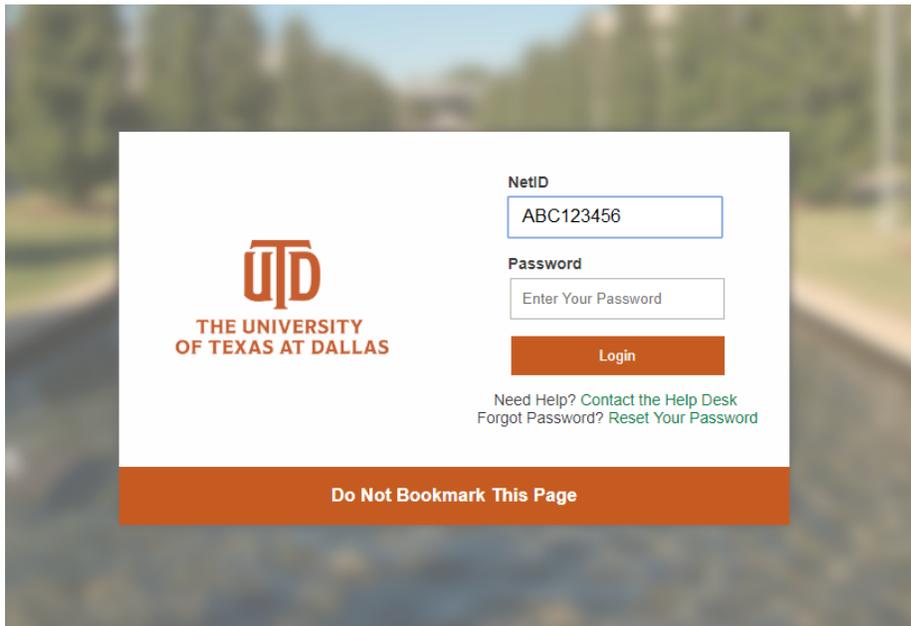


Collegium V Interest and Application

1. After you have been admitted to UT Dallas go to <https://galaxy.utdallas.edu> and login with your NetID and Password.



2. Click on Orion in the Toolbox on the left side of the page



UT DALLAS galaxy

Favorites Main Menu

Personalization Content Layout Thu, Oct 25, 18 12:33 PM

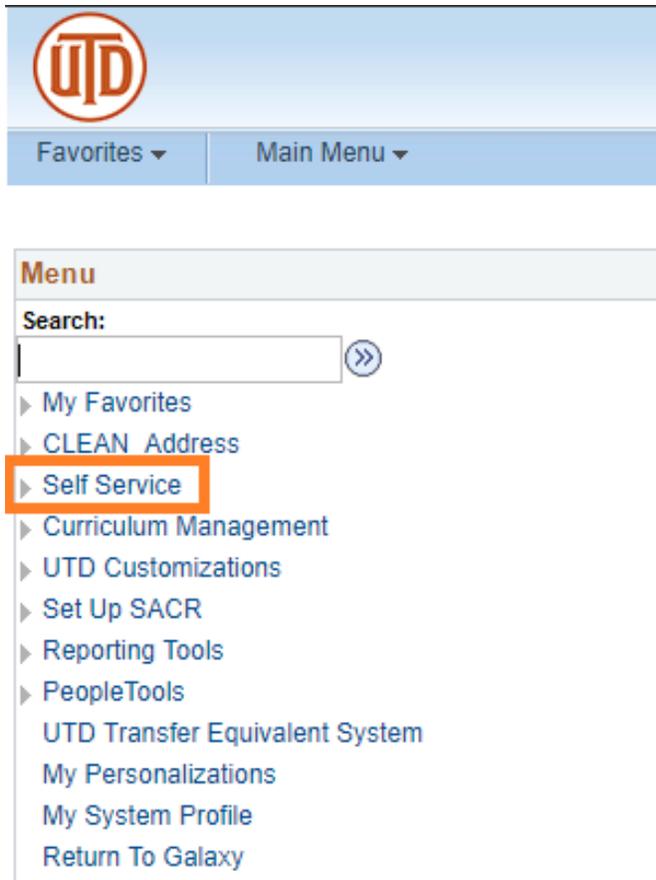
My Email

- Outlook Webmail
Faculty and Staff Email on the Microsoft Exchange Server
- Office 365
Student Email on Office 365

