

# **2018 SACSCOC Leadership Team**

## **Meeting Minutes**

Wednesday, November 29, 2017 3:00PM  
Alpine Conference Room, AD 2.204B

### **I. Attendees:**

Serenity King (Chair), B. Hobson Wildenthal, Jessica Murphy, Joanna Gentsch, Josh Hammers, Marilyn Kaplan, Simon Kane, Kim Laird, Michele Lockhart, Clint Peinhardt, Nicole Leeper Piquero, Ben Porter, Richard Scotch (for Murray Leaf), Amanda Smith, Ryan Dorman, Vy Trang

Absent: Inga Musselman, Murray Leaf

### **II. Approval of June 22, 2017 meeting minutes**

Kim Laird moved to approve, Nicole Leeper Piquero seconded the motion. All in favor – minutes approved.

### **III. Announcements**

Action items from the previous meeting were reviewed and status updates were given. All were confirmed to be completed except for Dr. Wildenthal's action item. He was not present at the meeting so no update was given.

#### SACSCOC Annual Meeting Vote on Principles/Transition Timeline

The SACSCOC Annual Meeting will occur on Dec. 3-5, 2017. At the business meeting on Dec. 5, Serenity will be acting on Dr. Richard Benson's behalf and will vote on the revised principles and transition timeline. If the vote is split, UT Dallas will vote for the revised principles but against the transition timeline.

#### September Senate Presentation

Serenity gave a presentation to the Academic Senate regarding the possible principles the institution could be found non-compliant. Handouts of the presentation are available. Serenity will present to the President's Cabinet on Dec. 18.

### **IV. Student Exit Surveys**

This will be discussed at a future meeting.

### **V. QEP Updates**

Draft

Jessica Murphy and Amanda Smith met with Kim Laird to discuss the budget timeline and budgetary needs for the Quality Enhancement Plan (QEP). A draft of the QEP was distributed to the Leadership Team.

**ACTION ITEM:** If members have any questions/concerns about the QEP draft, they should contact Jessica or Amanda.

### Budget Discussion

A portion of the QEP can be funded by the UT System grant (~\$153,000). The budget will be modest.

### Freshman Seminar and Transfer Mentor Program Pilot Information

This is one of the two pilot programs that is being administrated during the Fall 2017 semester. Two class sections of the Freshman Seminar course in the School of Natural Sciences and Mathematics (NS&M) is being piloted. The results of the two class sections will be compared to survey data from two other Freshman Seminar classes from NS&M and data from freshman seminar classes from other schools on campus. Common objectives have been added to the seminar classes.

The transfer mentoring program was not initially slated to begin in Fall 2017 but UT Dallas received funding from UT System for this project. There are 22 mentors and 22 mentees. There is in-person training, check-in meetings, kickoff events, individual meetings and there will be an end-of-semester survey. The results will be used to supplement the QEP report.

The Student Engagement Board has met a few times and information will be included in the QEP report.

**ACTION ITEM:** Dr. Murphy will reach out to Mrs. Benson for her input/participation in the Student Engagement Board.

## **VI. Dr. Crystal Baird, SACSCOC Vice President Advisory Meeting Dec. 6 Itinerary**

Dr. Crystal Baird will visit campus for an advisory meeting on Dec. 6. to discuss the off-site report. There will be a working lunch with a number of reaffirmation team members at 11:45am-12:45pm during the visit.

## **VII. Off-Site Report**

UT Dallas has not received the off-site report yet.

## **VIII. Questions**

The on-site reviewers will visit Callier Center and the Collin Higher Education Center. These centers must pass the on-site review in order for the institution to be reaffirmed.

The Focused Response Report is due on Jan. 23, 2018.

Several items that need to be addressed before the site visit is the integration of the strategic plan. Programs will also need to incorporate/integrate the university's strategic plan with the program's strategic plan.

Administrator evaluation policies need to be reviewed.

#### **IX. Student Achievement Website**

Serenity showed the members the University of Texas San Antonio's Office of Institutional Research dashboard. She recommended UT Dallas consider creating a webpage that displays our student achievement information in a similar fashion. The Office of Strategic Planning and Analysis would update the webpage.

Clint Peinhardt moved to create the dashboard. Joanna seconded. All approved - the motion passed.

**ACTION ITEM:** Serenity will discuss the dashboard with Drs. Musselman, Wildenthal and Redlinger.

**ACTION ITEM:** Members should look at the Texas Higher Education Coordinating Board's 60x30 website.

#### **X. Adjournment**