



**ADMINISTRATIVE  
POLICIES AND PROCEDURES MANUAL**

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SUBJECT

**APPOINTMENTS**

SUB-TOPIC

**GENERAL APPOINTMENT POLICY**

1. The Board of Regents, upon the recommendation of the Chancellor, appoints all of the employees of The University of Texas System. This authority has been delegated to the president of UTD for Classified and Administrative and Professional positions.

All appointments shall be on the basis of merit and shall comply with applicable law, including the requirement of the *Texas Constitution*, Article 1, Section 4, that no religious qualification shall be required for appointment to any position.

2. Classified Appointments

Classified positions are those which:

- A. Do not entail significant instructional responsibility, or
- B. Are not responsible for the administration of instructional, functional or research departments within UTD.

3. Administrative and Professional Appointments

Administrative and Professional (A&P) positions are those whose incumbents:

- A. Serve as head or director of a non-academic department or budget entity,
- B. Perform duties of a recognized and state-licensed profession requiring a doctoral degree such as lawyers, physicians, opticians, veterinarians, etc.; or
- C. Serve as athletic coaches.

Individuals appointed to A&P positions serve at the pleasure of the President and his or her designee.