

Certificate in Critical Communication Skills

Student Assessment

Rubric for Courses Designated in Written Communication Skills

Student Name (please print clearly): _____

Please select 1, 2, 3, 4, or 5 to illustrate the student's achievement in the rubric area.

1 Corresponds to the quality of work similar to that assigned a letter grade of F

2 Corresponds to the quality of work similar to that assigned a letter grade of D

3 Corresponds to the quality of work similar to that assigned a letter grade of C

4 Corresponds to the quality of work similar to that assigned a letter grade of B

5 Corresponds to the quality of work similar to that assigned a letter grade of A

Rubric Area: Write effectively using the organizational and stylistic conventions native to the course subject matter

Student Skill Level:	1	2	3	4	5
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Consider the following:

Student demonstrates command of proper English vocabulary and usage.

Student organizes reports, essays, proposals, etc. according to the conventional expectations of the discipline.

Student accurately uses the terminology of the discipline.

Student composes effective sentences free of grammatical and mechanical errors (e.g., fragments, comma splices, fused sentences)

Student's writing reflects the stylistic expectations of the discipline.

Rubric Area: Construct effective written arguments addressing themes from the course content

Student Skill Level:	1	2	3	4	5
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Consider the following:

Student composes an introduction clearly presenting the thesis, controlling idea, or primary theme.

Student uses good transitions between sentences and paragraphs.

Student supports claims with relevant textual evidence.

Student presents a conclusion that summarizes findings, the main point, and/or significance of the topic.

Rubric Area: Gather, incorporate, and interpret source material in writing related to the course content

Student Skill Level:	1	2	3	4	5
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Consider the following:

Student demonstrates the ability to accurately represent the point, major findings, and/or theme of source material

Student demonstrates the ability to support ideas, findings, and/or claims by providing relevant examples.

Rubric Area: Address appropriately in writing experts from the field related to the course as well as less familiar and non-expert audiences

Student Skill Level:	1	2	3	4	5
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Consider the following:

Student adapts to his or her audience for a particular writing assignment.

Student offers additional explanation of unfamiliar terms and concepts to readers who possess less knowledge.