

Minutes of the Board of Trustees Meeting  
Foundation for the Callier Center for Communication Disorders

Date: Wednesday, May 16, 2007  
Place: Callier Center – Richardson campus  
Time: 11:45 a.m. – 1:30 p.m.

Foundation members present:

Mrs. Busbee	Mrs. Kittles	Mr. Ritchie
Mrs. Cohn	Mr. Lockerd	Mr. Thompson
Mrs. George	Mrs. Martineau	Mr. Wolf
Mrs. Hamilton	Mr. Meadows	
Mr. Jaffe	Dr. Michael*	

Foundation members not present:

Dr. Altshuler	Mrs. Fjordbak	Mr. McCullough*	Mrs. Schiff*
Dr. Bell*	Mr. Goltz*	Dr. Markle	Ms. Spitz
Mr. Bumpas*	Mrs. Greco*	Mrs. Miller	Mr. Swiley
Mrs. Currey*	Mrs. Johansen	Ms. Nasher	Mr. Thomsen*
Mrs. Dennard*	Mrs. Kaplan	Mr. Neely	
Mr. Dungan	Ms. Lipshy*	Mrs. Schepps*	

\* *Emeritus*

UT Dallas/Callier Center members present:

Ms. Brown	Dr. Harrell	Ms. Newman	Mrs. Sensibaugh
Dr. Campbell	Dr. Moore	Dr. Roeser	

- CALL TO ORDER AND MINUTES – Mrs. Martineau (*President*) called the meeting to order. A motion was made and passed to accept the minutes of the previous meeting held on March 3, 2007 as a board retreat.
- EXECUTIVE COMMITTEE REPORT – MARTINEAU  
Mrs. Martineau reported that the Executive Committee met on May 15, 2007.

The Executive Committee discussed and voted to recommend to the full Foundation for Callier board that several representatives participate in a feasibility study group to be assembled by UTD and the Callier Center to examine options to renovate or replace the aging Callier Center building on Inwood Road.

Following discussion, a motion was made and unanimously approved to accept the recommendation of the Executive Committee.

TREASURER'S REPORT - RITCHIE

Mr. Ritchie (*VP-Finance and Treasurer*) presented the Balance Sheet and the Statement of Cash Receipts and Disbursements through December 31, 2006. Current assets total \$749,705. The return on investment of the managed funds of the Foundation for Callier was 15.3%.

Mr. Lockerd inquired about including the Lena Callier Trust as a part of the quarterly financial report to the board. Mr. Ritchie indicated that, while the Lena Callier Trust is no longer an asset of the Foundation for Callier, that the Finance Committee began meeting annually with the bank trustees a few years ago to monitor the funds. Mr. Ritchie said the Lena Callier Trust income distribution to the Callier Center increased last year.

Mr. Ritchie reported that \$35,000 was disbursed in 2006 to the Callier Center from the 2003 Crystal Charity Ball grant for the cochlear implant program and, since this is less than originally budgeted, the grant funds will last longer.

The portion of the 2003 Crystal Charity Ball grant designated to establish a cochlear implant endowment are managed by UTIMCO (University of Texas Investment Management Company) in Austin. While not a direct asset of the Foundation for Callier, an endowment report from UTIMCO is provided on a quarterly basis. The most recent UTIMCO report in February, 2006, indicates a 12.78% return, which is better than the Standard & Poor return.

He also reported that the bulk of funds designated from other donors for the board's Community Awareness Initiative have been disbursed.

After discussion by the group, Mr. Ritchie indicated that future Treasurer's Reports to the board will include supplementary reports about other funds originating from, although not managed as a current asset of, the Foundation for Callier to include:

- 2003 Crystal Charity Ball Endowment at UTIMCO;
  - Lena Callier Trust at Bank of America;
  - United Way; and
  - Excellence in Education Fund designations to the Callier Center.
- **DEVELOPMENT COMMITTEE REPORT – THOMPSON**

Mr. Thompson (*VP-Development*) reported that the Development Committee met on May 8, 2007 with Sara Martineau, Lee Ritchie, Gayle Johansen, Tincy Miller, Pam Busbee, Tom Campbell, and Susie Brown in attendance. The next meeting will occur on June 5, 2007 to continue discussing topics and ideas from the board retreat and first development meeting.

