2018 SACSCOC Leadership Team
Meeting Minutes

Tuesday, March 22, 2016 11:30AM

Lonestar Conference Room, AD 3.104

I. Attendees:

B. Hobson Wildenthal, Serenity King (Chair), Kim Laird, Clint Peinhardt, Marilyn Kaplan, Josh Hammers, Mary Jo Venetis, Nicole Leeper Piquero, Jessica Murphy, Joanna Gentsch, Vy Trang, Simon Kane, Ryan Dorman, Caroline Ries

Absent: Inga Musselman

II. Approval of Feb. 17, 2016 meeting minutes

Marilyn Kaplan motioned to approve, Mary Jo Venetis seconded the motion. All in favor – minutes approved.

III. Announcements

Dr. Belle Wheelan Visit Updates

Dr. Wheelan had positive things to say about UT Dallas during her visit. Later in the week, she met with the UT System Chancellor and the Commissioner of the Texas Higher Education Coordinating Board. Institutions such as UT Dallas should consider using SACSCOC and Dr. Wheelan as an ally during the legislative sessions.

Lunch and Learn Workshops

All the workshops for the academic units have been completed. Overall, there were 61 attendees. These workshops have been focused on faculty-related issues. The overall response has been positive.

ACTION ITEM: There have been requests to offer the lunch and learn workshops on a semesterly basis. The lunch and learn workshops will be offered each semester, alternating between academic and non-academic principles. Another option is to offer workshops for both types of principles in the same semester.

Program Head Meetings

The meetings with school deans, associate deans and program/department heads have begun. Dr. Wildenthal and Dr. Musselman are also attending these meetings. Serenity has distributed handouts containing the 30 principles about which program heads should be aware. These are the principles that they will potentially be asked about while the working committees gather information to respond to the principles for the CCR. All the meetings will be completed by the end of the Spring 2016 semester. ECS,

EPPS, JSOM, and NS&M have separate meetings. A&H, ATEC, BBS and IS will meet in a combined meeting.

Public Comment on SACSCOC Principles

The deadline for the public comment period on the SACSCOC Principles is March 28, 2016. This is a good opportunity to weigh in on the principles.

Summer Institute

The registration for the Summer Institute has not begun. The Summer Institute is popular with faculty so the registration slots fill up quickly.

ACTION ITEM: If members of the Leadership Team or faculty in their respective schools are interested in attending the Summer Institute, send Serenity an email by the end of the week.

Proposals for Upcoming Annual Meeting

Three, possibly four, proposals have been submitted. Serenity submitted a proposal on what UT Dallas has learned during the Fall 2015 SACSCOC Report situation. Dr. Karen Huxtable submitted a proposal on some of the teaching innovations she is doing in the classroom. Dr. Gloria Shenoy and Jessica Murphy submitted a joint proposal on the faculty advisor role in focus groups, i.e. the effects of the collaboration between the Office of Assessment and faculty. Dr. Belle Wheelan had requested that we submit a proposal on the Student Success Center but it is unclear if the proposal was submitted before the deadline.

Question: How are the proposals selected by SACSCOC?

Answer: There is a rubric that is used by SACSCOC. The proposals are grouped into the different tracks and are selected based on the rubric and how applicable the topic is to the general audience and what the value to the participants would be. Results will be announced by May 2, 2016.

Steering Committee Meeting

The first Steering Committee meeting will be on March 25, 2016. The chairs and co-chairs will be given information on what is expected. All the committees will be expected to have at least one meeting before the end of the Spring 2016 semester. The committees should meet as regularly as possible after the first meeting.

Staff Audit Meeting

Serenity will not be able to present about the Reaffirmation Project at the Staff Audit meeting in April, May or June. Kim Laird was asked if she would be available to present in Serenity's place.

ACTION ITEM: Kim Laird will let Serenity and Vy Trang know if she will be able to attend one of the Staff Audit meetings to present about the Reaffirmation Project.

IV. **Technical Assistance for Reaffirmation Working Committees**

Simon Kane presented how the 2007 CCR was published and the recommended method for the publication of the 2018 CCR. He also gave a brief background on the Provost Technology Group (PTG). Slack, a business-level messaging system, will be made available to the committees.

ACTION ITEM: Should the committees use cloud-based document editing software such as Microsoft Office 365?

The narrative in the 2007 CCR did not contain charts and tables. Those were added as supporting documents. This will continue in the 2018 CCR.

V. **QEP Updates**

The open submission period will end at 5pm on April 5, 2016. The topic selection committee will meet and review the topics and institutional data. The top 3-5 ideas will be selected and proposals will be solicited. A form with guided questions related to the principles will assist with the generation of the proposals. We have received 183-186 submissions.

VI. **Meeting Adjourned**