



**THE UNIVERSITY OF TEXAS AT DALLAS**

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B.H. (Hobson) Wildenthal  
Executive Vice President and Provost  
Cecil H. Green Distinguished Chair

**To:** Austin Cunningham, Dean of Graduate Studies  
**From:** Hobson Wildenthal, Executive Vice President and Provost  
**Date:** August 13, 2007  
**Re:** Policy setting limits on transfer of credit for graduate degrees

As you know, we have undertaken a comprehensive review of university policies as one of the valuable exercises associated with undergoing the periodic reaffirmation process led by the Southern Association of Colleges and Schools. This review has revealed a discrepancy between SACS standards and a reasonable construal of UTD's policy, as stated in the Graduate Catalog and in our associated university policy statements, regarding how many hours can be transferred from another institution and counted towards a UTD graduate degree.

The policy guidelines of SACS on this issue state that the "majority of hours" counted toward a graduate degree must be taken at the awarding institution. The UTD policy guidelines state that "up to 50%" of the hours counted toward the graduate degree must be taken at the awarding institution. To eliminate any linguistic hair-splitting, we need to change our policy so that it reflects SACS policy precisely, namely we need to change our wording from "up to 50%" to "less than 50%" in our catalog copy and handbook of operating procedures. Please prepare the necessary paperwork to accomplish this for action by the Academic Senate and the administration.