

2018 SACSCOC Leadership Team

Meeting Minutes

Wednesday, January 24, 2018 12:00PM
Alpine Conference Room, AD 2.204B

I. Attendees:

Serenity Rose King (Chair), B. Hobson Wildenthal, Inga Musselman, Murray Leaf, Jessica Murphy, Joanna Gentsch, Josh Hammers, Marilyn Kaplan, Simon Kane, Kim Laird, Michele Lockhart, Clint Peinhardt, Ben Porter, Amanda Smith, Vy Trang

Guests: Mary Jo Venetis

Absent: Ryan Dorman

II. Approval of November 29, 2017 Meeting Minutes

Joanna Gentsch moved to approve, Murray Leaf seconded the motion. All in favor – minutes approved.

III. Announcements

February or March 2 Meeting

The members agreed to meet on March 1, 2018 to receive final updates on the on-site visit.

ACTION ITEM: Vy Trang will send a doodle poll for the meeting.

Leadership Team Changes and Credentialing

Dr. Nicole Piquero has resigned as Associate Provost effective immediately. She will no longer serve on the Leadership Team. Therefore, the credentialing officer position will be vacant. Provost Musselman is reviewing the duties of the credentialing officer to determine who can fulfill the role.

ACTION ITEM: Credentialing will be added as an agenda item at the next meeting.

ACTION ITEM: Simon Kane will show the members the credentialing tool at the next meeting.

Annual Meeting Attendees Feedback

Included in the agenda packet is the feedback provided by several of the Annual Meeting attendees. After the Annual Meeting, Serenity held a debriefing meeting where the attendees shared what they learned and their experiences.

IV. Focused Response Report (FRR)

The Focused Response Report was mailed out on January 24, 2018. Four principles that could be cited by the on-site review team are: academic freedom, full-time faculty, core assessment, and administrative unit (VPs) assessment. More supporting documentation was provided in the FRR to these principles.

ACTION ITEM: Vy Trang will email the full text of the off-site reviewers findings to the members.

V. 2018 Edition of Principles

UT Dallas has chosen to respond to the newly adopted principles. A crosswalk of the old and new principles is provided in the agenda packet.

Addendum Report

The addendum report is due February 19, 2018. It will include responses to the two principles that were self-reported. The response to the principle associated with the institution's responsibility to provide financial literacy training to students has been written and UT System is working on their response to the self-evaluation principle. UT Dallas is in contact with the UT System Board Office regarding the response to the principle.

Impact of Revisions

Serenity's team has analyzed the differences between the 2012 and 2018 principles. An impact report is being prepared for distribution. Serenity gave examples of the differences in several principles.

VI. Quality Enhancement Plan (QEP)

Dean Jessica Murphy gave an update on the QEP: Orbit. She and Dean Amanda Smith met with Dr. Crystal Baird, SACSCOC VP, on December 6, 2017 and received advice on the QEP proposal. A handout with a summary of the QEP proposal is included in the agenda packet. The pilot for the mentoring program has begun. The graduate seminar course has been revised.

Dr. Murray Leaf asked how sustainable Orbit will be. Deans Murphy and Smith responded that the programs in the QEP are shared between Academic Affairs and Student Affairs. Some the programs already exist but the QEP will help to integrate and scale the programs.

Marketing of Orbit will begin. The Office of Admissions is including information on Orbit in their brochures for new and potential students. Deans Murphy and Smith will meet with numerous campus constituencies and present Orbit. A suggestion was made

that an informational slide about Orbit be provided to faculty for distribution to their students that will announce Orbit and the on-site visit.

ACTION ITEM: Provost Musselman and Dr. Leaf will send an announcement to the faculty.

ACTION ITEM: An executive summary of Orbit and talking points for the on-site visit will be sent. Flyers will be displayed at the Collin Higher Education Center (CHEC) and Callier Center for Communication Disorders. Serenity, Dean Murphy and Dean Smith will meet with students and faculty from these two off-site locations in advance of the site visit. The on-site reviewers will visit the off-site locations to tour the facilities and meet the faculty and students.

ACTION ITEM: The public URLs for the Compliance Certification Report (CCR) and FRR will be sent to members in the next few days.

VII. Principles to be Reviewed by On-Site

The on-site reviewers will also review the principles that the University was found in compliance in the off-site report.

VIII. On-Site Prep Meetings

Preparations for the on-site visit are underway.

ACTION ITEM: Serenity and Dr. Michele Lockhart will send the members a photo roster of the reviewers.

IX. On-Site Committee Roster

The roster for the on-site committee is provided in the agenda packet.

X. Preliminary Visit: Dr. Alan Boyette

Dr. Alan Boyette has been in contact with Serenity regarding the preparations for the on-site visit. He will come to UT Dallas for a preliminary visit on February 1, 2018. He will tour our facilities and provide feedback on the meeting spaces, hotel, and the JAL situation.

XI. JAL Issue

Provost Musselman led a discussion on the JAL issue.

XII. Questions

XIII. Adjournment