

**Report on
Committee on Educational Policy activities for AY 99-00.**

John H. Hoffman, Chair

August 31, 2000

CEP met weekly during the Fall term and as needed during the Spring term.

It has reviewed and approved new degree programs in Audiology, Computer Engineering, Software Engineering and Applied Physics.

Many catalog issues were discussed and approved prior to the review of the catalogs. Specific wording for each is in the 2000-2002 catalogs.

Pass/fail hours in grad programs

Academic calendars to include "Study days"

Undergraduate Minors (see below)

Fast track wording

Summer schedules - 6-week sessions

Graduate students admitted to one program must take 18 hours before being allowed to take courses in another program; If admission to the other program has been denied, permission from both programs must be obtained to take courses in the denied program.

90 hour requirement for PhD

Residency requirement for PhD

Transfer hours for PhD degree

Additional master's degree(s) requirements

Time for completion of incompletes for graduate students

In absentia registration clarified for graduate students

Free electives

Honors grade calculation basis

Both the Undergraduate and Graduate catalogs for 2000-2002 were reviewed in detail and approved. Representatives from each degree program were invited to CEP meetings to discuss their respective catalog copy.

Other issues discussed:

Discussed the feasibility of offering intersession courses. The general opinion was that while such courses are probably not in the best format pedagogically, some courses could be offered in such a concentrated manner. Science and engineering courses would not be offered this way, but the School of Management is already doing this, and General Studies would probably benefit from such a format. The Coordinating Board requires a minimum of 1 week per credit hour. So a 3 credit hour course could be done in a 3 week period. It would probably be best to use this for 1 or 2 hour courses. CEP recommended the practice when appropriate to the subject matter.

Policy on Undergraduate Minors:

Schools may authorize but not require students majoring in one of the School's disciplines to also have a minor field of study. If minors are authorized, students may choose a minor from any school which offers a minor. The requirements of the minor are set by the faculty of the School offering the minor, not by the School of the Student's major field of study. If a School offers a minor in a field of study, it must be open to all students in the University, regardless of school of origin, although students will still be expected to meet the normal prerequisites in courses making up the minor. Minors will consist of a minimum of 18 credit hours, of which at least 12 must be upper division hours, although individual Schools may require more hours at their sole discretion. The University System and the CB require prior approval when a minor exceeds 21 hours. No credit hours may be used to satisfy both the major and minor requirements. However, free elective hours may be used to satisfy the minor.

This policy is retroactive. Students pursuing majors under prior catalogs may incorporate minors in their degree plans.

CEP has passed unanimously the new Core Curriculum Committee charge . It also passed a motion requesting the current Core Curriculum Committee continue in existence with the charge that it be responsible for approving new courses proposed for the core curriculum. The CCC will hear proposals from Faculty who wish to offer a course to be included in one of the categories of the core curriculum. Before acting on a proposal, the CCC will seek advise and recommendations from the faculty of the Department/School that would normally offer a course in the discipline that is being proposed.

The core curriculum requirement in Communications for transfer students was briefly discussed and referred to the Core Curriculum Committee for consideration.

CEP reviewed the Elementary Education Certification proposal presented by Dean George Fair. The Committee voted to pass the proposal pending certain revisions, particularly in the area of the math and science upper division requirements. The proposal contained the requirement for the certification of 3 hours of upper division science and 3 hours of upper division math beyond the UTD Core Curriculum requirement. Dr. Fair stated that this was a State requirement. The Committee felt that the requirement for upper division math would pose undue problems for the students because upper division math courses have many lower division prerequisites. Dr. Fair reviewed the State requirements and found that the science and math requirement did not address the level of the courses. He therefore changed the certification requirement as follows: the UTD requirement for the Core Curriculum (6 hours of math and 9 hours of science) plus the State Requirement. Therefore, the proposal now reads: the requirement for certification is 9 hours of math and 12 hours of science. The revision met with CEP approval.

The proposal for a double degree in Biology and Criminal Justice presented by the Biology Department was discussed. A question was raised about three credit hours which the Biology majors who choose the double degree would not have to take for the biology


degree, but which regular (non-criminal justice) biology majors must take as part of their degree plan. This was resolved and the double major was passed.



John Hoffman <jhoffman@utdallas.edu> on 09/06/2000 11:23:14 AM

To: goertzen
cc:
Subject CEP Report
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Sandee,
Attached is the Report for the year's activities for the Committee on
Educational Policy.

John  - CEP-AY99-00Final_Report.DOC

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