



HOP POLICY SUBMISSION FORM

Name of Policy:

Policy Number:

Sponsoring Office or Department:

Sponsor : phone: _____ email: _____

Areas of the University Affected by this Policy (check as many as apply):

- | | |
|---|--|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Government Relations |
| <input type="checkbox"/> Academic Affairs | <input type="checkbox"/> Health Affairs - Clinical |
| <input type="checkbox"/> Business Operations | <input type="checkbox"/> Health Affairs - Non-Clinical |
| <input type="checkbox"/> Student Affairs | <input type="checkbox"/> Human Relations |
| <input type="checkbox"/> Development/External Relations | <input type="checkbox"/> Research |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Risk Management |
| <input type="checkbox"/> Faculty | <input type="checkbox"/> Technology Transfer |
| <input type="checkbox"/> Facilities | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Governance | |

Reason(s) for adopting or, if applicable, modifying this policy:

What stakeholders (department, school, other university groups) were consulted in the development of this policy or revision?

Identify any existing UT Dallas policies that might require modification or might need to be rescinded when this is adopted.

Identify and provide URLs for any policies, regulations, or laws from UT Dallas, UT System, State of Texas, or Federal that were relied upon in developing this policy or revision:

Under which of the HOP website categories that best describes the content of this policy should the policy be listed? (check as many as apply):

- | | |
|--|---|
| <input type="checkbox"/> Academic/Faculty | <input type="checkbox"/> General Administration |
| <input type="checkbox"/> Development | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Environmental Health and Safety | <input type="checkbox"/> Information Technology |
| <input type="checkbox"/> Facilities | <input type="checkbox"/> Research |
| <input type="checkbox"/> Financials | <input type="checkbox"/> Student Life |