

**THE UNIVERSITY OF TEXAS AT DALLAS**  
**NUMBERED POLICY MEMORANDA**

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POLICY MEMORANDUM 81-I.2-42

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**CAMPUS FACILITIES COMMITTEE**

The Campus Facilities Committee is a University-wide Standing Committee appointed by the President not reporting to the Academic Senate of The University of Texas at Dallas.

The Committee has three interrelated concerns: utilization and condition of campus facilities, planning for new projects, and long-range campus planning.

1. Utilization of facilities. The Committee is charged to maintain a system for receiving suggestions and complaints from faculty regarding the condition and use of university facilities and to make suggestions to the administration regarding improving their condition utilization. For this purpose, the term “facilities” does not mean only buildings but includes all their fittings and equipment intended to support instruction and research, and the services associated therewith.

2. Project planning. The Committee may be designated by the Administration to serve as an Institutional Building Advisory Committee as defined in Series 80302, Section 1 of the Regents’ *Rules and Regulations* in order to review new construction projects and plans for remodeling and renovation of facilities proposed by the University. In this case, the Committee will have no further direct responsibilities after the contract is awarded although it may be available for consultation as requested by the administration or the project architect or engineer.

In addition, or, alternatively, in accordance with Series 80302, Section 2 of the Regents’

*Rules and Regulations*, the President may appoint an Ad Hoc Project Building Committee composed of, but not limited to, representatives of the departments, programs, or divisions that will occupy the building. In this latter case, the Chair of the Campus Facilities Committee, or his or her delegate, shall be an ex officio member of each such Ad Hoc Project Building Committee. An Ad Hoc committee works with the U. T. System Office of Facilities Planning and Construction (OFPC) to prepare a facility program in accordance with the Facilities Programming Guidelines maintained by OFPC.

3. Long-range campus planning. On the basis of its knowledge of utilization of current facilities and involvement in project planning, the Committee is charged to suggest and/or review long-range plans for the development of the campus.

The Committee shall be composed of no fewer than nine voting members appointed by the President; and shall include at least four faculty members, two deans, one student, one representative of the Student Affairs staff, and one representative from off-campus. The Executive Vice President and Provost, the Dean of Graduate Studies, the Assistant Vice President for Facilities Management, the Executive Director of Strategic Planning and Analysis, the Vice President, Chief Information Officer, and one representative from the Staff Council serve as ex officio members. The term of office for Committee members shall be for three years, effective September 1 to August 31, and members may be reappointed by the President for additional terms. If for any reason a Committee member resigns, the President shall appoint another individual to serve the remainder of the unexpired term. The Vice President for Business Affairs shall serve as the Responsible University Official for this committee.

To ensure continuity, appointments of Committee members will be for staggered terms so that one-third of the appointments expire August 31 of each academic year. The Chair of the Committee shall be appointed by the President annually.