

## **PUBLIC SERVICES – SUPPORT SERVICES (OTHER THAN STUDENT AFFAIRS)**

### **Academic Bridge Program**

Public service with the Foundation for Community Empowerment, Richardson ISD, Dallas ISD, central Dallas Ministry, Rainbow Incorporated (Social Service Agency), and Interfaith Housing Coalition.

### **Advising BBS**

The School of Behavioral and Brain Sciences provides very extensive community service through numerous service programs of its Callier Center and Center for Brain Health, as well as collaborative efforts of various faculty. The Callier Center offered over 25 different clinical service programs generating over 40,000 patient contacts during 2006. Examples are its programs with such clinical populations as hearing impaired individuals across the age spectrum, language disorders, speech problems and autistic spectrum disorders. Similarly the Center for Brain Health offers service programs in Alzheimer's disease and Brain-injury in children. The School has extensive programs with numerous school districts providing educational programs for all hearing-impaired preschoolers in the Dallas Independent School District and audiological consultation with the Plano School District. Individual faculty in our neuroscience programs have also provided seminars for Plano and Richardson Schools in the area of brain research. The Center for Brain Health hosts an annual public lecture series on aspects of brain research and the Callier Center offered two Bruton Conferences in 2006 primarily for professionals in the field of communication disorders. Callier audiologists also participated in outreach programs for hearing assessments in Panama and Mozambique.

### **Advising ECS**

- Working with community colleges to create a smoother transition between them and the university.
- Participate in events designed to introduce UTD to public and prospective students.
- Participate in National Academic Advising Association's activities.

### **Advising General Studies**

We have always been willing to advise students at the community colleges who wish to transfer to UTD. Until recently, this has not been a policy at UTD. Many students were turned away if they were not registered students. Also, we always offer friendly and courteous service to phone calls which reach us because we are General Studies, and they have "general" questions, which have nothing to do with our school. Back, in 1994, we began the practice of phoning students who attended one semester and then did not attend the second one. We tried to find out, in a non-threatening manner, why they did not return. Most were surprised and pleased that we had noticed their absence. Many promised to return. The main reasons for "stopping out" were financial and/or family/work issues.

### **Advising SOM**

Advising Office staff members were involved in the following activities:

- Conducted regular information sessions to inform the public concerning the opportunities offered by the School of Management at UT-Dallas
- Participated in Scholar's Weekends, an event that brings high school students to the campus
- Presented transfer student orientations
- Performed probation monitoring for Academic Excellence Students
- Instructed the freshmen experience courses
- Held memberships on Freshman Experience Advisory Team
- Served on the Non-Academic Drop committee
- Participated in Educational Fairs for area high schools, non-profit organizations, and businesses
- Sponsored the Phi Theta Kappa District II Hallmark Workshop
- Currently serve on the Adult Non-Traditional Students Association
- Currently serve as a Graduate Student Senator
- Served on corporate Challenge committees
- Participated in Texas Relay for Life
- Participated in the Llaves del Exito Conference
- Attended LULAC's national conference

### **Advising EPPS**

Attending Scholar's Day functions and other functions in and around EPPS and UTD Community Service – mentor and work with the youth at my church, North Dallas Community Bible Fellowship.

Professional Organization membership – National Association for Academic Advisors (NACADA).

Members of NACADA – The National Academic Advising Association (NACADA) is an organization of professional advisors, faculty, administrators, students and others from a variety of settings who do academic advising; or otherwise work to promote quality academic advising on college and university campuses.

### **Audit**

Work with Dallas Chapter of the Institute of Internal Auditors and Association of College and University Auditors on programs, conferences, and Board of Governors. Serving in this way helps benefit others within the State of Texas as well as globally.

Worked with graduate students in the School of Management on audits and provided them real-world audit experience.

### **Library**

The Library provides support to the community through a number of initiatives. Through the use of TexShare, a state-wide program administered by the Texas State Library and Archives Commission, members of the community can borrow items from the collection. The Library also enables walk-in customers access to nearly all electronic resources.

As a government depository, McDermott Library selects and organizes resources produced by the federal and state agencies. These resources are selected to support the interests of the campus and the community.

The Libraries provide outreach to the community by making all local librarians aware of the resources available and initiate tours of the collections for those individuals. In addition, the Library provides tours of its collections and an introduction to its services for campus visitors.

