

UTD LEARNING RESOURCES

ANNUAL REPORT

2003 - 2004

The annual report of the UTD Learning Resources reflects its organizational structure, identifies the services provided, and documents the attendance data for the academic year 2003-2004.

STAFF

Director:	Mary Kaye Adams
Math Lab Coordinator:	Mike Panahi
Administrative Asst:	Denyse Henery
Secretary III:	Rebecca Duncan
Learning Specialist I:	Leszek Kisielewski
Data Entry Operator III:	Shawn Stoker

TEMPORARY and STUDENT EMPLOYEES

Math Tutors:	15
Writing Tutors:	3
Clerical Assistants:	5
Supplemental Instr. Leaders:	19

PART TIME INSTRUCTORS

Developmental Education Instructors:	3
Test Prep Instructors:	3

LOCATION

McDermott Library
Rooms 2.402 - 2.412

HOURS OF OPERATION

Monday - Thursday	9:00am-8:00pm
Friday	9:00am-5:00pm
Saturday	9:00am-2:00pm

TELEPHONES

Appointment Desk:	972-883-6707
M.K. Adams:	972-883-6735
M. Panahi:	972-883-6732
FAX:	972-883-6730
Testing/Scanning:	972-883-6734

UTD LEARNING RESOURCES

MISSION STATEMENT

The UTD Learning Resource Center strives to teach skills, strategies, and knowledge to enable students to become independent and successful learners. Students are the central focus of all of its programs. The Learning Resource Center works in partnership with the university's faculty, staff, and administrators to address the learning needs academic performance, and retention of students.

SERVICES


Walk in Math Lab, Developmental Math, Developmental Reading, Developmental Writing, Supplemental Instruction, Study Skills Appointments, GRE, GMAT, and LSAT Test Prep Reviews, Non-Course Based TSI/THEA Remediation, Individual Math Tutoring Appointments, Individual Writing Tutoring Appointments, Intensive Math Review for Standardized Tests, Review Sessions for Tests in Pre-Calculus, Calculus, Applied Calculus, Algebra, EE, Matrices, Statistics, and Differential Equations, Test Proctoring for UTD and other campuses, and Administration of State and National Standardized Tests, and Scantron Scanning and Scoring.

TEACHING ACTIVITIES FOR THE ENHANCEMENT OF STUDENT LEARNING AND STUDENT SUCCESS

ATTENDANCE DATA

GRADUATE ENTRY TESTS

Eighteen hours of instruction

	<u>Fall '03</u>	<u>Spring '04</u>	<u>Summer '04</u>	<u>TOTAL</u>
GRE Review Courses	26	27	17	70
GMAT Review Courses	38	35	31	104
LSAT Review Courses 	<u>14</u>	<u>22</u>	<u>13</u>	<u>49</u>
Semester Totals	78	84	61	223

TSI/THEA REMEDIATION

3 hours instruction per week

	<u>Fall '03</u>	<u>Spring '04</u>	<u>Summer '04</u>	<u>TOTAL</u>
Developmental Math	36	26	5	67
Developmental Reading	5	4	2	11
Developmental Writing	<u>19</u>	<u>15</u>	<u>3</u>	<u>37</u>
Semester Totals	60	45	10	115

REVIEWS FOR COURSE EXAMS

63 review sessions

	<u>Fall '03</u>	<u>Spring '04</u>	<u>Summer '04</u>	<u>TOTAL</u>
Calculus 2417	586	312	43	941
Calculus 2419	245	202	34	481
Matrices 2333	16	10	18	44

Statistics 3360	11		31	42
Linear Algebra 2418			16	16
Applied Calculus 1326		4	6	10
Psychology 2317			<u>5</u>	5
Algebra 1314	15	<u>4</u>		19
Org. Chemistry 2323	44			44
Pre Calculus 2312	<u>30</u>			<u>30</u>
Semester Totals	947	532	153	1632

