Absent: Chandramallika Basak, Poonam Kumar, Mark Thouin

Meeting notes:

- **Evidence Collection And Narrative Deadlines:** Eric Van Leeuwen established September 25, 2026 as the deadline for teams to collect and upload evidence, with narratives due to the leadership team by October 9, 2026; Dr. Mark Cooper described his team's progress and near-term upload work.
- **Principle Assignments And Working Leadership:** Eric Van Leeuwen reviewed the assigned SACSCOC principles, confirmed or adjusted convening responsibilities, and ensured that each principle had a person driving evidence collection and narrative development.
- **Evidence Review And Narrative Method:** Eric Van Leeuwen and Dr. Cooper agreed that teams should use the resource-manual questions to structure their evidence reviews, capture known answers in working documents, and consult sample documentation when gaps arise.
- **General Education Compliance Approach:** Dr. Ray asked how Principle 9.3 should address state-mandated general education requirements, and Dr. Hinojosa and Dr. Venetis explained that the narrative should distinguish state obligations from institutional choices while remaining concise and evidence-based.

Follow-up tasks:

- **Evidence Collection:** Upload all supporting evidence and collected data to the WAT upload tool, or Box, if necessary, by the target date. (All principle teams)
- **Principle Questions:** Extract and share the applicable resource-manual questions for principles without existing working documents so teams can begin answering them. (Eric Van Leeuwen)
- **Distance Education:** Contact Stephanie McCain from OIT regarding Principle 10.6 and coordinate any needed support for that assignment. (Raúl Hinojosa)
- **Admissions Policies:** Convene the contributors for the admissions policies and practices principle and drive its evidence and narrative work forward. (Ingrid London)
- **Program Length:** Lead the work for Principle 9.2 with Jennifer McDowell, Dr. William Nichols, Dr. Melanie Spence, and other relevant contributors, including fast-track program-length input. (Jennifer McDowell)

- **Program Content:** Lead the work for the program content principle and coordinate the required evidence and responses. (Eric Van Leeuwen)
- **Narrative Drafting:** Prepare the principle narratives for submission to the leadership team after the evidence has been assembled. (Principle teams)
- **Evidence Upload:** Upload the evidence already collected for Principles 10.6 and 14.3 to the WAT tool and follow up on outstanding documentation or gaps. (Mark Cooper)
- **Subgroup Coordination:** Create subgroup chats or email threads for Eric's assigned teams to exchange information and work through the principle questions. (Eric Van Leeuwen)