

## **ATEC 2326**

## **Animation Processes**

Eric Farrar

Term: Spring 2013

Meeting Time: T 10:00am – 11:15am

Room: ATEC 1.202

### **Contact Info**

Office: ATEC 1.904

Email: [eric.farrar@utdallas.edu](mailto:eric.farrar@utdallas.edu) (preferred contact method)

Office Hours: By appointment only

### **Course Description:**

This course is an introduction to 3D computer animation for incoming ATEC students. Topics will include the history of animation and specifically, computer animation; production pipelines and practices; and software applications used for animation. You will have the opportunity to explore the various disciplines within the animation production pipeline and begin to strategically plan your future courses within the ATEC curriculum.

### **Course Requirements:**

None

### **Course Structure:**

Class sessions will consist of lectures, demonstrations, and class discussions. The class format will take on a variety of styles as the subject dictates, and examples will be presented for discussion in lectures, videos and demonstrations. Attendance is required and you are expected to be participating in class discussions. There will be a set of homework assignments that may be completed using computers and software available in the ATEC computer labs.

### **Course Objectives:**

Through the successful completion of this course students will:

- Establish an understanding of the basic processes involved in creating computer animation
- Establish an understanding of the various vocational opportunities within the computer graphics world
- Develop a new set of vocabulary of terms and concepts related to the creation and manipulation of computer graphics
- Establish a clear path for future course work within the ATEC major
- Develop an introductory understanding of the specific computers and software used in the animation production process

### **Textbook:**

*The Art of 3D Computer Animation and Effects* by Isaac Kerlow, ISBN-13: 978-0470084908

### **Course Materials:**

Pen/Pencil

Notebook/Sketchbook

### **Grading Policy:**

Students must demonstrate satisfactory achievement of course objectives through fulfillment of course assignments and by contributing to class discussions. Assignments will consist of a series of quizzes based on class discussions and reading assignments, and a Final Project. Extra credit assignments will require students to use software and equipment available at the ATEC computer labs. Course evaluation will be based upon the following grade range:

**Points Required for Grade:**

A	94 - 100
A-	90 - 93
B+	88 - 89
B	84 - 87
B-	80 - 83
C+	78 - 79
C	74 - 77
C-	70 - 73
D+	68 - 69
D	64 - 67
D-	60 - 63
F	Below 60 is failing

**Assignment Point Values:**

- Quizzes 1 – 4: 15 points each
- Final Project: 30 points
- Home Work Assignments: 10 points
- Total: 100 points

**Make-up Exams:** Makeup exams are available only to students who have a legitimate excuse for missing an exam, such as illness, scheduled job interview out of town, athletic team event out of town, death in the immediate family, etc. If you know in advance that you must miss an exam, give a written notice to the instructor in advance, and bring documentation to support your anticipated absence.

**Class Attendance:** All students are required to be on time and in attendance for each and every class. Two (2) absences are allowed as personal or sick leave for this semester. Students will receive one letter grade reduction for three (3) absences and an additional letter grade reduction for four (4) absences. Students who accumulate five (5) absences or more should withdrawal from the course due to five (5) absences resulting in a failing grade ("F ") for the course.

**Punctuality:** It is important to attend class on time. Persistent and reoccurring tardiness is disrespectful to the instructor and to your peers. Arriving to class more than 15 minutes late twice will be counted as one (1) absence. Every additional late arrival will result in one (1) absence.

**Late Assignments:** Adherence to deadlines is expected. It is the individual student's responsibility to keep track of the goals and deadlines and to present the work to the class and instructor on the specified dates. For most assignments, late submissions will have one letter grade deducted *for each day late*. No late assignments will be accepted for the Final Project.

**Class Participation and Classroom Citizenship:**

- Cell phones and pagers must be powered off during formal class hours.
- Do not talk when others (the instructor, guests, and fellow students) are talking.
- Students will not use the computers for personal reasons (e.g, check personal email, surf web) during class time.
- Participate in class discussions.

**Student Conduct and Discipline:**

The University of Texas System and The University of Texas at Dallas have rules and regulations for the orderly and efficient conduct of their business. It is the responsibility of each student and each student organization to be knowledgeable about the rules and regulations, which govern student conduct and activities. General information on student conduct and discipline is contained in the UTD publication, A to Z Guide, which is provided to all registered students each academic year.

The University of Texas at Dallas administers student discipline within the procedures of recognized and established due process. Procedures are defined and described in the Rules and Regulations, Board of Regents, The University of Texas System, Part 1, Chapter VI, Section 3, and in Title V, Rules on Student Services and Activities of the university's Handbook of Operating Procedures. Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations (SU 1.602, 972/883-6391).

