

**2018 SACSCOC Mission, Governance, and
Administration Committee
Meeting Minutes**

Friday, September 9, 2016 9:30 – 10:30AM
Bluebonnet Conference Room, AD 3.108

I. Attendees:

David Cordell (chair), Serenity Rose King (vice-chair), Kurt J. Beron, Abby R. Kratz (arrived late), Terry Pankratz, Richard K. Scotch, Mary Jo Venetis, Vy Trang, Caroline Ries

Absent: Colleen Dutton, Timothy Shaw, Amanda Smith

II. Approval of June 22, 2016 Meeting Minutes

Kurt Beron moved to approve the June 22, 2016 meeting minutes. Richard Scotch seconded the motion. Minutes approved.

III. Informational Announcements

Serenity reminded the members to frequently visit the PTG Reaffirmation Project Technical Resources webpage. If members experience any problems accessing the workspace or saving supporting documents in the workspace, they should contact ptg@utdallas.edu. If no response to inquiries is received, members should contact Serenity and/or Mary Jo. Some reaffirmation committee members have reported issues with accessing the supporting documents in the word version of the narratives. If members experience this, they should use <http://sacscoc.utdallas.edu/repnaw/> to access the documents.

IV. Committee Member Reports

David Cordell, Kurt Beron, Terry Pankratz, and Mary Jo Venetis updated the committee with their progress on the assigned principles. Questions were raised on how/where to upload the supporting documents and revised narratives. Serenity demonstrated how to access the DEGAS server.

Members do not need to upload supporting documents that are readily available to Serenity and her office. Members should upload documents that are specific to an office. If a website or supporting document from the narrative needs to be updated, members can indicate this by adding a comment in the narrative. Changes to the narratives can be highlighted or indicated by using the “track changes” function in Word.

The committee was reminded of the November 1, 2016 deadline for all narrative revisions. Vy will send reminders to the members as the deadline approaches.

V. Future Meetings

The committee will not meet again before the November 1 deadline. Any questions/concerns should be sent to David Cordell or Serenity King.

VI. Adjournment