Toolbox

- Atlas Self-Service Portal
Submit or view the status of IT related Service Requests or Incidents.
- BioRAFT Research Mgmt Platform
Link to the BioRAFT, the Research Management Platform. Login with UTD Net-ID required.
- Gemini Financials
Access Gemini Financials - the UT Dallas PeopleSoft FMS (Financial Management System) implementation.
- Gemini HR
Access Gemini Human Resources - the UT Dallas PeopleSoft HCM (Human Capital Management System) implementation.
- OnBase
Launch the OnBase Document Management tool. * Requires an OnBase account.
- Orion**
Access Orion, the UT Dallas Campus Solutions implementation.
- eProcurement
Launch the remote purchasing application for authorized UTD users.

3. Click on Self Service



The screenshot shows the top navigation bar of the UTD system. On the left is the UTD logo. To its right are two dropdown menus: "Favorites" and "Main Menu". Below this is a "Menu" section with a search box and a list of menu items. The "Self Service" item is highlighted with an orange box.

UTD

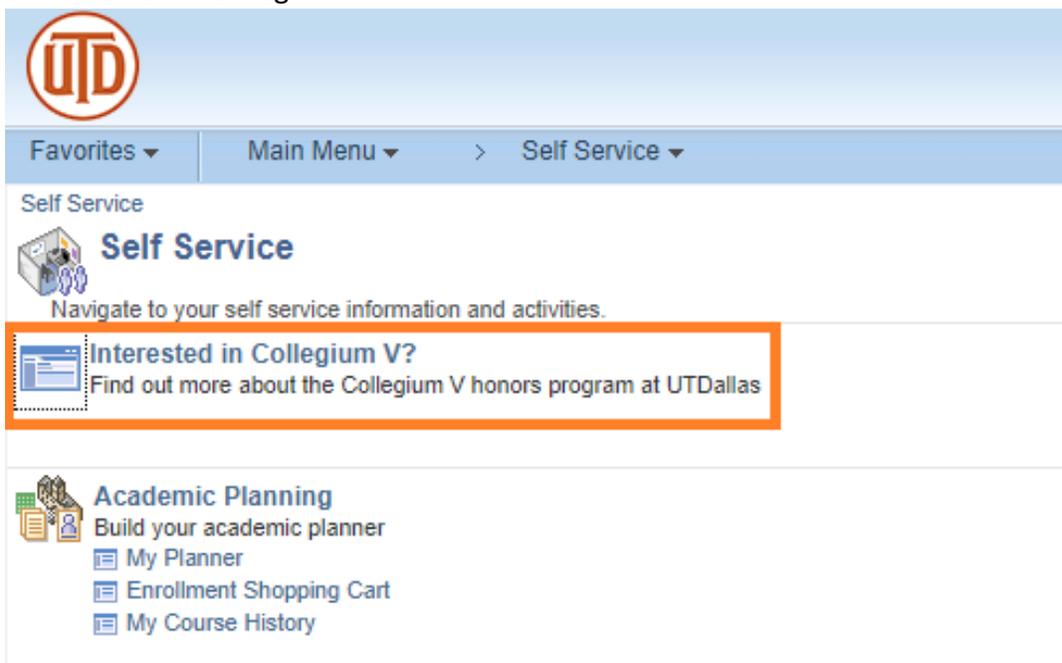
Favorites ▾ Main Menu ▾

Menu

Search:

- ▶ My Favorites
- ▶ CLEAN Address
- ▶ **Self Service**
- ▶ Curriculum Management
- ▶ UTD Customizations
- ▶ Set Up SACR
- ▶ Reporting Tools
- ▶ PeopleTools
- UTD Transfer Equivalent System
- My Personalizations
- My System Profile
- Return To Galaxy

4. Click "Interested in Collegium V?"



The screenshot shows the "Self Service" page. The top navigation bar includes the UTD logo and three dropdown menus: "Favorites", "Main Menu", and "Self Service". Below the navigation bar, the page title is "Self Service" with a sub-header "Self Service" and a description: "Navigate to your self service information and activities." A list of links is displayed, with "Interested in Collegium V?" highlighted by an orange box. Below this is the "Academic Planning" section, which includes a description and three sub-links: "My Planner", "Enrollment Shopping Cart", and "My Course History".

