



# HEALTH PROFESSIONS LETTER OF EVALUATION

Applicant's Full Name \_\_\_\_\_

Professional School:  Medical     Dental     Other: \_\_\_\_\_    Applying for Entry Year 2022

I WAIVE right of access to the accompanying letter. It should be considered CONFIDENTIAL and viewed only by my advisor and admissions personnel.

I RETAIN right of access to the accompanying letter and wish it to be stamped NOT CONFIDENTIAL.

Applicant's Signature \_\_\_\_\_    Date: \_\_\_\_\_

*Handwritten or digital signatures are acceptable on this form.*

Evaluator's Name: \_\_\_\_\_    Email Address: \_\_\_\_\_

Title: \_\_\_\_\_    Institution/Business: \_\_\_\_\_

How do you know the applicant? (employer, instructor, etc.) \_\_\_\_\_    How long? \_\_\_\_\_

Evaluator's Signature \_\_\_\_\_    Date \_\_\_\_\_

*Handwritten or digital signatures are acceptable on this form.*

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DEAR EVALUATOR:

*Thank you for taking time to support the above-named applicant. Your candid evaluation is critical to the professional school admissions process.*

*As a guideline, we've included a **sample letter** on the back of or accompanying page.*

**Please e-mail your signed recommendation letter with this coversheet to [prehealth@utdallas.edu](mailto:prehealth@utdallas.edu) or fax to 972.883.6806.**



April 4<sup>th</sup>, 2013

To Whom It May

The **DATE** of writing identifies your letter as current.

**LETTERHEAD** often includes your office or department name and logo, and indicates an official document.

Professional schools require letterhead or other credible identification to ensure that letters come from official sources.

Each letter adds credibility and personality to a student's professional school application.

In the **BODY** of a recommendation letter—usually ¾ to 2 pages—describe your experience with the applicant's demeanor and personal qualities that make the applicant well suited to patient care or advanced education.

Consider commenting on things like...

- SERVICE ORIENTATION – participation on and/or off campus
- CHARACTER - integrity; ethical and moral values; dependability
- MOTIVATION - enthusiasm for the profession; certainty and commitment to career goals
- STABILITY - maturity; consistency of behavior; response to criticism/stress
- SOCIAL VALUES - interpersonal relationships; concern for others; cooperativeness
- INTELLECT - curiosity; mental capability; perceptiveness; problem solving ability
- INDUSTRY - efficiency in work habits; manual skills; initiative; resourcefulness
- PERSONALITY - manners; poise; tact; disposition; acceptance by others
- LEADERSHIP - ability to inspire, organize and supervise; acceptance of responsibility
- APPEARANCE - grooming; personal hygiene; dress
- COMMUNICATION SKILLS - verbal and nonverbal; ability to establish rapport
- CAPACITY FOR IMPROVEMENT

Admissions officers are very interested in specific events and examples that reveal the applicant's personality and abilities.

Respectfully,

*RFrankGould*

Dr. R. Franklin Gould  
Professor Emeritus of Neurological Sciences

Your **SIGNATURE**, like your office letterhead, makes a letter credible and official. Professional schools only accept letters signed by the writer.

*A computer file is acceptable if it bears your handwritten signature.*