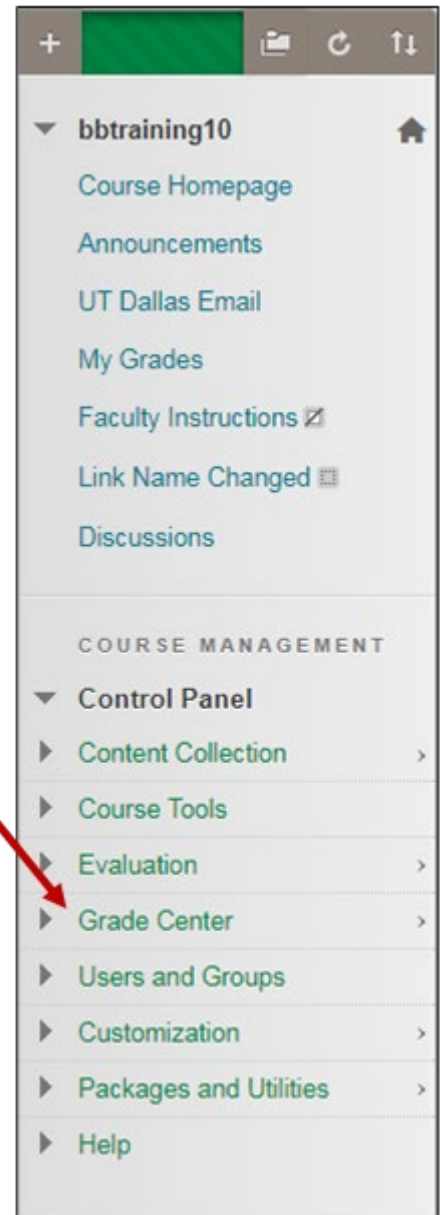


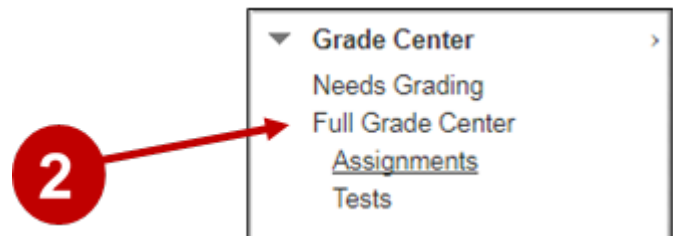
# How to Access the Grade Center in eLearning

This tutorial describes how to locate the **Grade Center** in eLearning.

**Step 1:** From the **Control Panel**, click on **Grade Center** link.



**Step 2:** Click on **Full Grade Center**.



**Step 3: Grade Center** appears with all columns currently visible to the instructor displayed.

**Grade Center : Full Grade Center** ▾

*In the Screen Reader mode, the table is static and grades may be entered on the Grade Details page accessed by selecting the table cell for the grade. I through the Grade Center and the Enter key to submit a grade. [More Help](#)*

Create Column    Create Calculated Column ▾    Manage ▾    Reports ▾

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Grade Information Bar

<input type="checkbox"/>	Last Name ▾	First Name ▾	Username ▾	Student ID ▾	Last Access ▾	Availability ▾	Weighted Total ▾	Total <input checked="" type="checkbox"/>
<input type="checkbox"/>	student	bb	bbstudent01			Available	--	4.00
<input type="checkbox"/>	student	bb	bbstudent02			Available	--	3.00
<input type="checkbox"/>	student	bb	bbstudent03			Available ▾	--	5.00
<input type="checkbox"/>	student	bb	bbstudent04			Available	--	4.00
<input type="checkbox"/>	student	bb	bbstudent05			Available	--	5.00
<input type="checkbox"/>	User	Demo	bb_demo_13475	▾	May 24, 2013	Available	--	4.00

Selected Rows: 0

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**Special Training Requests:**

If you have a special training request for you or your area, please feel free to complete the eLearning Special Training Request form, found at the link below.

[eLearning Special Training Request Form:](#)