A student at the university neither loses the rights nor escapes the responsibilities of citizenship. He or she is expected to obey federal, state, and local laws as well as the Regents' Rules, university regulations, and administrative rules. Students are subject to discipline for violating the standards of conduct whether such conduct takes place on or off campus, or whether civil or criminal penalties are also imposed for such conduct.

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrates a high standard of individual honor in his or her scholastic work.

Scholastic dishonesty includes, but is not limited to, statements, acts or omissions related to applications for enrollment or the award of a degree, and/or the submission as one's own work or material that is not one's own. As a general rule, scholastic dishonesty involves one of the following acts: cheating, plagiarism, collusion and/or falsifying academic records. Students suspected of academic dishonesty are subject to disciplinary proceedings. Plagiarism, especially from the web, from portions of papers for other classes, and from any other source is unacceptable and will be dealt with under the university's policy on plagiarism (see general catalog for details). This course will use the resources of turnitin.com, which searches the web for possible plagiarism and is over 90% effective.

**Copyright Violations:**

It is a federal crime to reproduce copyrighted software. Anyone caught reproducing software from the UTD labs will be subject to disciplinary action. In addition, anyone caught reproducing outside software in the lab will automatically lose all lab privileges and will be subject to other disciplinary action as deemed necessary.

**Email Use:**

The University of Texas at Dallas recognizes the value and efficiency of communication between faculty/staff and students through electronic mail. At the same time, email raises some issues concerning security and the identity of each individual in an email exchange. The university encourages all official student email correspondence be sent only to a student's U.T. Dallas email address and that faculty and staff consider email from students official only if it originates from a UTD student account. This allows the university to maintain a high degree of confidence in the identity of all individual corresponding and the security of the transmitted information. UTD furnishes each student with a free email account that is to be used in all communication with university personnel. The Department of Information Resources at U.T. Dallas provides a method for students to have their U.T. Dallas mail forwarded to other accounts.

**Withdrawal from Class:**

The administration of this institution has set deadlines for withdrawal of any college-level courses. These dates and times are published in that semester's course catalog. Administration procedures must be followed. It is the student's responsibility to handle withdrawal requirements from any class. In other words, I cannot drop or withdraw any student. You must do the proper paperwork to ensure that you will not receive a final grade of "F" in a course if you choose not to attend the class once you are enrolled.

**Jan. 30 – Last day to withdraw without a “W”**

**Apr. 1 – Last day to withdraw with a “WL” – Signature Required**

**Student Grievance Procedures:**

Procedures for student grievances are found in Title V, Rules on Student Services and Activities, of the university's Handbook of Operating Procedures.

In attempting to resolve any student grievance regarding grades, evaluations, or other fulfillments of academic responsibility, it is the obligation of the student first to make a serious effort to resolve the matter

with the instructor, supervisor, administrator, or committee with whom the grievance originates (hereafter called “the respondent”). Individual faculty members retain primary responsibility for assigning grades and evaluations. If the matter cannot be resolved at that level, the grievance must be submitted in writing to the respondent with a copy of the respondent’s School Dean. If the matter is not resolved by the written response provided by the respondent, the student may submit a written appeal to the School Dean. If the grievance is not resolved by the School Dean’s decision, the student may make a written appeal to the Dean of Graduate or Undergraduate Education, and the dean will appoint and convene an Academic Appeals Panel. The decision of the Academic Appeals Panel is final. The results of the academic appeals process will be distributed to all involved parties.

Copies of these rules and regulations are available to students in the Office of the Dean of Students, where staff members are available to assist students in interpreting the rules and regulations.

**Incomplete Grades:**

As per university policy, incomplete grades will be granted only for work unavoidably missed at the semester’s end and only if 70% of the course work has been completed. An incomplete grade must be resolved within eight (8) weeks from the first day of the subsequent long semester. If the required work to complete the course and to remove the incomplete grade is not submitted by the specified deadline, the incomplete grade is changed automatically to a grade of F.

**Office of Accessibility:**

The goal of the Office of Accessibility is to provide students with disabilities educational opportunities equal to those of their non-disabled peers. The office is located in room 1.610 in the Student Union. Office hours are Monday and Thursday, 8:30 a.m. to 6:30 p.m.; Tuesday and Wednesday, 8:30 a.m. to 7:30 p.m.; and Friday, 8:30 a.m. to 5:30 p.m. The contact information for the Office of Accessibility Services is:

The University of Texas at Dallas, SU 22  
PO Box 830688  
Richardson, Texas 75083-0688  
(972) 883-2098 (voice or TTY)

Essentially, the law requires that colleges and universities make those reasonable adjustments necessary to eliminate discrimination on the basis of disability. For example, it may be necessary to remove classroom prohibitions against tape recorders or animals (in the case of dog guides) for students who are blind. Occasionally an assignment requirement may be substituted (for example, a research paper versus an oral presentation for a student who is hearing impaired). Classes enrolled students with mobility impairments may have to be rescheduled in accessible facilities. The college or university may need to provide special services such as registration, note-taking, or mobility assistance.