SUPPLEMENTAL INSTRUCTION

Each section meets one hour, three times per week

Fall 2003

<i>COURSE</i>		Number of Students	Number of Contacts
ACCT	2301-002	28	70
BA	4320-001	7	15
BA	4320-501	6	15
CHEM	1311-003	75	270
CHEM	1311-001	77	302
CHEM	1311-002	84	346
CS	1315-001	15	37
CS	1315-501	6	45
CJS	3303-001	10	56
GEOS	1303-001	3	11
O CHEM	2323-001	30	78
PHYS	2326-001	46	112
SOCS	3305-001	<u>27</u>	<u>160</u>
Semester Totals		414	1517

Spring 2004

<i>COURSE</i>		Number of Students	Number of Contacts
AIM	2301 002	25	148
BA	3351 004	20	49
BA	3351 501	12	28
BA	3351 503	15	55
BA	4320 001	10	21
BA	4320 002	13	21
CHEM	1311 001	69	240
CHEM	1312 001	76	310
CHEM	1312 002	84	389
O-CHEM	2323 501	74	301
O-CHEM	2325 001	44	89
CJS	1307 001	18	33
CS	1315 001	10	45
CS	1315 002	5	23
CS	3341 001	13	40
PHYS	1302 501	18	49
PHYS	2325 001	32	235
PHYS	2325 002	47	218
PHYS	3341 001	103	734
SOCS	3305 002	<u>11</u>	<u>26</u>

Semester Totals	699	3054
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SUPPLEMENTAL INSTRUCTION

Each section meets one hour, three times per week

Summer 2004

COURSE	#	Number of Students	Number of Contacts
AIM	3331-521	10	134
BA	3351-521	16	51
BA	3351-021	8	22
BA	3351-522	2	2
BA	4320-021	3	3
CHEM	1311-081	11	17
CHEM	1312-081	19	56
O CHEM	2323-081	36	248
CS	3341-521	4	7
CS	1315-521	6	37
PHYS	2325-06A	24	88
PHYS	2326-06M	<u>27</u>	<u>69</u>
Semester Totals		166	734

WALK IN MATH LAB

Fiscal Year 2003 - 2004

TOTAL

Students	832
Contacts	4885

TEST PROCTORING

Fiscal Year 2003 - 2004

TOTAL

Examinees	537
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INDIVIDUAL TUTORING

APPOINTMENTS

	<u>Fall '03</u>	<u>Spring '04</u>	<u>Summer '04</u>	<u>TOTAL</u>
Number of Students w/ an Individual 45 min. Appt.				
Math	195	61	38	294
Writing	464	342	119	925
Statistics	<u>155</u>	<u>46</u>	<u>92</u>	<u>293</u>
Semester Totals	814	449	249	1512

ADMINISTRATION OF STANDARDIZED TESTS

51 TEST DATES

NUMBER OF STUDENTS TESTED

	<u>Fall '03</u>	<u>Spring '04</u>	<u>Summer '04</u>	<u>TOTAL</u>
LSAT	389	178	221	788
SAT	446	732	287	1465
THEA	44	29	104	177
QUICK THEA	179	254	299	732
INST SAT	0	0	35	35

MATH PLACEMENT	<u>7</u>		<u>468</u>	<u>475</u>
Semester Totals	1065	1193	1414	3672

OTHER SERVICES

RECEPTION DESK (6707) VOICE MAIL MESSAGES LOGGED AND RETURNED

Subject of Inquiry	<u>Fall '03</u>	<u>Spring '04</u>	<u>Summer '04</u>	<u>TOTAL</u>
GMAT prep	16	38	38	92
GRE prep	11	31	50	92
THEA/ Quick THEA	20	19	18	57
TCLEOSE	28	21	19	68
Writing Appts	19	8	6	33
Math Appts/Lab	15	5	9	29
SAT	3	7	11	21
CLEP		1	4	5
Devel Math	2			2
Devel Reading			1	1
Proctor Tests	19	8	17	44
GED prep			1	1
Class Reviews			1	1
LSAT	3	33	23	59
TOEFL				0
Interdepartmental	<u>63</u>	<u>28</u>	<u>28</u>	<u>119</u>
Semester Totals	199	199	226	624

