



EXAMITY

The Testing Center has partnered with **EXAMITY** to meet students' testing needs. **EXAMITY** is a **24/7 proctoring service** that allows UT Dallas students to test from anywhere in the world. To learn more about this service, please reach out to the Distance Learning Testing Center Specialist at UTDallasExamity@utdallas.edu.

Faculty Steps to Get Started with EXAMITY

Step 1: Retrieve **EXAMITY Faculty Request Form** from the Testing Center's website at <https://ets.utdallas.edu/testing-center/faculty/>.

Step 2: Complete the **EXAMITY Faculty Request Form** and email to UTDallasExamity@utdallas.edu.

Step 3: UT Dallas Testing Center will approve **EXAMITY Faculty Request Form** within 2 business days.

Step 4: **EXAMITY** will contact faculty to gather information needed to set up the exam. Please allow 2-3 business days.

Please note all communications regarding the details of the exam will be handled solely through EXAMITY. We encourage faculty to submit request at least 2-3 weeks prior to the exam date.

Student's Steps to Access EXAMITY

Step 1: Students click on EXAMITY tool in Blackboard.

Step 2: Students are brought to their permission-based EXAMITY student dashboard.

Step 3: Students create their EXAMITY profile/register.

Step 4: Students schedule for their exam appointment within the window set by the instructor.

Step 5: Students are immediately brought to a secure payment page where they can pay after they select their desired day and time within the exam window. EXAMITY accepts all major credit and debit cards.

Step 6: Students receive an email confirmation of their appointment details.

Step 7: Students take the exam on the scheduled exam date.

Step 8: Faculty receives exam results.