Finally, the Libraries provide a number of special programs including lectures and exhibits as related to collections or events held on campus. These programs include presentations by librarians and noted scholars.

### **McDermott Scholar Program**

McDermott Scholars have dedicated thousands of volunteer hours to community service projects in Dallas and elsewhere. Some examples:

- Dallas Independent School District Elementary Schools: Hexter, Kramer, Marcus, and Preston Hollow
- Habitat for Humanity and its home-rehab analog, Hearts and Hammers
- Local hospitals, such as Parkland, Scottish Rite, and Baylor
- Adult-ESL tutoring with Project LIFT (Literacy Instruction for Texas)
- Translation services in legal and medical clinics
- Volunteer docents at the Dallas Museum of Art
- School supply drives, both locally and for impoverished rural Mexican schools

### **Enrollment Services**

Staff members participated in the annual Komen Race for the Cure Marathon, served on the Dallas, Texas Scholarship Committees of the Asian Chamber of Commerce, the Black Chamber of Commerce, the Hispanic Chamber of Commerce and also provided Christmas gifts for the Salvation Army Angel Tree. Three staff members are Leadership Level members of the State Employees Charitable Contribution group.

### **Provost Office**

The Provost supported the student publication A Modest Proposal and continued his intense interaction with the McDermott Scholars Program. Dr. Wildenthal continued to work closely with the McDermott Foundation on a number of initiatives, including the campus beautification planning and the promotion of the Dallas Zoo.

### **Public Affairs**

Public Affairs representatives participated in a variety of community groups and organizations. Leadership also worked to enhance relationships with area elected and public officials to communicate the activities and interests of UT Dallas.

The Office of Public Affairs coordinated the UTD Service & Civic Participation initiative, which encourages UTD students, staff and faculty to create a login to track volunteer activities in the community. Public Affairs hosted joint registration fairs for this

initiative with UTD's service learning staff to ensure that the University community is aware of public service opportunities and awards for service.

### **Staff Council**

Provide free flu shots to employees and provide staff scholarships to assist employees with higher education costs.

### **US Mexico**

Active participation in community events to enhance the analysis and understanding of the U.S.-Mexico relationship. Participation has included partnership with the Consulate General of Mexico in Dallas, the Dallas Committee on Foreign Relations, Southern Methodist University, and the Mexican Trade Commission, among others.

### **Office of International Education**

- 1) Organization of the Passport Fest with the support of the U.S. Postal Services to issue passports to UTD faculty, staff, and students.
- 2) Organization of International Study Abroad Fairs in the Fall 2005 and Spring 2006 at UTD.
- 3) Meeting faculty, administrators, and students to present OIE opportunities and discuss protocols.

### **VP of Research**

#### **Research Compliance**

The IRB Committee often reviews and approves local research efforts by members of the community. The Committee encourages continuing education for teachers and principals employed by Dallas and Collin County School districts. The Committee supports research which aims to improve teaching and education methods in the community.

### **Under Graduate Education**

#### **Academic Competitions**

Our primary community service came through chess camps which drew over 250 students to the campus over the summer of 2006.

A second activity was the Instant Challenge Workshop. The Destination Imagination teams held two such workshops this years with each of the weekends drawing about 200 elementary and secondary students from the community.

### **VP of Communications**

#### **News and Information**

Jenni Hufferberger participated in the 2005 Corporate Challenge event for UT Dallas. She served as head coach of the UT Dallas tennis team and participated as a contestant in the 5k race.

### **Web Services**

Development of the Statewide Employees Charitable Contributions website campaign, with employees from HRM; Cassini Nazir chaired the Communication Committee on the UTD Staff Council and was a member of the Executive Committee

### **VP for Business Affairs**

#### **Budget**

American Institute of Certified Public Accountants (AICPA)  
College Business Management Institute (CBMI)  
National Assn. of College and University Business Officers (SACUBO)  
Southern Assn. of College and University Business Officers (SACUBO)  
Texas Assn. of State Senior College and University Business Officers (TASSCUBO)  
Northrich Neighborhood Associaton

#### **Environmental Health and Safety**

American Biological Safety Association  
American Industrial Hygiene Association  
National Fire Protection Association  
National Safety Council

