

2018 SACSCOC Leadership Team

Meeting Minutes

Tuesday, April 18, 2017 3:00PM
Alpine Conference Room, AD 2.204B

I. Attendees:

Serenity King (Chair), B. Hobson Wildenthal, Inga Musselman, Jessica Murphy, Joanna Gentsch, Josh Hammers, Kim Laird, Simon Kane, Marilyn Kaplan, Murray Leaf, Michele Lockhart, Clint Peinhardt, Nicole Leeper Piquero, Ben Porter, Amanda Smith, Vy Trang

Absent: Ryan Dorman

II. Approval of December 14, 2016 meeting minutes

Amanda Smith moved to approve, Nicole Piquero seconded the motion. All in favor – minutes approved.

III. Announcements

Proposals for SACSCOC Annual Meeting

Included in the agenda packet is a list of the proposals that have been submitted to SACSCOC. Serenity sent an email to the Leadership Team regarding attendance at the upcoming annual meeting. The Office of the Provost will sponsor a limited number of first-time attendees and the presenters who submitted proposals. If the proposals are rejected, the presenters can choose to attend the annual meeting and will be sponsored by the Office of the Provost. Some of the proposals tie in the student success initiatives and QEP. SACSCOC will announce which proposals are accepted in May.

Proposed Changes to SACSCOC Principles of Accreditation: 2nd Call for Comment

Any changes to the principles will affect UT Dallas' fifth year report. One of the changes involves the principle associated with community service. The proposed changes concerning the efficacy of the Board of Regents will have to be addressed in the CCR.

Next Leadership Meetings: June, August

There will be two meetings in June and August. The June meeting will focus on the status of the CCR. The August meeting will be a discussion on the preparation of the on-site visit and communication with stakeholders.

May Cabinet Presentation

Serenity will give a presentation at the President's Cabinet meeting on May 1. The presentation will be focused on the forty-four nonacademic principles. The purpose is to help the vice-presidents understand how each of the principles map to their respective offices. One of the most frequently cited principles involves the assessment of nonacademic units.

Update on UT Dallas Pictures to SACSCOC

Dr. Belle Wheelan had sent a letter asking if UT Dallas would like to send a framed picture of campus that would be hung at the SACSCOC office. Dr. Calvin Jamison sent two pictures of campus, one taken during the day and the other taken at night. We received a thank you letter from Dr. Wheelan for the pictures.

Alumni survey

As a follow-up on Principle 4.1 concerning the alumni survey, Serenity has been attending several meetings where individual offices have mentioned that they will send surveys to alumni. However, the offices have not expressed interest in a centralized alumni survey. Recently, one Office of Assessment staff member and two Office of Undergraduate Studies staff members attended a Qualtrics conference. We need to better coordinate the different surveys that the Offices of Development and Alumni Relations and the Career Center send to students. There has been some discussion to determine how many surveys are being sent to students at any given time. Josh Hammers did not have an update on the status of the centralized survey. The University Assessment Committee has agreed that the survey efforts have been disjointed. Dr. Hobson Wildenthal suggested that the VP of Office of Development and Alumni Relations should be contacted. There was further discussion on the distribution of surveys.

ACTION ITEM: Josh Hammers and Dr. Michael Carriaga will coordinate with Dr. Kyle Edgington. Serenity will assist if needed.

Recommendation for QEP Reviewer

Jessica Murphy shared a draft of a list of potential external reviewers.

ACTION ITEM: Leadership Team members need to consider potential external reviewers for the QEP. The QEP reviewer is chosen by the institution and must be outside of UT System. It may be easier to choose a reviewer from a SACSCOC institution who may be familiar with QEPs, specifically first-year experiences, international offices or similar experiences. There was a discussion about potential QEP external reviewers.

ACTION ITEM: Members can send recommendations to Jessica Murphy and/or Amanda Smith.

ACTION ITEM: Vy Trang will send an electronic copy of the list of potential external reviewers.

Update on Dr. Boyette

We will host Dr. Boyette before the site visit so he can become familiar with the Leadership Team, the campus and the surrounding area. We will ask for his input regarding hotel arrangements, restaurants, etc.

Site Observation Visit and Onsite Planning

Dr. Gloria Shenoy recently attended a site visit. Included in the agenda packet is a document with her observations and comments.

ACTION ITEM: At the August meeting, a plan for the on-site visit will be presented to the Leadership Team.

IV. Faculty Credentialing (Principle 3.7.1)

Nicole Leeper Piquero is calling a meeting with the Faculty Committee in early May. After discussing the general process of faculty credentialing, the committee was asked for their input on the process. The re-credentialing process will begin at the end of the May. This will be completed school by school for each class that is offered. The first school that will be re-credentialed is the Erik Jonsson School of Engineering and Computer Science.

V. QEP

Jessica Murphy thanked Simon Kane and Erin Leeper for creating the QEP naming contest submission form. The winning submission will receive a purple parking pass (if faculty or staff) or an orange parking pass (if student) for academic year 2017-18. Twelve submissions have been received so far. The deadline for submissions is April 28, 2017. The committee who will review the submissions will consist of Serenity King, Amanda Smith, Jessica Murphy and Lauraine O'Neil. Serenity will announce the naming contest at upcoming Council for Undergraduate Education and Graduate Council meetings. Jessica and Amanda are working on drafting a Student Success Quantum Leap proposal to submit to UT System for funding. They have been meeting with multiple stakeholders to spread the word about the QEP.

VI. Questions

Murray Leaf asked when the committees can see the revised text of the CCR. Serenity responded that the CCR narratives will be available to review/view by June 2017. Serenity will meet with Dr. Larry Redlinger regarding faculty listing.

VII. Meeting Adjournment