Online/Blended Course Development Guidelines and Resources

Summary of guidelines:
- Review "Online Teaching Handbook".
- Follow the guidelines on the "The Principle of Good Practice" form to develop the course (faculty will need to sign this form after development is complete and course is offered).
- Use the official Online/Blended Course Syllabus Template.
- Design the course with easy navigation and organize course content into Learning Modules.
- Each Learning Modules should have learning objectives, readings if any, lecture presentations, and any assessment activities.
- Lecture presentations should be recorded with visual display (PPT slides, or other demo format), audio narrations and with a talking head video.* Each lecture video should be kept short - around 15-20 mins. Split lectures into multiple parts if needed.
- Each course should have an instructor introduction video and a course wrap-up video (3-5 mins each).*
- Design the course to engage students and promote interaction using available course tools.
- Develop appropriate assessments to measure student learning outcomes.
- Design the course for ADA compliance (including captions for lectures and videos).
- Complete the course and notify the Area Coordinator for Faculty Peer Review before initial offering.*

Information and resources links:
- Rapid Remote Teaching Resources
- Online Course Development Documents
- Resources for Instructors
- Training and Support
- Tutorials and Handouts
- Email for assistance: elearning@utdallas.edu

*JSOM online course requirements