UTD

Favorites ▾ Main Menu ▾ > Self Service ▾

Self Service

 **Self Service**

Navigate to your self service information and activities.

-  **Interested in Collegium V?**
Find out more about the Collegium V honors program at UTDallas

 **Academic Planning**
Build your academic planner

-  My Planner
-  Enrollment Shopping Cart
-  My Course History

5. Your page will look similar to the image below.
 - a. If you have applied for the McDermott Scholars Program or are a National Merit Semi-Finalist/Finalist check the appropriate boxes.
 - b. Click “Do I Qualify?”

UTD

Favorites ▾ Main Menu ▾ > Self Service ▾ > Interested in Collegium V?

Collegium V

Are you interested in applying to Collegium V Honors College?

Student Information

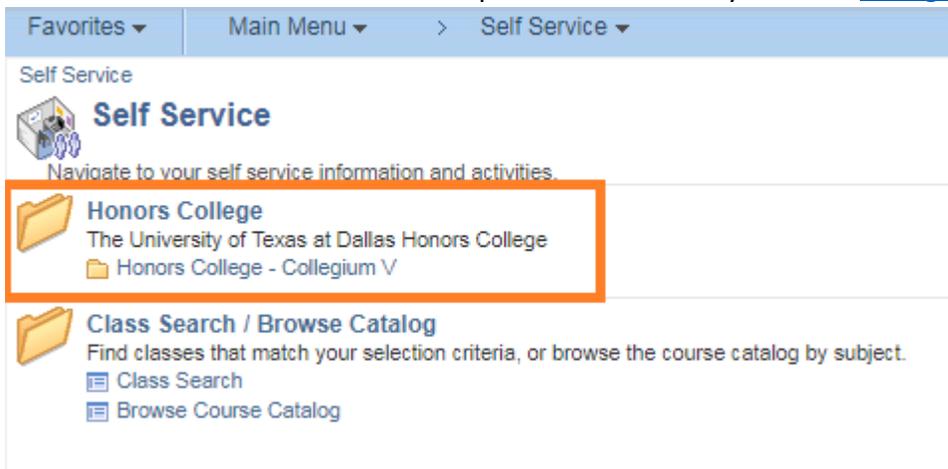
The following information has been included in your Collegium V application, based upon your ApplyTexas application. If this information is incorrect, you will need to change it with the central university records office. If you wish to change your Preferred Name, please visit this [link](#) for instructions.

Name: _____ **Mailing Address :** _____
NetID: _____
Preferred Phone: _____
Email: _____ **Gender:** _____
School: _____ **Class Size :** _____
Cumulative GPA: _____ **Class Rank :** _____
Test Scores: _____ **GPA Scale :** _____

I have applied for the McDermott Scholars Program; please use that application for Collegium V
 I am a National Merit semi-finalist/finalist

Do I Qualify?

6. Logout of Galaxy/Orion and wait at least one hour for your Collegium V Honors Application to load into your Self Service center.
7. Follow steps 1 – 3 to find the application in your Self Service center. You should see an Honors College folder as shown below. If you do not see this folder log out of Galaxy and clear your browser’s cache. If you still do not see the folder after 24 hours please contact us by email at CollegiumV@utdallas.edu.



8. The folder contains the Collegium V Application and the CV Status page.

The screenshot shows the top navigation bar of the Honors College website. It includes a blue header with 'Favorites', 'Main Menu', 'Self Service', and 'Honors College' dropdown menus. Below the header, the text 'Honors College' is displayed next to a folder icon. Underneath, it says 'The University of Texas at Dallas Honors College'. A horizontal menu contains two items: 'Collegium V Application' with a sub-link 'Collegium V - Complete the Application', and 'CV Status' with a sub-link 'Collegium V Honors Status'.

