

The University of Texas at Dallas
 Qualifications for Instructional Personnel

Appointee's Name: _____

UTD Net ID: _____

Academic Discipline of Teaching Assignments/Courses: _____

Appointee's Classification: Tenure System Faculty Non-Tenure System Faculty
 Teaching Assistant/Associate Other
 Appointee's Status: Full-Time UTD Part-time UTD Other Affiliation

Academic Credentials

Earned Degree	Academic Discipline	Awarding Institution	Degree Date	Terminal Degree	Transcript On File
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Justification if the degree is not a terminal degree in the specific Academic Discipline of the assignment. [Include relevant publications, research, professional licensure or certification (with current copies attached), honors and awards, evidence of relevant work experiences in a related field, or number of completed hours in a relevant doctoral program. Attach documents as necessary. CVs and Personal CVs should be updated annually.]

Appointee has relevant creative productivity/professional achievement: Yes No
 Appointee has current professional licensure or certification: Yes No
 Appointee has relevant work experience in the disciplinary field: Yes No
 Appointee has other justifying credentials (please document) Yes No

Certification and Approval

Recommendation/Date	Confirmation/Date	Credentialing Review/Date
Program/Department Head	College/School Official	Academic Affairs Office