

# **Core Curriculum Meeting**

## **Notes**

### **October 4, 2006**

Present: M. Chaffin, S. Ntafos, J. Hoffman, L. Salter, M. Wilson, D. Buhrmester, J. Evans

Absent: E. Elliott, R. Nelsen, K. Jarrell

#### **Course Inventory Form**

Use the second attached form. To be filled out for courses that CCC wants to change. For changes in course numbers, contact the Registrar

Numerous things can change on one form, therefore more clarifications are needed. M. Chaffin will send K. Jarrell some amendments. E. Elliot will share with alert her the the CCC's concerns when he meets with her.

Regarding the course inventory – a number of people are taking core courses for electives. It will be looked into if this information can be pulled.

D. Buhrmester: In course lookup for Communication Fall 2006 - 330+

Need to establish criteria and procedures for establishing a semester review of core classes.

Compliance: there are 61 out of 100 reports from summer

Core curriculum evaluation procedures

#### **Assessment Plans**

Deadline for plans – October 6

Deadline for reports -

Consequences for not reporting: responsibility need to come to this committee and the Deans

NSM has the most non-compliance

List of those who have not complied will be sent to the Dean

Three drop out points – can submit report that shows where/if people dropped out

Pull course from the core if report is sent

Create deadlines

Interested in seeing how many have been turned in

Next week – who has not submitted plan

L. Salter would like a preliminary list

SACS.utdallas.edu

List book – real list of core courses

Name book – looks up faculty that don't if form will generate report on status  
For summer report – summary of boxes

Discussion of assessment validity and objective determination/interpretation of form responses.

Not enough information included in form as presented

Email will be sent with information assessments

Team feedback: Two people – one from area being reviewed the other from outside area.

Majority of NSM were non-response

Handed out meeting schedule (3-5 pm on Thursdays) and was informed committee wanted to continue to meet on Wednesdays except for several meetings. J. Evans told them that the reserved rooms would be held until a decision was made regarding future Thursdays.