Online or Hybrid

Course Request Form

This form is used for courses that will be taught fully or partially online for the first time.
Deadlines: Spring due October 15th, Summer and Fall: March 15th.

Term _____

Subject Prefix.Section _____

Course Start/End Dates _____ - _____

Specific Course Meeting Dates and Times

_____

Delivery Method
- ○ 0% to 50% Online
- ○ 51% to 84% Online
- ○ 85% to 100% Online

Location
- ○ UT Dallas Main Campus
- ○ Callier Dallas
- ○ Center for Vital Longevity
- ○ Collin Higher Education Center
- ○ Other (specific location): _____

Faculty (include Net-ID) _____

Max Enrollment _____

If course is variable should fixed credit hours be applied? How many?
- ○ Course is not variable
- ○ Leave as variable
- ○ Fix to ____ semester credit hours

If course allows for subtitles, please provide the subtitle. _____
(Limited to 30 characters)

Are there any specific course notes?

Approvals:

Instructor	Instructor Signature	Date
Associate Dean	Associate Dean Signature	Date
Office of the Registrar for Processing		Date