SCANTRON SCANNING AND SCORING

Served 31 different instructors
and three administrative units



Dec 2003 - July 2004

Forms scored & scanned

TOTAL
9,401

UTD LEARNING RESOURCES

ANNUAL REPORT

2004 - 2005

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Math Lab Coordinator:	Mike Panahi
Administrative Asst:	Denyse Henery
THEA Advisor	Rebecca Duncan
Learning Specialist I:	Leszek Kisielewski
Data Entry Operator III:	Shawn Stoker
Data Entry Operator III:	Lynne Boyer

TEMPORARY and STUDENT EMPLOYEES

Math Tutors:	12
Writing Tutors:	3
Clerical Assistants:	3
Supplemental Instr. Leaders:	21

PART TIME INSTRUCTORS

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Test Prep Instructors:	3

LOCATION

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TEACHING ACTIVITIES AND OTHER SERVICES FOR THE ENHANCEMENT OF STUDENT LEARNING AND STUDENT SUCCESS ATTENDANCE DATA

GRADUATE ENTRY TESTS

	<u>Fall '04</u>	<u>Spring '05</u>	<u>Summer '05</u>	<u>ANNUAL TOTAL</u>
Eighteen hours of instruction				
GRE Review Courses	29	27	21	77
GMAT Review Courses	40	24	37	101
LSAT Review Courses	9	14	11	34
Semester Totals	78	65	69	212

TSI/THEA REMEDIATION

	<u>Fall '04</u>	<u>Spring '05</u>	<u>Summer '05</u>	<u>ANNUAL TOTAL</u>
3 hours instruction per week				
Developmental Math	63	61	11	135
Developmental Reading	6	7	3	16
Developmental Writing	28	13	7	48
Semester Totals	97	81	21	199

REVIEWS FOR COURSE EXAMS

	<u>Fall '04</u>	<u>Spring '05</u>	<u>Summer '05</u>	<u>ANNUAL TOTAL</u>
107 review sessions				
Calculus 2417	1,085	178	129	1,392
Calculus 2419	342	275	87	704
Matrices 2333	30	15	49	94
Pre Calculus 2312	25	23	17	65
Applied Calculus 1325	23	23	15	61
Applied Calculus 1326	26	26	16	68

Algebra 1314	<u>20</u>	<u>10</u>	<u>5</u>	<u>35</u>
Semester Totals	1,551	550	318	2,419

SCANTRON SCANNING AND SCORING

Served 26 different instructors

and SEVEN administrative units

Fiscal year 2004-2005

Forms Scanned and Scored

TOTAL
17,655



THEA ADVISING AND DEVELOPMENTAL COURSE PLACEMENT

Fiscal year 2004-2005

Students

TOTAL
671

Contacts

964



CONTACT EMAIL ON WEBSITE

April 25 through August 31, 2005

TOTAL
56 HITS

SUPPLEMENTAL INSTRUCTION

Each section meets one hour, three times per week

Fall 2004

<u>COURSE</u>	<u>Number of Students</u>	<u>Number of Contacts</u>
AIM 2301-001	15	100
AIM 2301-002	31	126
AIM 2301-003	27	107
AIM 2301-501	10	69
AIM 3331-001	5	26
AIM 3331-501	9	36
BA 4320-001	22	65
BA 4320-501	19	107
BIO 2311-001	7	17
CHEM 1311-001	40	117
CHEM 1311-002	45	119
CHEM 1311-003	19	69
CHEM 1311-004	60	211
CHEM 1312-001	33	142
CHEM 3312-001	12	152
CHEM 3312-002	9	98
O CHEM 2323-001	82	563
O CHEM 2323-002	32	110
O CHEM 2325-501	55	233
PHYS 1301-501	38	230
PHYS 2325-501	65	179
PHYS 2326-001	79	299
PHYS 2326-002	14	83
PHYS 3342-001	<u>64</u>	<u>305</u>
Semester Totals	792	3,563

