
Master's Program Assessment Project

Self-Study Report Template

For August 2003 through August 2007

Due:

Master of Arts in Interdisciplinary Studies

Basic Information

1. Type of program: Select all that apply.
 - ☐ Professional
 - ☐ Research
 - ☐ Interdisciplinary
 - ☐ Applied
2. Date program founded or began.
3. Describe the founding and development of any related centers.
4. Attach department charter and bylaws.
5. Describe resources supporting the program such as libraries, laboratories, etc.
6. Other information the department would like to provide.

Program Philosophy and Mission

1. What is the mission of the master's program?
2. Is this a published official mission statement? ☐ Yes ☐ No
3. How is the program mission related to other key UTD statements, such as:
 - a. the university's mission statement
 - b. the Academic Plan
4. Please attach or submit your college or unit academic plan and/or strategic plan when available.
5. Is this program regionally or nationally ranked? If so, how and by whom?
6. Other information the department would like to provide.

Benchmarking

1. Identify three peer programs.
2. Identify three aspirational peer programs.
3. Identify any other source from which benchmark or ranking data may be obtained. Please attach this data or provide the website where this information can be accessed.

Program Design

1. What employment opportunities are students in the program being prepared for?
2. What are the requirements of the program?
 - b. Fill in : hours in major field; hours in minor or cognate field; statistics or research design; etc.)
 - c. How many credits must be taken at UTD?
 - d. If there are consortium arrangements with other universities, how is this requirement achieved?

3. How are the requirements of the program designed to ensure fulfillment of the mission?
4. Are key elements of the curriculum made available on a schedule that facilitates timely completion of the program by students? Attach course rotation schedules for the previous three years.
5.
 - a. If UTD offers a similar program at the undergraduate level, how is the post- baccalaureate program progressively more advanced in content?
 - b. If there are courses of similar name or similar substantive content, how are the graduate courses progressively more advanced than those offered at the undergraduate level?
 - c. Are there any situations in which undergraduates and graduate students are co-enrolled in their respective courses at the same time with the same instructor?

If so, how is the learning experience more advanced for the graduate students?
6. Describe how the program and curriculum are reviewed and updated to maintain currency in the field.
7. Do program requirements include courses in which students gain knowledge of literature of the discipline? If so, which courses?
8. Does program require students to be engaged in research, professional practicums, or similar training experiences? If so, what are they and how is this requirement structured?
9. Other information department would like to provide.

Program Faculty

1. List all faculty who are providing instruction for the program by name, rank, tenure or tenure-track status, gender, years at UTD, year doctoral program was completed, institution granting the degree. Provide an updated CV for each person.
2. Provide the following data regarding the instructional activities of core faculty:
 - a. --Number of dissertations (Doctoral) chaired.
 - b. --Number of Thesis (Master's) chaired.
 - c. --Number of dissertation committee memberships
 - d. --**Number of organized classes taught**
 - e. --Expected average number of organized classes taught by core faculty per
 - f. --academic year
 - g. --**Other courses (internship supervision, clinical supervision, studio, research, dissertation, Thesis, etc.)**

3. Provide the following data comparing your program's faculty to three of the program's benchmark institutions and three of the aspirational peer groups:

Number of core (i.e. full time masters, tenured and tenure-track faculty) by rank, ethnicity, and gender in the program.

Number of publications (i.e. peer-reviewed publications in excellent or highly respected journals and publishing houses) per full-time faculty equivalent (FTFE) of core faculty per year.

Total dollar amount of research expenditures and dollar amount of research expenditures per FTFE of core doctoral faculty.

Average number of organized classes (both Graduate and Undergraduate) taught by core faculty for academic years 02-03, 03-04, and 04-05.

4. List special honors that have been received by the program faculty during the last 3 years.
5. Other information the department would like to provide.

Students

1. **From which universities do the new admits come?**
2. Describe the admission standards and the process of selecting applicants for admission to the program used during the previous three years. Programs with approved holistic processes should also include this current selection procedure.
3. **Provide data for the last 3 years on:**
 - i. **The number of applicants to the program for each year.**
 - ii. **The number and percentage admitted to the program each year compared with the number of applicants.**
 - iii. **The number and percentage of new admits who enrolled compared with the number who were admitted.**
 - iv. **The number of students who completed the degree program each year .**
4. **Provide the number and percent of full-time and part-time doctoral students by gender and ethnicity (cross-tabs) for the last three years.**

Diversity: White, African American, Hispanic, Native American, Asian, Alaskan-Pacific Islander

U. S. Citizen, Permanent Resident, International

Male; Female

5. Provide the number and percent of full-time and part-time master's students with fellowships, scholarships, research assistantships, or teaching assistantships /teaching fellowships.

6. *Describe the types of financial support and dollar amounts provided to master's students in the program.*

Fellowships

Scholarships

TA

RA

7. How many students receive tuition support? Where does this support come from?
8. Provide the number of master's student scholarly activities (peer-reviewed publications; presentations, exhibitions, or performances at national or international platforms or highly recognized state or regional venues).
9. Describe major accomplishments, honors, etc. among the program's master's graduates.
10. Provide the following data comparing your program's master's students to three of the program's benchmark institutions and three of the program's aspirational peers.
- i. Average dollar amount of financial support (fellowships, TA's and RA 's) for master's students.*
 - ii. Percentage of master's students receiving tuition waivers or tuition scholarships.*

iii. Graduation/attrition rates

iv. Number of master's degrees conferred

11. Other information or data that the department would like to provide.

Outcomes

1. What are the key learning outcomes that have been identified for the program?
2. What methods are used to determine whether students have achieved the key learning outcomes of the program?
3. How many graduates are employed in a position in their field within one year of completing their master's degree programs? Where have the graduates been employed?
4. Summarize improvements to the program that were based on assessment results for the 3 years.
5. What is the placement record for students who have graduated in the last three years?
6. In what ways is this program distinctive from similar programs at other universities in Texas, and elsewhere?
7. Other outcome information the department would like to provide.

Budget

1. What is the approximate proportion of the total departmental budget that is dedicated to master's program support? Describe the areas of support.
2. Describe budgetary challenges that the department has dealt with to support the master's program.

Departmental Conclusions and Recommendations

1. Describe the area(s) of the master's program that you (the department) consider excellent.
2. Describe the area(s) of the master's program that you (the department) consider areas of limitation or challenge.
3. If you (the department) were provided with additional funding each year for master's education that consisted of an amount equal to 5% of your total departmental budget, what would your (i.e. the department's) priorities be for spending the increase?
4. List and explain the department's recommendations for improvement of its master's program.
5. Other conclusions and/or recommendations that the department would like to provide.