


## AES Acceptance Directions

**Step 1:** The AES acceptance process includes Introduction, Accept Awards, Academic Agreement, and Finish tasks. After reviewing the introduction, select “Mark as Read” and “Next.” You will see your progress illustrated in the Task Details on the left.

**Step 2:** The second stage of the process is acceptance of your awards within the Financial Aid interface. To review and accept your awards, please select “2019” in the Aid Year column.

### Select the aid year you wish to view

Aid Year	Institution	Aid Year Description
 <a href="#">2019</a>	University of Texas at Dallas	Financial Aid Year 2018-2019

Next, select the box under the Accept column to the right of the award amount for all AES awards (fall and spring). An example of the acceptance selections is below. To proceed, select “Submit.”

Award	Category	Career	Offered	Accepted	Accept	Decline
<a href="#">AES 19 Stipend Fall</a>	Scholarship	Undergraduate	1,000.00	1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">AES 19 Stipend Spring</a>	Scholarship	Undergraduate	1,000.00	1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Est AES Scholarship Fall</a>		Undergraduate	6,264.00	6,264.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Est AES Scholarship Spring</a>		Undergraduate	6,264.00	6,264.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Total</b>			14,528.00	0.00		

Currency used is US Dollar.

[accept all](#)

[decline all](#)

[clear all](#)

[update totals](#)

[SUBMIT](#)

To confirm acceptance of your awards, select “Yes” on the next screen. After selecting “Yes,” click “Next.” Your submission will be confirmed as follows.

### Accept/Decline

**Submit Confirmation**

 The Submit was successful.

[OK](#)

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**Step 3:** On the next page, thoroughly review the AES Requirements in the AES Academic Agreement. If you agree to the terms, check the “Accept” box (shown below) and select “Save.” To complete this task, select “Next” in the upper right corner.

**AES Requirements:**

**Semester Requirements**

I am expected to earn a 3.0 GPA or better each semester. I am also expected to complete a minimum of 15 unique UT Dallas credit hours per semester.

I understand that I will be placed in the AES Student Success Program for failing to earn a 3.0 GPA or complete 15 unique UT Dallas credit hours in a semester. If I am placed in the program at the conclusion of a fall or spring semester, I agree to comply with the requirements of the AES Student Success Program.

**Academic Year Requirements**

I am expected to earn a cumulative GPA of 3.0 or better and complete a total of 30 unique UT Dallas credit hours each academic year. I understand that hours repeated for course credit will only be counted once.

If I do not achieve a cumulative GPA of 3.0 or better or complete 30 unique UT Dallas credit hours within each academic year in a UT Dallas degree program, my scholarship will be terminated unless I successfully participate in the Summer Academic Progress Initiative.

I understand that I am expected to adhere to the UT Dallas Student Code of Conduct and the AES Program reserves the right to review violations of the UT Dallas Code of Conduct in order to determine AES eligibility.

I have reviewed [AES Program Policies](#).

I must inform the AES Program of any changes to my enrollment status including withdrawal from the University.

I also understand that any private third party tuition scholarships and state tuition and fee waivers will be applied in lieu of the AES tuition and fee award and receipt of a third party or institutional scholarship that provides complete coverage of tuition and mandatory fees may render me ineligible to receive AES awards.

Accept

Date:

Save

**Step 4:** To complete the acceptance process, select “Finish” on the next screen. After you complete the process, the AES Acceptance Process will no longer appear in your To Do List. The system automatically generates a confirmation email within 24-hours of completion. Use your NetID and Password to check your UT Dallas email here: <https://login.microsoftonline.com/>.

Congratulations!

Congratulations again on your recognition as an Academic Excellence Scholarship (AES) recipient! Thank you for completing this task and should you have any further questions, please contact the AES Program office at 972-883-6708 or at [aes@utdallas.edu](mailto:aes@utdallas.edu).

If you accepted your AES award, you are automatically eligible to apply for an internship position in the UT Dallas Clark Summer Research Program. The application deadline is April 1. Visit the [Clark Summer Research Program](#) webpage for more information.

To complete this task, select “Finish” and review that all AES awards were successfully accepted.