Online or Hybrid
Course Request Form

This form is used for courses that will be taught fully or partially online for the first time.
Deadlines: Spring due October 15th, Summer and Fall: March 15th.

Term _____

Subject Prefix.Section _____

Course Start/End Dates _____ - _____

Specific Course Meeting
Dates and Times

Delivery Method
More than 50% but less than 100% Online (Hybrid/Blended)
100% Online (Online, may include on-campus testing other activities)

Location
UT Dallas Main Campus
Other (specific location): _____

Faculty (include Net-ID) _____

Max Enrollment _____

If course is variable
should fixed credit hours
be applied? How many?
Course is not variable
Leave as variable
Fix to _____ semester credit hours

If course allows for subtitles,
please provide the subtitle.
_____
(Limited to 30 characters)

Are there any specific
course notes?

Approvals:

_____   _____   _____
Instructor   Instructor Signature   Date

_____   _____   _____
Program Head   Program Head Signature   Date

_____   _____   _____
Associate Dean   Associate Dean Signature   Date

_____   _____
Office of the Registrar for Processing   Date