FACULTY INTERESTED IN IMPLEMENTING EXAMITY?

HERE ARE THE STEPS

Step 1: Retrieve Examity **Faculty Request Form** from the website.

Step 2: Faculty complete **Examity Faculty Request** Form and email to UTDallasExamity@utdallas.edu.

Step 3: UT Dallas Testing Center will approve **Examity** Faculty Request form within 2 business days.

Step 4: **Examity** will contact faculty to gather information needed to set up the EXAM (please allow 2-3 business days).

Please note all communications regarding the details of the EXAM will be handled solely through Examity.
We encourage faculty to submit request at least 2-3 weeks prior to exam date.

Step 5: Please review how to enable **Examity** tool within e-learning (see on Testing Center website).

Step 6: **Examity** will inform the Testing Center and faculty that the EXAM has been activated and available for students to register for the EXAM.

Step 7: Students will go to UT Dallas marketplace to pay for exam.

Step 8: Students will go to **Examity** website to register and reserve an exam appointment with **Examity**.

Step 9: The student will take the EXAM.

Step 10: The professor will receive EXAM results.

FOR MORE INFORMATION PLEASE EMAIL:

UTDallasExamity@utdallas.edu