It is the student’s responsibility to notify his or her professors of the need for such an accommodation. The Office of Accessibility provides students with letters to present to faculty members to verify that the student has a disability and needs accommodations. Individuals requiring special accommodation should contact the professor after class or during office hours.

**Religious Holidays:**

The University of Texas at Dallas will excuse a student from class or other required activities for the travel to and observance of a religious holy day for a religion whose places of worship are exempt from property tax under Section 11.20, Tax Code, Texas Code Annotated.

The student is encouraged to notify the instructor or activity sponsor as soon as possible regarding the absence, preferably in advance of the assignment. The student, so excused, will be allowed to take the exam or complete the assignment within a reasonable time after the absence: a period equal to the length of the absence, up to a maximum of one week. A student who notifies the instructor and completes any missed exam or assignment may not be penalized for the absence. A student who fails to complete the exam or assignment within the prescribed period may receive a failing grade for that exam or assignment.

If a student or an instructor disagrees about the nature of the absence [i.e., for the purpose of observing a religious holy day] or if there is similar disagreement about whether the student has been given a reasonable time to complete any missed assignments or examinations, either the student or the instructor

may request a ruling from the chief executive officer of the institution, or his or her designee. The chief executive officer or designee must take into account the legislative intent of TEC 51.911(b), and the student and instructor will abide by the decision of the chief executive officer or designee.

**Off Campus Instruction and Course Activities:**

Off-campus, out-of-state, and foreign instruction and activities are subject to state law and University policies and procedures regarding travel and risk-related activities. Information regarding these rules and regulations may be found at [http://www.utdallas.edu/BusinessAffairs/Travel\\_Risk\\_Activities.htm](http://www.utdallas.edu/BusinessAffairs/Travel_Risk_Activities.htm). Additional information is available from the office of the school dean.

**COURSE SCHEDULE**

*– this schedule is subject to change!*

<p><b>Week 1 (Jan. 15):</b></p> <p>T: Intro to ATEC</p> <p>Th: Keys to success ATEC Q&amp;A</p>	<p><b>Week 2 (Jan. 22):</b></p> <p>T: History of Animation</p> <p>Th: History of 3D computer animation</p>	<p><b>Week 3 (Jan. 29):</b></p> <p>T: Production pipeline</p> <p>Th: Preproduction ATEC and Preproduction</p>
<p><b>Week 4 (Feb. 5):</b></p> <p>T: <b>QUIZ 1 (15 pts)</b> Layout</p> <p>Th: Pre-visualization</p> <p>HW1: Due Feb. 10 (2pts)</p>	<p><b>Week 5 (Feb. 12):</b></p> <p>T: Modeling</p> <p>Th: Modeling pt 2</p> <p>HW2: Due Feb. 17 (2pts)</p>	<p><b>Week 6 (Feb. 19):</b></p> <p>T: Rigging</p> <p>Th: Rigging pt. 2</p> <p>HW3: Due Feb. 24 (2pts)</p>
<p><b>Week 7 (Feb. 26):</b></p> <p>T: <b>QUIZ 2 (15 pts)</b> Shading</p> <p>Th: Shading pt. 2</p> <p>HW4: Due Mar. 3 (2pts)</p>	<p><b>Week 8 (Mar. 5):</b></p> <p>T: Animation</p> <p>Th: Animation pt. 2</p> <p>HW5: Due Mar. 10 (2pts)</p>	<p><b>Week 9 (Mar. 19):</b></p> <p>T: VFX</p> <p>Th: VFX pt.2</p> <p>HW6: Due Mar. 24 (2pts)</p>
<p><b>Week 10 (Mar. 26):</b></p> <p>T: <b>QUIZ 3 (15 pts)</b> Lighting &amp; Render</p> <p>Th: Lighting &amp; Render pt. 2</p> <p>HW7: Due Mar. 31 (2pts)</p>	<p><b>Week 11 (Apr. 2):</b></p> <p>T: Compositing</p> <p>Th: Compositing pt. 2</p>	<p><b>Week 12 (Apr. 9):</b></p> <p>T: ATEC Course Tracks</p> <p>Th: ATEC Course Tracks pt. 2</p>
<p><b>Week 13 (Apr. 16):</b></p> <p>T: <b>QUIZ 4 (15 pts)</b> Finding Employment</p> <p>Th: Demo Reel</p>	<p><b>Week 14 (Apr. 23):</b></p> <p>T: Animation industry</p> <p>Th: Animation industry pt. 2</p>	<p><b>Week 15 (Apr. 30):</b></p> <p>T: Final Project</p> <p>Th: <b>Final Project (30 pts)</b></p>

**These descriptions and timelines are subject to change at the discretion of the instructor.**