Spring 2005

<i>COURSE</i>		Number of Students	Number of Contacts
AIM	2301-001	14	85
AIM	2301-002	23	118
AIM	2301-003	8	61
AIM	2301-501	13	48
AIM	3332-001	6	25
BIO	3301-001	64	201
BIO-CH	3362-001	66	265
CJS	4316-501	30	52
CHEM	1311-001	67	208
CHEM	1312 001	39	140
CHEM	1312 002	73	306

<u>Spring 2005</u>	(Cont'd)	Number of Students	Number of Contacts
<i>COURSE</i>			
CHEM	1312 003	6	16
O-CHEM	2323-001	61	278
O-CHEM	2325-001	89	678
PHYS	1302 501	46	148
PHYS	2325 001	85	262
PHYS	2325 002	24	48
PHYS	2326-501	59	258
PHYS	3341-001	82	190
SOCI	1301-001	<u>33</u>	<u>85</u>
Semester Totals		888	3,472

SUPPLEMENTAL INSTRUCTION

Each section meets one hour, three times per week

Summer 2005

<i>COURSE</i>		Number of Students	Number of Contacts
PHYS	1301-021	9	32
PHYS	2325-121	11	53
PHYS	2326-121	22	132
PHYS	3342-121	<u>17</u>	<u>113</u>
Semester Totals		59	330

ADMINISTRATION OF STANDARDIZED TESTS

74 TEST DATES

NUMBER OF STUDENTS TESTED	<u>Fall '04</u>	<u>Spring '05</u>	<u>Summer '05</u>	ANNUAL <u>TOTAL</u>
LSAT	394	148	319	861
SAT	702	747	376	1,825
THEA	21	45	39	105
QUICK THEA	186	154	417	757
INST SAT	0	0	42	42
MATH PLACEMENT	<u>7</u>	<u>86</u>	<u>421</u>	<u>514</u>
Semester Totals	1,310	1,180	1,614	4,104

INDIVIDUAL TEST PROCTORING

Examinees

Fiscal Year 2004 - 2005

TOTAL

379

ATTENDANCE DATA

INDIVIDUAL TUTORING

APPOINTMENTS

Number of Students w/ an Individual 45 min. Appt.	<u>Fall '04</u>	<u>Spring '05</u>	<u>Summer '05</u>	ANNUAL <u>TOTAL</u>
Math	103	36	8	147
Writing	440	469	105	1,014
Statistics	<u>163</u>	<u>225</u>	<u>36</u>	<u>424</u>
Semester Totals	706	730	149	1,585

WALK IN MATH LAB

Fiscal Year 2004 - 2005

TOTAL

Students

1,759

Contacts

6,789

RECEPTION DESK (6707) VOICE MAIL MESSAGES

LOGGED AND RETURNED

Subject of Inquiry	<u>Fall '04</u>	<u>Spring '05</u>	<u>Summer '05</u>	ANNUAL <u>TOTAL</u>
GMAT prep	10	31	23	64
GRE prep	5	28	14	47
THEA/ Quick THEA	11	13	6	30
TCLEOSE	4	0	0	4
Writing Appts	15	11	7	33
Math Appts/Lab	14	13	3	30
SAT	3	14	27	44
Proctor Tests	11	12	15	38
Course Reviews	0	1	0	1
LSAT	12	3	2	17
Hours	0	1	0	1
Interdepartmental	10	25	15	50
Scantron	<u>1</u>	<u>0</u>	<u>1</u>	<u>2</u>
Semester Totals	96	152	113	361



STUDY SKILLS COURSE

Required for transfer students with low GPA,
students on probation in A&H and SS, or
freshmen who failed RHET 1101.

