

2018 SACSCOC Faculty Committee Meeting Minutes  
June 29, 2016 (10:00-11:00pm) AD 3.104

**Attendees:** Murray Leaf (chair), Nicole Piquero (vice-chair), John Barden, Christine Dollaghan, , Karen Huxtable, Candice Mills, John Sibert, Marilyn Waligore  
**Absent:** R. Chandrasekaran, Todd Fechter, Lev Gelb, Tim Redman, Meghna Sabharwal, Jillian Duquaine-Watson  
**Guest:** Simon Kane, Serenity King

**I. Call to Order**

The meeting was called to order by Murray Leaf at 10:06am.

**II. Content and CCR Issues**

Serenity King addressed general issues that have been raised.

The timing of the report means all data is not yet available. Data often needs to come from the last three long semesters from the due date of the report which means we currently only have data for Spring 2016.

Committees need to focus on the UT Dallas processes since the last comprehensive review (in 2007).

The Compliance Certification Report (CCR) is to focus on UT Dallas processes concentrating on determining whether or not UT Dallas is compliant with the SACSCOC principles.

**III. Technology Update**

Simon Kane provided some background on what the Provost's Technology Group (PTG) does and how they can help with the reaffirmation process including presenting an overview on many of the tools they have for committee members to use such as Facebook, CCR Navigator, Dox repository, and committee workspace on the Degas server.

The main server to work on is Degas. Committee members will be sent email instructions on how to access it. Doing so from off campus requires VPN. Each committee member has access to the faculty committee folder. In each committee folder, are four subfolders: (1) Admin work area (2) Committee work area (3) Dox submissions and (4) Narrative submissions.

The narrative of each principle should be text not graphs, tables, or charts; those items should be used as supporting documents for the text. Three types of citations should be used: (1) Dox documents, (2) links to websites, and (3) links to other principles within the CCR.

There is a seed file in each committee work area for committee members to update and edit. It is recommended that changes should be identified by using track changes in word.

If parts of previous narratives are used, any footnote references they have should be automatically adjusted to their new text, so that the notes still remain in proper numerical order. The staff will take care of inserting new references to new documents.

Official website: [sacscoc.utdallas.edu](http://sacscoc.utdallas.edu)

#### **IV. Next Meeting**

Murray Leaf will send out a doodle poll to determine the next Faculty Committee Meeting for a date after July 27.

#### **V. Adjournment**

The meeting was adjourned at 11:30.