Mr. Thompson said one committee recommendation is for every board member to complete at least one development related activity during the year. Examples include inviting a potential donor to join the board member for a cultivation lunch at Callier with the executive director and development director to learn more about the institution, or to host a small dinner party at the board member's home.

Another recommendation from the Development Committee is for every board member to contribute according to the following calendar year phase in schedule:

- 2007: Any level contribution from 100% of the board members.
- 2008: \$500 recommended minimum from all board members.
- 2009: \$1,000 recommended minimum from all board members.

A motion was made to approve the recommendation of the Development Committee.

Mr. Lockerd inquired how the recommendation applies to Emeritus Members. Mr. Thompson indicated that, while a brief discussion occurred at yesterday's Executive Committee about Emeritus contributions, no specific determination occurred. A number of Emeritus members have been providing financial support for board sanctioned projects and in the future may wish to consider some of the funding priorities identified by and previously presented to the board by Dr. Campbell, perhaps the Callier Care Fund.

Mr. Lockerd pointed out that the Emeritus status is recognition of significant past board service and should not be subject to revocation in relation to contributions.

Mrs. Martineau said the current motion applies only to Regular Board members who are elected for a three-year term. Mrs. Busbee said the Nominating Committee and Development Committee will welcome input from board members related to contribution expectations from Emeritus board members.

The motion as clarified to apply to Regular Board members only was unanimously approved.

- **NOMINATING COMMITTEE – BUSBEE**

Mrs. Busbee (*VP-Nominations*) reported that in a recent communication with the board the Nominating Committee recommended Chris Jonsson to be elected to fill the vacant position on the Board of Trustees of the Foundation for Callier.

A motion was made and unanimously approved to elect Ms. Jonsson to the Callier board. Ms. Jonsson is active in civic endeavors in the community. Also, she is the granddaughter of UTD founder and Callier founder The Honorable Erik Jonsson.

Mrs. Busbee recalled that in 2002, the Foundation for Callier voted to revise the By-Laws to state "*No Regular Trustee shall serve more than two (2) consecutive terms of three (3) years each.*" Thus, the revision is to become effective six years after being implemented and begins with trustees nominated for terms ending in the November, 2008. The trustees nominated for terms ending in November, 2007 are "grandfathered" under the previous By-Laws.

Mrs. Busbee said the Nominating Committee will present trustee and officer recommendations at the September 19, 2007 quarterly board meeting to be voted upon at the November 6, 2007 annual board meeting. She encouraged all members of the Board of Trustees to communicate any related ideas to the Nominating Committee.

- **EXTERNAL RELATIONS COMMITTEE – DUNGAN**

Ms. Brown reported on behalf of Mr. Dungan (*VP-External Relations*) that a meeting was held on April 12, 2007 to discuss topics related to activities of the External Relations Committee.

A list of “Talking Points” for use by Callier board members was provided to the trustees and will be condensed into a pocket version. Also, each board member has been asked to suggest civic organizations and other opportunities for speaking engagements by the executive director, faculty or other Callier representatives. A public service announcement for the Callier Center is being explored by the committee chair.

Dr. Roeser, who is leading the establishment of the Callier Prize, is working with Dean Moore, Dr. Campbell and faculty members to put together an international committee to select the first prize recipient. The first presentation is expected to be awarded in the Fall of 2008.

Mr. Lockerd inquired whether the Foundation for Callier Center will have a page on the Callier Center website. Ms. Brown indicated that a web redesign is planned and will include information about board activities.

- **ADJOURN – MARTINEAU**

The business meeting was adjourned, and a special tour the UTD campus was provided for Callier trustees.

The board members visited the new Natural Science and Engineering Research Laboratory (NSERL) with an overview provided by Dean Helms and a presentation by Dr. Linehan. Following a bus tour through the UTD campus narrated by Dean Moore, Callier board members visited with President Daniel and Provost Wildenthal at the McDermott Library where they learned about the campus beautification plan and discussed other topics of interest. In the McDermott Suite, special appreciation was extended to Howard and Lois Wolf for endowing the professorship held by Dr. Roeser.

- **FUTURE MEETINGS AND ACTIVITIES**

July 23 – 27, 2007      Crystal Charity Ball Cochlear Implant Camp (*details to follow*)

September 19, 2007      Callier Board – Quarterly Meeting  
Clinical Evidence Lab – Dr. Tom Campbell

November 6, 2007      Callier Board – Annual Meeting  
Election of Officers and Trustees