#### **Police**

International Assn. of Campus Law Enforcement Administrators  
International Assn. of Chiefs of Police  
International Assn. of Chiefs of Police - Investigative Committee  
North Texas Police Chiefs Association  
Texas Assn. of College and University Police  
Texas Police Chief Association  
Baptist Student Ministries  
Community Emergency Response Team (CERTS)  
UT Dallas Charity Golf Tournament  
UT Dallas Staff Council  
Camp Lone Star Cairn Terrier Rescue  
Cross Oak Ranch Homeowners Association  
Denton ISD - PTA  
East Texas Area Council, Boy Scouts of America  
Masons  
National Law Enforcement Explorer Committee  
Wylie High School Choir Booster Club

#### **Procurement Management**

Collin County Group Purchasing Forum  
Dallas Black Contractors Organization  
DFW National Institute of Governmental Purchasing  
Historically Underutilized Businesses  
International Accounts Payable Professionals

**VPBA Office**

Fort Worth Chamber of Commerce  
Leadership Richardson Alumni Association  
Metro Port Chamber of Commerce  
National Assn. of College and University Business Officers (SACUBO)  
Comprehensive College Committee Chair  
Southern Assn. of College and University Business Officers (SACUBO)  
Texas Assn. of State Senior College and University Business Officers (TASSCUBO)  
March of Dimes Mother's March, Neighborhood Coordinator  
Richardson Arts Commission, Commissioner  
Richardson Symphony Board of Directors  
McKinney Historic Neighborhood Association  
Keller Horse Owners Assn.  
Nursing Home Volunteer  
Leadership Richardson, Project Chair and Coordinator - 20 Years/20 Voices

**Procurement Management**

Community Emergency Response Team (CERTS)  
UT Dallas Counseling Center - Volunteer Counselor  
Carter Blood Bank (donors)  
Heights Baptist Church - Hispanic Community Volunteer  
Kismet Haflas (theatrical/musical/artistic events)  
Plano Autism Society  
Plano Senior High School - Swim Team Volunteer  
Recreational Sports Collin County - Volleyball Coach  
Select Sports - First Aid Volunteer  
Spring Creek Community Church - Financial Counseling - Good \$ense Financial  
Classes  
Stonebriar Community Church - Small Group Outreach (repair home/provide meals)  
Town North Presbyterian Church - Childcare Coordinator Volunteer  
United Way  
Western Heights Christian Church Outreach (meals for shut-ins)

**Facilities Management**

Battered Women's Home  
Habitat for Humanity  
The Knights of Columbus

**Bursar**

\* Office members Camille Williams and Nicole Dickson are part of the staff development committee, which facilitated a food and toy drive benefiting the Network Community Ministry.

\* Cheryl is a member of the Board of Directors of the Texas Bursars & University Cashiers (BUC\$)

\* Office members participated in Corporate Challenge benefiting the Texas Special Olympics.

### **Contracts and Grants Accounting**

One of our accountants participated in a tutoring/mentoring program for the Plano Independent School District. Once per week, after school, low income Hispanic children were assisted with their English and/or their homework.

### **Information Resources**

#### **Business Admin Systems**

In order to support the University's mission statement to transform ideas into actions that directly benefit the personal, economic, social, and cultural lives of the citizens of Texas, the Information Resources Business Systems groups supports the community by:

1. volunteering to coach youth baseball and basketball
2. volunteering for the Special Olympics in the eye clinic
3. volunteering for the Brent Woodall Foundation for Exceptional Children - Walkabout for Autism
4. volunteering at the Plano TX Senior High School
5. charity volunteering at the Dallas Chinese Lions Club
5. charity participation in the Dallas Resource Center

#### **Cross Application Systems**

Staff perform volunteer services for Richardson ISD. Staff perform volunteer services in support of Texas Special Olympics in association with the Richardson Corporate Challenge.

#### **CaTS**

Shared 802.1X networking expertise with sister institution, participated in Collin County Emergency Communications Committee, continued active role in architecting North Texas GigaPOP and LEARN regional networking collectives supporting Research and Education networking.

#### **Information Security**

The Information Security Director sponsors the North Texas Snort Users Group (open source intrusion detection system) which meets monthly at UTD. Paul Schmehl, Sr. Information Security Analyst is a founding member and continuing contributor to AVIEN(anti-virus identification/remediation group/information sharing).