



**THE UNIVERSITY  
OF TEXAS AT DALLAS**

**UT Dallas – Policy Submission Form**

**Name of Policy:** \_\_\_\_\_

**Policy Number:** \_\_\_\_\_ **Date Submitted:** \_\_\_\_\_

**Name of Policy Sponsor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Sponsoring Office or Department:** \_\_\_\_\_

**Areas of the University Affected by this Policy (check as many as apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> Administration                 | <input type="checkbox"/> Government Relations          |
| <input type="checkbox"/> Academic Affairs               | <input type="checkbox"/> Health Affairs - Clinical     |
| <input type="checkbox"/> Business Operations            | <input type="checkbox"/> Health Affairs - Non-Clinical |
| <input type="checkbox"/> Student Affairs                | <input type="checkbox"/> Human Relations               |
| <input type="checkbox"/> Development/External Relations | <input type="checkbox"/> Research                      |
| <input type="checkbox"/> Finance                        | <input type="checkbox"/> Risk Management               |
| <input type="checkbox"/> Faculty                        | <input type="checkbox"/> Technology Transfer           |
| <input type="checkbox"/> Facilities                     | <input type="checkbox"/> Other: _____                  |
| <input type="checkbox"/> Governance                     |  |

**Reason(s) for adopting, modifying, or rescinding this policy. If the policy is being rescinded, identify where the content should go or why it is no longer relevant:**

**What stakeholders (department, school, other university groups) were consulted in the development of this policy or revision?**

Academic Senate    If not, why? \_\_\_\_\_

Staff Council        If not, why? \_\_\_\_\_

Other:

**Identify any existing UT Dallas policies that might require modification or might need to be rescinded when this is adopted.**

**Identify and provide URLs for any policies, regulations, or laws from UT Dallas, UT System, State of Texas, or Federal that were relied upon in developing this policy or revision:**

**Under which of the HOP website categories should the policy be listed? (Check as many as apply):**

- Academic/Faculty
- Development
- Environmental Health and Safety
- Facilities
- Financials
- General Administration
- Human Resources
- Information Technology
- Research
- Student Life