



THE UNIVERSITY OF TEXAS AT DALLAS

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Office of
Executive Vice President and Provost

6 August 2007

Dear Mr. ::

Pursuant to your email dialogue with President Daniel, I have investigated your request for a reversal of the charges for your Spring 2007 enrollment. I have found that while you do bear some responsibility for this problem (you did, after all, register for a class you'd already completed), administrative error was also a contributing factor.

As a result, I am directing the Bursar's Office to reverse the charges on your account for that spring registration. The withdrawal will, however, remain on your transcript; that information has already been included in our mandatory reporting and cannot, therefore, be eliminated from the historical record.

I appreciate both your persistence and patience. I trust you'll continue to use UTD as a resource for additional coursework in advancing your career.

Sincerely,

A red rectangular stamp with the word 'DRAFT' in bold, black capital letters is placed over the signature of Richard Huckaba.

Richard Huckaba
Assistant Provost

Copies:

Dr. David Daniel, President
Mr. Rick Grant, Bursar
Ms. Karen Jarrell, Registrar