THE UNIVERSITY OF TEXAS AT DALLAS
GRADUATE TEACHING ASSISTANT PERFORMANCE EVALUATION
School of Arts & Humanities

TA Name: _____ Semester _____

Assignment(s) _____ Supervisor _____

SEMESTER END EVALUATION

PERFORMANCE FACTORS	5 Far Exceeds	4 Exceeds	3 Meets	2 Partially Meets	1 Does Not Meet
Quality of Work: Accuracy, thoroughness, Neatness	Consistently excellent, errors seldom ☐	Better than average, few errors ☐	Consistently satisfactory, occasional errors ☐	Frequent errors, careless ☐	Unsatisfactory, many errors ☐
Quantity of Work: Productive Output	Output unusually high exceptionally fast ☐	Does a good day's work, better than average quantity ☐	Average, turns out required amount of work, seldom more ☐	Slow output frequently below required quantity ☐	Output inadequate to retain on job ☐
Dependability: Follows instructions, judgement	Consistently dependable ☐	Dependable in most respects ☐	Ordinarily dependable ☐	Frequently undependable ☐	Consistently undependable ☐
Compatibility: Attitude, ability to get along with others	Consistently inspires others to work with and assist co-workers ☐	Quick to volunteer to work with and assist others ☐	Generally works well with and assists others ☐	Cooperates only when has to, frequent conflict with others ☐	Consistently does not work well with or assist others ☐
Attendance	Consistently present and on time ☐	Seldom absent or late ☐	Average attendance record, usually on time ☐	Frequent absence and tardiness ☐	Attendance too poor to retain ☐
Supervisory/Teaching Ability	Exceptional ability to supervise/teach ☐	Above average ability to supervise/teach ☐	Adequate skills in supervisory/teaching responsibility ☐	Has some difficulty with supervisory and teaching skills ☐	Exhibits little to no supervisory/teaching capabilities ☐

Overall Evaluation (*check one*)
_____ **A -** Exceeds Requirements _____ **B -** Meets Requirements _____ **C -** Below Requirements

Comments by Supervisor_____

_____

_____

Recommendations (*check one*)   Retain: Yes_____ No_____   Reassign: Yes_____ No_____

Comments by TA_____

_____

SIGNATURES (*Supervisor should review performance evaluation with TA with a TA signature below**)

_____   _____
Supervisor   *Date*   **Graduate Teaching Assistant*   *Date*

_____   **COPY TO DEPARTMENT STUDENT FILE**
Department Head   *Date*