9. Click on the application. You will see that the application has two pages.
- Page 1 gives demographic information and criteria pertaining to the Collegium V Program
 - Page 2 is the actual application with essay prompts. Click Continue Your Application to access page 2.

Welcome

Thank you for your interest in the Collegium V Honors College at The University of Texas at Dallas.

ELIGIBILITY: Entering Freshmen 2019 Fall. We do not review applications that do not meet both of the following minimum criteria:

- A high school GPA of 3.6 or higher OR top 10% of graduating class
- SAT minimum of 1410 (1350 on CR and Math taken before March 1, 2016) OR ACT minimum of 31

Students who fulfill the above criteria are invited to apply to Collegium V. Satisfying minimum eligibility does not guarantee acceptance to the program. Students must be enrolled full-time to participate in Collegium V. We will begin to process complete applications in Friday, February 15, 2019 and continue to review through February 15. Students are responsible for monitoring the status of their application to ensure everything -- including recommendation letters -- is complete before the deadline.

Student Information

The following information has been included in your Collegium V application, based upon your ApplyTexas application. If this information is incorrect, you will need to change it with the central university records office. If you wish to change your Preferred Name, please visit this [link](#) for instructions.

Name:	Mailing Address :
NetID:	
Preferred Phone:	
Email:	Gender:
School:	Class Size :
Cumulative GPA:	Class Rank :
Test Scores:	GPA Scale :
ACT:	
SATs:	
Post-2016-03-01 scores:	
Math :	
Verbal :	
SuperScore :	

For applicants without a class rank (either unranking school or home schooled), the selection committee will review the school transcript.

Continue Your Application



10. Complete all information on page 2. You will also need to add a row to provide the information for your second letter of recommendation.

Favorites ▾ Main Menu ▾ > Self Service ▾ > Honors College ▾ > Honors College - Collegium V ▾ > Collegium V Application

Demo/Acad Info | Essay/Recs

National Merit Status ▾

Other Programs Applied to at UTD

McDermott Scholars Terry Scholars Davidson Management Honors Computing Scholars

Additional Application Materials

Please enter any AP/IB credit and scores (including tests you plan to take senior year). Also include any community college or dual credit hours you already have or will have this year.

Course / Test Name	Year Taken	Grade/Score
1		

Please list any extracurricular activities and leadership positions, including internships and employment, in which you have been involved while in high school.

Activity	Years of Involvement	Leadership Positions
1		

1/ How will the Honors experience (<https://honors.utdallas.edu/cv>) enhance your academic career at UT Dallas (250 words)?

