

INVOICE FOR PUBLIC RECORDS
The University of Texas at Dallas

Date: _____

Requestor: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Costs:	Standard-Size Paper Copies	_____	@ \$.10/per page	_____
	Nonstandard-Size Copies:			
	Diskette	_____	@ \$1.00/ea.	_____
	Magnetic Tape			
	4mm	_____	@ \$13.50/ea.	_____
	8mm	_____	@ \$12.00/ea.	_____
	9-track	_____	@ \$11.00/ea.	_____
	Data Cartridge			
	2000 Series	_____	@ \$17.50/ea.	_____
	3000 Series	_____	@ \$20.00/ea.	_____
	6000 Series	_____	@ \$25.00/ea.	_____
	9000 Series	_____	@ \$35.00/ea.	_____
	600A	_____	@ \$20.00/ea.	_____
	Tape Cartridge			
	250 MB	_____	@ \$38.00/ea.	_____
	525 MB	_____	@ \$45.00/ea.	_____
	VHS Video Cassette	_____	@ \$2.50/ea.	_____
	Audio Cassette	_____	@ \$1.00/ea.	_____
	Oversized Paper Copy	_____	@ \$.50/ea.	_____
	Mylar (36", 42" and 48")			
	3 mil.	_____	@ \$.85/linear foot	_____
	4 mil.	_____	@ \$1.10/linear foot	_____
	5 mil.	_____	@ \$1.35/linear foot	_____
	Blueline/Blueprint Paper (all widths)	_____	@ \$.20/linear foot	_____
	Other	_____	(Actual Cost)	_____
	Personnel Charges:			
	Programming Personnel	_____	@ \$28.50/hr.	_____
	Other Personnel Charges	_____	@ \$15.00/hr.	_____
	Overhead Charges:			
	(20% of Total Personnel Charges)	_____	X \$.20	_____
	Microfiche or Microfilm Charge:			
	Paper copy	_____	@ \$.10/page	_____
	Fiche or Film Copy	_____	(Actual Cost)	_____
	Remote Document Retrieval Charge	_____	(Actual Cost)	_____
	Computer Resource Charges:			
	Mainframe	_____	@ \$10.00/min.	_____
	Midsize	_____	@ \$1.50/min.	_____
	Client/Server	_____	@ \$2.20/hr.	_____
	PC or LAN	_____	@ \$1.00/hr.	_____
	Miscellaneous Supplies	_____	(Actual Cost)	_____
	Postage/Shipping Charges	_____	(Actual Cost)	_____
	Photographs	_____	(Actual Cost)	_____
	Other Charges:			
	(Describe) _____		(Actual Cost)	_____
	Outsourced/Contracted Services	_____	(Actual Cost)	_____
	TOTAL CHARGES: (Sales tax is not added on charges for public information.)	_____		_____

Make Checks Payable To: The University of Texas at Dallas
c/o Vice President for Business Affairs Office
P.O. Box 830688 AD24
Richardson, TX 75083-0688

Method of Payment: Cash Check Other