



## Examity Faculty Request Form

Thank you for your interest in Examity. Please complete the information below.

Once we have received this form, we will forward your information to begin the process for your examination to be set up. A representative from Examity will contact you directly to set up your exam.

**PLEASE NOTE:** Students must pay through Marketplace before receiving **ACCESS** to take the exam. Students will receive an email from the UT Dallas Testing Center regarding the payment process and how to access Examity.

This is a fillable form. Please download, complete, and click the orange "[Submit](#)" button at the top of this page. **Attach a roster of your class to the email** and click "Send."

### Faculty Information

First and Last Name:

Email Address:

Office Phone:

Cell Phone:

### Exam Information

Semester:

Year:

Exam Type (i.e. Exam I, II, Final):

Course ID & Section:

Exam Name:

Start Exam Date:

End Exam Date:

Start Exam Time:

End Exam Time:

Continue to next page.

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### OFFICE USE ONLY

BLACKBOARD COURSE ID:

Mail:  
Testing Center  
800 West Campbell Rd., SP2 30  
Richardson, TX 75080-3021

Drop Off:  
Testing Center  
3020 Waterview Parkway  
SP2 Room 11.175  
Richardson, TX 75080-3021

Phone:  
(972) 883-3936  
(972) 883-5497

Web:  
[ets.utdallas.edu/testing-center](https://ets.utdallas.edu/testing-center)