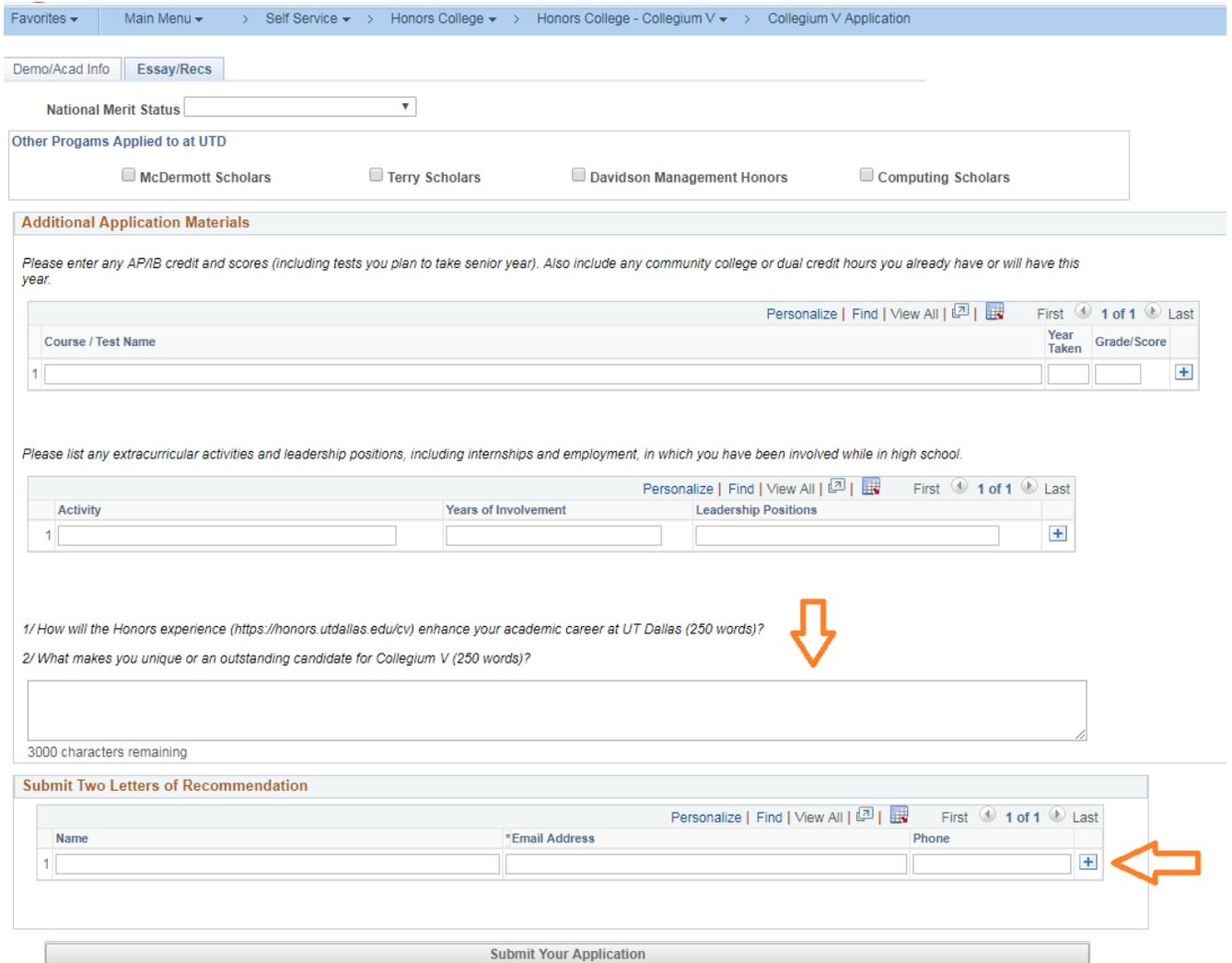
2/ What makes you unique or an outstanding candidate for Collegium V (250 words)?

3000 characters remaining

Submit Two Letters of Recommendation

Name	*Email Address	Phone
1		

Submit Your Application

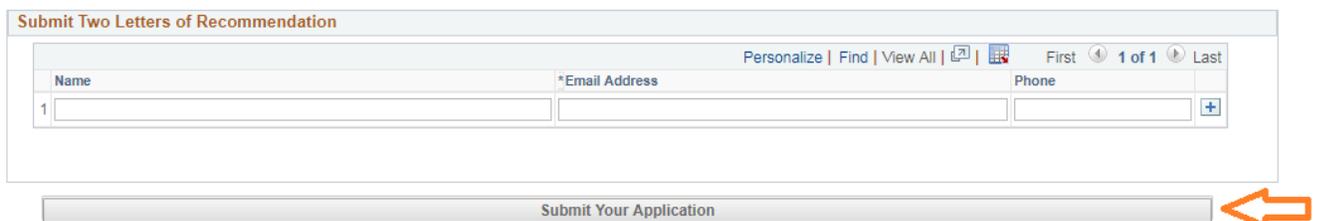


11. Once you are satisfied with your answers and have provided complete and accurate information click Submit Your Application.

Submit Two Letters of Recommendation

Name	*Email Address	Phone
1		

Submit Your Application



12. You will be contacted with a decision beginning in early March. If you have any issues with the application or have questions about applying, please reach us by phone at (972) 883-4295 or by email at CollegiumV@utdallas.edu.