



THE UNIVERSITY OF TEXAS AT DALLAS

Sponsored Projects

The **Office of Sponsored Projects** serves as the coordinating office for externally funded research projects submitted by The University of Texas at Dallas.

Duties

The OSP's duties are the following:

1. Notify researchers regarding funding opportunities and sponsor policies and procedures.
2. Provide technical assistance to researchers drafting proposals, review proposals, and process proposals for submission to sponsoring agencies.
3. Negotiate terms for awards and contracts.
4. Receive awards and establish accounts with the assistance of Contract and Grant Accounting.
5. Assist with the following post-award administrative functions: re-budgeting, time extensions, and tracking of technical reports.

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