<u>Fall '04</u>	<u>Spring '05</u>	<u>Summer '05</u>
33	63	12

ANNUAL

TOTAL

108



ADMINISTRATION OF MOCK LSAT FOR PRE-LAW SOCIETY

	<u>Spring '05</u>	<u>Summer '05</u>	ANNUAL <u>TOTAL</u>
Students	12	18	30

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THEA Advisor	Rebecca Duncan
Learning Specialist I:	Leszek Kisielewski
Data Entry Operator III:	Tasha Covarrubias
Secretary III	

TEMPORARY and STUDENT EMPLOYEES

Math Tutors:	10
Writing Tutors:	3
Clerical Assistants:	5
Supplemental Instr. Leaders:	26

PART TIME INSTRUCTORS

Developmental Education Instructors:	2
Test Prep Instructors:	2

LOCATION

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SERVICES

Walk in Math Lab, Developmental Math, Developmental Reading, Developmental Writing, Supplemental Instruction, Study Skills Appointments, GRE, GMAT, and LSAT Test Prep Reviews, Non-Course Based TSI/THEA Remediation, Individual Math Tutoring Appointments, Individual Writing Tutoring Appointments, Intensive Math Review for Standardized Tests, Review Sessions for Tests in Pre-Calculus, Calculus, Applied Calculus, Algebra, EE, Matrices, Statistics, and Differential Equations, Test Proctoring for UTD and other campuses, Administration of State and National Standardized Tests, THEA Advising and Placement, and Scantron Scanning and Scoring.

TEACHING ACTIVITIES AND OTHER SERVICES FOR THE ENHANCEMENT OF STUDENT LEARNING AND STUDENT SUCCESS

PARTICIPATION DATA

GRADUATE ENTRY TESTS

	<u>Fall '05</u>	<u>Spring '06</u>	<u>Summer '06</u>	ANNUAL TOTAL
Eighteen hours of instruction	24	22	32	78
GRE Review Courses	49	57	29	135
GMAT Review Courses	<u>5</u>	<u>4</u>	<u>14</u>	<u>23</u>
LSAT Review Courses	<u>5</u>	<u>4</u>	<u>14</u>	<u>23</u>
Semester Totals	78	83	75	236

TSI/THEA REMEDIATION

	<u>Fall '05</u>	<u>Spring '06</u>	<u>Summer '06</u>	ANNUAL TOTAL
3 hours instruction per week	64	39	12	115
Developmental Math	10	6	0	16
Developmental Reading	<u>31</u>	<u>22</u>	<u>5</u>	<u>58</u>
Developmental Writing	<u>31</u>	<u>22</u>	<u>5</u>	<u>58</u>
Semester Totals	105	67	17	189

REVIEWS FOR COURSE EXAMS

	<u>Fall '05</u>	<u>Spring '06</u>	<u>Summer '06</u>	ANNUAL TOTAL
56 review sessions	629	226	45	900
Calculus 2417	278	286	43	607
Calculus 2419	15	20	0	35
Matrices 2333	46	23	0	69
Pre Calculus 2312	23	38	0	61
Applied Calculus 1325				

Applied Calculus 1326	15	20	10	45
Developmental Math	16	6	11	33
Algebra 1314	<u>10</u>	<u>0</u>	<u>0</u>	<u>10</u>
Semester Totals	1,032	619	109	1,760

SCANTRON SCANNING AND SCORING

Served 34 different instructors	ANNUAL
and SEVEN administrative units	<u>TOTAL</u>
Forms Scanned and Scored	12,038

THEA ADVISING AND DEVELOPMENTAL

COURSE PLACEMENT	ANNUAL
<i>Fiscal year 2005-2006</i>	<u>TOTALS</u>
Evaluation for THEA Compliance of Freshmen prior to each	1,043
Freshman Orientation: (unique student records)	
Unique Students seen and/ or advised	954
Total Contacts (not including pre-orientation evaluation)	1,448

SUPPLEMENTAL INSTRUCTION

Each section meets one hour, three times per week

Fall 2005

<i>COURSE</i>	Number of Students	Number of Contacts
CHEM 1311-001	23	65
CHEM 1311-003	60	165
CHEM 1311-004	26	98
CHEM 1312-001	61	129
O CHEM 2323-001	85	388
O CHEM 2323-002	57	232
O CHEM 2325-001	32	98
PHYS 1301-501	58	238
PHYS 2325-201	41	159
PHYS 2326-001	35	150
PHYS 2326-002	48	217
SOCS 1301-001	21	30
SOCS 1301-501	<u>5</u>	<u>7</u>
Semester Totals	552	1,976

Spring 2006

<i>COURSE</i>	Number of Students	Number of Contacts
AIM 2302-001	53	204
BA 3341-001	40	100
BIO 2311-001	81	244
BIO 3301-001	64	314
CHEM 1311-001	60	216
CHEM 1312 001	54	167
CHEM 2323-001	66	334
O-CHEM 2325-001	55	320
O-CHEM 2325-002	29	80

CS	1337-501	8	13
PHYS	2325 001	40	47
PHYS	2326-001	19	47
PHYS	2326-501	37	47
PHYS	4301-001	12	71
SOCI	1301-001	<u>7</u>	<u>34</u>
Semester Totals		625	1,904

SUPPLEMENTAL INSTRUCTION

Each section meets one hour, three times per week

Summer 2006

COURSE

		Number of Students	Number of Contacts
CHEM	1311-081	34	83
OCHEM	2323-081	39	183
PHYS	2325-121	13	51
PHYS	2326-121	12	25
PHYS	3342-121	11	15
SOCS	1301-021	<u>4</u>	<u>4</u>
Semester Totals		113	361

ADMINISTRATION OF STANDARDIZED TESTS

62 TEST DATES

NUMBER OF STUDENTS TESTED	<u>Fall '05</u>	<u>Spring '06</u>	<u>Summer '06</u>	ANNUAL <u>TOTAL</u>
LSAT	495	156	250	901
SAT	448	472	254	1,174
THEA	0	0	69	69
QUICK THEA	248	233	372	853
INST SAT	0	0	37	37
MATH PLACEMENT	<u>7</u>	<u>109</u>	<u>408</u>	<u>524</u>
Semester Totals	1,198	970	1,390	3,558

INDIVIDUAL TEST PROCTORING

Fiscal Year 2005 - 2006

ANNUAL

TOTAL

Examinees

331

INDIVIDUAL TUTORING APPOINTMENTS

Number of Students w/ an Individual 45 min. Appt.	<u>Fall '05</u>	<u>Spring '06</u>	<u>Summer '06</u>	ANNUAL <u>TOTAL</u>
Math	42	61	27	130
Writing	377	321	98	796
Statistics	<u>103</u>	<u>112</u>	<u>34</u>	<u>249</u>
Semester Totals	522	494	159	1,175

WALK IN MATH LAB

Fiscal Year 2005 - 2006

TOTAL

Students

1,364

Contacts

6,519

**RECEPTION DESK (6707) VOICE MAIL MESSAGES
LOGGED AND RETURNED**

	<u>Fall '05</u>	<u>Spring '06</u>	<u>Summer '06</u>	ANNUAL <u>TOTAL</u>
Subject of Inquiry				
GMAT prep	9	26	14	49
GRE prep	2	7	5	14
THEA/ Quick THEA	10	25	48	83
Miscellaneous	40	100	103	243
Writing Appts	8	25	9	42
Math Appts/Lab	5	18	23	46
SAT	0	5	18	23
Proctor Tests	10	18	23	51
LSAT	2	8	3	13
Hours	1	1	0	2
Interdepartmental	23	14	20	57
Scantron	<u>1</u>	<u>1</u>	<u>0</u>	<u>2</u>
Semester Totals	111	248	266	625

STUDY SKILLS COURSE

	<u>Fall '05</u>	<u>Spring '06</u>	<u>Summer '06</u>	ANNUAL <u>TOTAL</u>
Designed for transfer students with low GPA, students on probation in A&H and SS, or freshmen who failed RHET 1101.	41	33	3	77

ADMINISTRATION OF MOCK LSAT FOR PRE-LAW SOCIETY

	<u>Fall '05</u>	<u>Spring '06</u>	<u>Summer '06</u>	ANNUAL <u>TOTAL</u>
Students	30	21	0	51

LRC Emails from Website (received and answered)

Fiscal year 2005-2006

	ANNUAL <u>TOTALS</u>
lrc@utdallas	135
lrc@utdallas	218
Emails generated for prep classes	209
These email inquiries are in addition to the many personally addressed email inquiries each staff receives and answers.	

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